



## **PROVO MUNICIPAL COUNCIL**

### **Redevelopment Agency of Provo**

#### **Regular Meeting Agenda**

5:30 PM, Tuesday, July 19, 2016

Room 200, Municipal Council Chambers

351 West Center

#### **Decorum**

The Council requests that citizens help maintain the decorum of the meeting by turning off electronic devices, being respectful to the Council and others, and refraining from applauding during the proceedings of the meeting.

#### **Opening Ceremony**

Roll Call

Invocation and Pledge

Approval of Minutes

- July 5, 2016 Council Meeting Minutes

#### **Presentations, Proclamations and Awards**

1. Employee of the Month for the month of June - Tony Fieldsted, Energy
2. A presentation by the Covey Center - OLIVER

#### **Public Comment**

Fifteen minutes have been set aside for any person to express ideas, concerns, comments, or issues that are not on the agenda:

Please state your name and city of residence into the microphone.

Please limit your comments to two minutes.

State Law prohibits the Council from acting on items that do not appear on the agenda.

#### **Mayor's Items and Reports**

3. A public hearing on a resolution authorizing submission of a final Urban Deer Control Plan, authorizing implementation of the plan, and appropriating funds for the first year of the plan. (15-076)

4. A discussion on a resolution ratifying a letter of commitment to Duncan Aviation for the installation and construction of certain utilities and infrastructure at the Provo Municipal Airport. (16-085)
5. A discussion on a resolution adopting: (1) A Sewer System Management Plan, (2) A System Evaluation and Capacity Assurance Plan, and (3) The Municipal Wastewater Planning Program Self-assessment Report for Provo 2015. (16-090)

## **Redevelopment Agency of Provo**

6. A discussion on a resolution authorizing the preparation of a draft Parkway Plaza Redevelopment Community Reinvestment Project Plan Area. (16-087)

## **Policy Items Referred from the Planning Commission**

7. A public hearing on an ordinance amending the notice requirements for certain public hearings before the Planning Commission to mirror State Code and allowing amendments to the General Plan more often than twice per year. City-wide Impact. (16-0007OA)

## **Council Items and Reports**

8. A discussion on an ordinance amending Chapter 8.02 (Animal Control Generally) with regards to keeping of swine. (16-084)

If you have a comment regarding items on the agenda, please email or write to Council Members. Their contact information is listed on the Provo website at:

<http://provo.org/government/city-council/meet-the-council>

## **Adjournment**

Materials and Agenda: <http://publicdocuments.provo.org/sirepub/meet.aspx>

Council Blog: <http://provocitycouncil.blogspot.com/>

The next scheduled Regular Council Meeting will be held on 08/02/2016 at 5:30 PM in the Council Chambers, 351 West Center Street, Provo, unless otherwise noticed. The Work Session meeting start times is to be determined and will be noticed at least 24 hours prior to the meeting time, but typically begins between 1:00 and 4:00pm.

## **Notice of Compliance with the Americans with Disabilities Act (ADA)**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting are invited to notify the Provo Council Office at 351 W. Center, Provo, Utah 84601, phone: (801) 852-6120 or email [ljorgensen@provo.utah.gov](mailto:ljorgensen@provo.utah.gov) at least three working days prior to the meeting. The meeting room in Provo City Center is fully accessible via the south parking garage access to the elevator. The Council Meeting is also broadcast live Provo Channel 17 at <https://www.youtube.com/user/ProvoChannel17>. For access to past Work and Council Meetings, go to playlists on <https://www.youtube.com/user/ProvoChannel17>.

## **Notice of Compliance with Public Noticing Regulations**

This meeting was noticed in compliance with Utah Code 52-4-202 and Provo City Code 14.02.010. Agendas and minutes are accessible through the Provo City website at [council.provo.gov](http://council.provo.gov). Council Meeting agendas are available through the Utah Public Meeting Notice website at [pmn.utah.gov](http://pmn.utah.gov). Email subscriptions to the Utah Public Meeting Notice are available through their website.

### **Notice of Telephonic Communications**

One or more Council members may participate by telephone or Internet communication in this meeting. Telephone or Internet communications will be amplified as needed so all Council members and others attending the meeting will be able to hear the person(s) participating electronically as well as those participating in person. The meeting will be conducted using the same procedures applicable to regular Municipal Council meetings.

*Network for public access is "Provo Guest", password "provoguest".*



## PROVO MUNICIPAL COUNCIL

### Redevelopment Agency of Provo

#### Regular Meeting Minutes

5:40 PM, Tuesday, July 05, 2016

Room 200, Municipal Council Chambers

351 West Center

## Opening Ceremony

### Roll Call

THE FOLLOWING MEMBERS OF THE COUNCIL AND ADMINISTRATION WERE PRESENT:

Council Member Kim Santiago	Council Member David Harding
Council Member David Knecht	Council Member George Stewart
Council Member Vernon K. Van Buren	Council Member Gary Winterton
Mayor John R. Curtis	CAO Wayne Parker
Council Attorney Brian Jones	Council Executive Director Clifford Strachan

Excused: Council Member David Sewell

Conducting: Council Chair Kim Santiago

### Invocation and Pledge

Invocation: Johnny McKinney, Sherwood Hills Boy Scout Troop

Pledge Ceremony: Jake Weed and scouts from Sherwood Hills Boy Scout Troop

#### ○ Sherwood Hills Neighborhood - Richard Pratt

Richard Pratt, Sherwood Hills Neighborhood Chair, reported that Jake Weed had applied for a matching grant from the neighborhood program to clean, plant trees, and install/repair sprinkling systems at Sherwood Park for his Eagle project. City employees helped dig the holes for the trees and neighborhood volunteers helped with the planting, backfill, and spreading mulch. Mr. Pratt gave a brief report on the project which included the following:

- Cash Donations
  - Neighborhood Cash Donations - \$5,029.37
  - Parks & Recreation - \$5,000
  - Neighborhood Matching Grant - \$5,000
- Volunteer Neighborhood Labor – 425.5 hours @\$8 per hour = \$3,400
- Professional Labor - Fire and Parks Departments - \$5,345
- Cost of Materials (trees and irrigation supplies) - \$12,031.47
- Balance of Cash Donations - \$2,997.90 – would be rolled over to the 2016-2017 Sherwood Hills matching grant.
- Total Savings to the City on this Project - \$15,666.87



**Approval of Minutes – June 7 and June 21, 2016**

Chair Santiago asked for a motion to approve the minutes of June 7, 2016. She recommended the June 21, 2016 minutes be considered at the next meeting because she had a question about some of the motions.

**Motion:** Council Member David Knecht moved to approve the June 7, 2016 minutes as written. The motion was seconded by Council Member David Harding.

**Roll Call Vote:** The motion passed 6:0 with Council Members Harding, Knecht, Santiago, Stewart, Van Buren, and Winterton in favor. Council Member Sewell was excused.

**Presentations, Proclamations and Awards**

**1. Provo's Bike Challenge Awards**

Ben McMurry, Provo, reported that May was National Bike Month and Provo's Second Annual Bike Challenge. Residents, employees, and students were encouraged to log their miles ridden on the National Bike Challenge website. He said Provo ranked 20<sup>th</sup> on the national leader board with a total of 320 participants riding 16,679.3 miles.

Mr. Murray announced the top competitors.

- Women's Division
  - Kelly McPherson rode 24 out of 31 days for a total of 547.6 miles. Her best day was 64.3 miles and set a weekly record of 134 miles.
- Men's Division
  - Trent Denison rode 28 out of 31 days for a total of 1,045.7 miles. His best day was 98.6 miles and set a new weekly record of 355.6 miles.
- Top Provo Organization – BYU (top ten listed below)
  - Travis Hoyt
  - Brad Slade
  - Jennifer Quinlan
  - Nate Bench
  - Lee Chestnut
  - Ryler Nielsen
  - Roger MacFarlane
  - Brent Ellingson
  - Dillon Franks
  - Steve Park

Mr. McMurry thanked all those that participated and also thanked the administration and council for supporting bicycling and making Provo a bike friendly community.

## Public Comment

Beth Alligood, Lakeview North Neighborhood Chair, wanted to share her comments about a proposed ordinance clarifying restrictions on farm animals and creating a buffer zone between agriculture and residential zones. Several farmers in her neighborhood, and also the neighborhood to the south, expressed concern about the proposed ordinance and did not want their land use restricted. A dairy farmer that had been in the neighborhood for more than 100 years did not know if he could continue to run the farm in Provo with the proposed restrictions. New residents should be given information about where they were moving versus restricting people's land use on land they had owned for a very long time. In the development agreement for a twin home project, being built on 1180 North, the neighbors wanted it specified that residents of the twin homes would be moving next to a goat farm. New residents would be asked to sign the agreement stating they understood all the sights, sounds, and smells of moving next to a farm. Why not require the buffering zone on the side of new residential developments instead of on the side of the agricultural land. The people moving into these new developments should take into consideration the area they were moving into and not harm the farmers trying to make a living.

There were no more public comments.

## Mayor's Items and Reports

### **2. Resolution 2016-29 authorizing execution of the Fifth Amended Interlocal Cooperation Agreement with Utah County relating to the Ice Sheet Authority. (16-080)**

Tucker Lougee, Ice Arena Manager, gave a presentation on the history of the Ice Sheet Authority (copy attached to the permanent minutes). The facility was built in 1998 as a venue for the 2002 Winter Olympic Games and hosted the men's practice sessions and women's hockey (including the Bronze Medal match). The arena was jointly owned by Provo City and Utah County and was privately managed until November 2008 when Provo City Parks and Recreation took over management of the facility.

The facility was operated by four full-time and scaled part-time/seasonal employees with year round activities on the two Olympic ice sheets and two indoor synthetic turf fields. Activities included hockey, skating, broomball, soccer, lacrosse, rugby, baseball, quidditch, ultimate Frisbee, bubble ball, and laser tag. Utah County reimburses Provo City for 50 percent of all operating and maintenance costs.

Although Provo City had been managing the facility since 2008, there had been no changes to the agreement which detailed the terms of the management; it was simply a verbal agreement between Provo City and Utah County.

Bud Powell, Safety Program Coordinator for Provo City, reviewed the proposed amendments to the interlocal agreement with Utah County for operation of the facility. The new agreement would reflect the ownership and management structure. It would also specify termination policies in the event that one of the entities wanted to sell their share of the facility. The Utah

*DRAFT – Awaiting Approval*

County Commission authorized execution of the interlocal agreement during their June 14, 2016 meeting.

Chair Santiago invited public comment. There was no response to the request.

**Motion:** Council Member Gary Winterton moved to approve **Resolution 2016-29** as written. The motion was seconded by Council Member George Stewart.

**Roll Call Vote:** The motion passed 6:0 with Council Members Harding, Knecht, Santiago, Stewart, Van Buren, and Winterton in favor. Council Member Sewell was excused.

**3. Resolution 2016-30 authorizing the execution of an Interlocal Cooperation Agreement to authorize Provo City's participation in the Utah Valley Home Consortium in the U.S. Department of Housing and Urban Development's Home Investment Partnerships Program for Federal fiscal years 2017,2018, and 2019. (16-086)**

Dan Gonzalez, Redevelopment Agency, presented. The U.S. Department of Housing and Urban Development (HUD) administered a program called the Home Investment Program. The program allowed cities to join together as a consortium to receive funding for affordable housing that they might not qualify for individually. Provo City was the only city in the county that qualified for individual funding. As a result, a consortium was created in 1992 that provided a more regional approach to affordable housing. The current members included Provo City, Orem City, Lehi City, and Utah County. The consortium required an interlocal agreement be signed between all entities before funding could be awarded. The Utah County Commission authorized execution of the agreement during their meeting earlier in the day. Lehi and Orem would be considering the agreement during their council meetings next week (Tuesday, July 12, 2016).

In response to questions from the council, Mr. Gonzalez stated that Provo, as the lead agency, was responsible for managing the funding and making sure all regulations were being followed. The city was reimbursed for the costs associated with administering the program. While the consortium consisted of only four entities, all cities in the county could receive the benefit. A 32 unit housing complex was recently built in Springville with a similar one scheduled for American Fork. He indicated that housing units had also been built in Payson and Santaquin. They worked closely with Habitat for Humanity to build homes throughout the valley to help people get out of the rent trap and into affordable housing.

The advisory committee (which made recommendations for how the HOME dollars were spent) was made up of two members each from Provo, Lehi, and Orem with Utah County allowed up to five members. At that time Utah County only had three representatives – one each from Payson, Springville, and Spanish Fork.

**Motion:** Council Member David Harding moved to approve **Resolution 2016-30** authorizing the execution of an Interlocal cooperation agreement to authorize Provo City's participation in the Utah Valley Home Consortium in the U.S. Department of Housing and Urban

*DRAFT – Awaiting Approval*

Development's Home Investment Partnerships Program for Fiscal Years 2017, 2018, and 2019. The motion was seconded by Council Member David Knecht.

**Roll Call Vote:** The motion passed 6:0 with Council Members Harding, Knecht, Santiago, Stewart, Van Buren, and Winterton in favor. Council Member Sewell was excused.

**4. A presentation on the process for implementing an Urban Deer Control Plan. (15-076)**

**NOTE: Chair Santiago announced that this item was information only.**

**An Open House would be held at 6:00 p.m. on July 12, 2016 at Timpview High School.**

**A public meeting would be held on this item at the July 19, 2016 Council Meeting at 5:30 pm in the Council Chambers. At that meeting the public would have an opportunity to comment on this item. Please submit comments to your Council Members.**

Brian Jones, Council Attorney, introduced the item and said that legal had been working through the process for making an urban deer control plan happen. He stated that Brian Cook, the regional expert on this matter with seven years of experience, was in attendance to make a presentation to the council (attached to the permanent minutes).

Mr. Cook reported that the reality of urban deer life was already lethal as evidenced by the number of deer killed along Utah roadways every year. It was estimated that between 6,000 and 10,000 deer were killed every year. That did not account for the animals that left the area and died later or were maimed and suffered major bodily injury. Provo Police reports indicated that in 2013 there were 190 deer killed on Provo streets, 180 in 2014 and 130 in 2015. Highland City was one of the first cities to implement an urban deer control plan. They reported a reduction of roadkill during the past four years from 74 the first year to only six during the past year.

In preparation for implementing a program, Mr. Cook and his team completed a deer survey during the winter of 2015 using both video cameras and on foot with binoculars and spotting scopes. While deer were located in all areas of Provo, the highest concentration seemed to be in the northeast. They reported 125-150 deer in Sherwood Hills, 175-200 deer in Indian Hills, and 100-125 deer in Oak Hills.

The Urban Deer Management Goals included:

- Increased public awareness and safety;
- Reduced vehicle collision reports by 50 percent;
- Reduced vegetation and crop loss;
- Reduced deer numbers to a tolerable amount;
- Utilized animals to feed those in need; and
- Removed animals discreetly and quietly using certified and trained specialists.

Mr. Cook said the city had already received a Certificate of Registration (COR) from the DNR and now had to present a plan for deer control. The plan could be lethal or non-lethal (moving the animals to a different location in the wild). The non-lethal method came at a pretty heavy expense because of the man hours involved. They had to bait traps and watch them on a regular basis so that animals caught in the traps could be moved as quickly as possible. Also, each animal had to be tested before it could be moved to avoid spreading disease. The state wanted to move the animals but the federal government did not. The COR was effective for three years.

Mr. Cook said that the public would be told a general area but not the exact area of where the specialists would be working. They tried to be as discreet as possible when removing the deer. They wanted to make sure the residents were on board with the program but did not want to specify the exact area to protect the specialist from getting harassed by people. DNR regulations limit the harvesting period to August 1 through December 31 of each year. During years of heavy snowfall (six to eight feet deep), when deer move down into the city, the program was closed until those deer moved out of the city. The city would designate a specific person to deal with the organization. They would be notified along with the chief of police and the DNR when the hunts would take place. Communication was the most important aspect of the plan.

The lethal method gave the city the opportunity to feed the hungry but some organization would only accept meat if it was cut and wrapped. Highland City donated 5,200 pounds of ground venison to the Food Bank although that came at a cost of about \$85 per animal. The costs were shared by Highland and the state. Utah Mission Centers in Salt Lake City anticipated that the amount of that donation would have provided more than 43,000 meals. He said there were people and places that would take the meat at no expense.

Mr. Cook was very particular about how the program was run. The deer in Provo were located in residential areas without a lot of open space. He would have to use the best specialists he had. He implemented a shooting test and a written test for all potential specialists. The tests were difficult to pass. In addition to being able to shoot accurately, they needed to show other characteristics such as honesty and integrity. During the last test only 12 out of 150 passed.

The cost of the program would be \$10,000 per year for the lethal method. Mr. Cook said they were negotiating with the DNR to implement a non-lethal method that would also be \$10,000 per year. The survival rate was about 33 percent for those animals that were relocated.

### Policy Items Referred from the Planning Commission

5. **An ordinance amending Provo City Code Section 14.34.300 (Transitional Development Standards for Uses Abutting Residential Zones) clarifying restrictions on farm animals adjacent to Residential Zones. City-Wide Impact. (16-0006OA) (Item to be Continued to July 19th Council Meeting)**
6. **An ordinance amending Provo City Code Sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020 to reduce the notice requirements for public hearing before the Planning Commission for General Plan adoption and for General Plan Amendments from 14 to 10 days, as per Utah State Code, and to allow amendments to the General Plan more often than twice per year. City-Wide Impact. (16-0007OA) (Item to be Continued to July 19th Council Meeting)**

*DRAFT – Awaiting Approval*

Chair Santiago said the next two items needed to be continued. She called for a motion to continue Item's No. 5 and 6 to the July 19, 2016 meeting.

**Motion:** Council Member Gary Winterton moved to continue the next two items to the July 19, 2016 meeting. The motion was seconded by Council Member David Knecht.

**Roll Call Vote:** The motion passed 6:0 with Council Members Harding, Knecht, Santiago, Stewart, Van Buren, and Winterton in favor. Council Member Sewell was excused.

Adjourn

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**Motion:** Council Member Gary Winterton moved to adjourn the meeting at 7:25 p.m. The motion was seconded by Council Member Vernon K. Van Buren.

**Roll Call Vote:** The motion passed 6:0 with Council Members Harding, Knecht, Santiago, Stewart, Van Buren, and Winterton in favor. Council Member Sewell was excused.

1 RESOLUTION 2016-.  
2

3 A RESOLUTION AUTHORIZING SUBMISSION OF A FINAL URBAN  
4 DEER CONTROL PLAN, AUTHORIZING IMPLEMENTATION OF THE  
5 PLAN, AND APPROPRIATING FUNDS FOR THE FIRST YEAR OF THE  
6 PLAN. (15-076)  
7

8 WHEREAS, police calls and citizen reports establish that, during 2013-2015, vehicle-  
9 deer collisions in Provo endangered human life, caused an estimated \$450,000 in damages to  
10 vehicles, and killed about 150 deer annually; and  
11

12 WHEREAS, residents report that urban deer eat or damage landscape plants, trees, and  
13 flower and vegetable gardens, causing damages estimated to exceed \$300,000 annually; and live,  
14 breed, and defecate in residents' yards, generally impairing the quiet enjoyment of hundreds of  
15 citizens' properties; and  
16

17 WHEREAS, a recent survey by a deer specialist indicates that about 500 deer live within  
18 Provo City; and  
19

20 WHEREAS, on June 2, 2015, the Provo City Municipal Council prohibited the feeding of  
21 deer and other designated wildlife within the city limits by Ordinance 2015-023, and stated an  
22 intent to pursue and implement a policy of selective harvesting and/or relocation of urban deer;  
23 and  
24

25 WHEREAS, on July 7, 2015, the Provo City Municipal Council unanimously passed  
26 Resolution 2015-37 authorizing the Mayor to request a certificate of Registration ("COR") from  
27 the Utah Division of Wildlife Resources ("DWR") allowing the City to create and implement an  
28 urban deer control plan; and  
29

30 WHEREAS, compliant with DWR Administrative Rule 657-65, on March 28, 2016  
31 Provo City submitted an application for a COR, and on June 15, 2016, the Utah Division of  
32 Wildlife Resources issued a COR to Provo City authorizing the lethal or nonlethal removal of up  
33 to 300 deer during the three-year COR period and specifying additional limits on the time and  
34 methods for reducing the number of deer within Provo City; and  
35

36 WHEREAS, on July 5, 2016, the Provo City Municipal Council held a duly noticed  
37 public meeting in which deer removal specialist Brian Cook of Humphries Archery, LLC,  
38 presented information about urban deer-human interaction generally; how other Utah cities have  
39 implemented their respective CORs; and reported to the Council on his survey of the location

40 and movement of deer living within Provo City conducted during December 2015 through  
41 March 2016, which facts and comments are found in the meeting record; and  
42

43 WHEREAS, on July 12, 2016, the Provo City Municipal Council held a widely  
44 publicized public Open House to notify the public about the City's proposed urban deer control  
45 plan consistent with the COR and to receive information and comments from the public, which  
46 information and comments were summarized by Council Staff ; and  
47

48 WHEREAS, on July 19, 2016, the Provo City Municipal Council held a duly noticed  
49 public hearing to receive public comment and ascertain the facts regarding this matter, and to  
50 consider appropriating monies up to \$13,400 to fund the first year of implementation of the  
51 City's urban deer control plan, which facts and comments are found in the hearing record; and  
52

53 WHEREAS, all persons for and against the urban deer control plan and the proposed  
54 appropriation were given an opportunity to be heard; and  
55

56 WHEREAS, after considering the facts presented to the Municipal Council, the Council  
57 finds (i) that deer living within the City are causing significant damage and threatening public  
58 safety; (ii) that monies for the services of deer removal specialists, tracking cameras and bait  
59 should be appropriated; (iii) that the Mayor, or his designee, should be authorized to submit the  
60 final urban deer control plan to the DWR and execute an agreement with Humphries Archery,  
61 LLC, and any other documents necessary to implement the plan; and (iv) that said actions  
62 reasonably further the health, safety and general welfare of the citizens of Provo.  
63

64 NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah, as  
65 follows:  
66

67 PART I:  
68

- 69 1. The Mayor is hereby authorized to appropriate \$13,400 in the Police Department's Animal  
70 Control Division for deer removal services to be performed August 1, 2016 through  
71 December 31, 2017.
- 72 2. The Mayor or his designee is authorized to execute an agreement between Provo City and  
73 Humphries Archery, LLC, in all its essential terms like the attached Exhibit A, and execute  
74 all other documents that may be required by the Division of Wildlife Resources in order to  
75 implement Provo's urban deer control plan, which in its essential elements is like the  
76 attached Exhibit B; the Mayor is also authorized to make non-substantive amendments to the  
77 agreement to achieve proper legal form.  
78

79 PART II:



80

81           This resolution shall take effect immediately.

82

83   END OF RESOLUTION.



1 RESOLUTION 2016-.  
2

3 A RESOLUTION AUTHORIZING SUBMISSION OF A FINAL URBAN  
4 DEER CONTROL PLAN, AUTHORIZING IMPLEMENTATION OF THE  
5 PLAN, AND APPROPRIATING FUNDS FOR THE FIRST YEAR OF THE  
6 PLAN. (15-076)  
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8 WHEREAS, police calls and citizen reports establish that, during 2013-2015, vehicle-  
9 deer collisions in Provo endangered human life, caused an estimated \$450,000 in damages to  
10 vehicles, and killed about 150 deer annually; and  
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12 WHEREAS, residents report that urban deer eat or damage landscape plants, trees, and  
13 flower and vegetable gardens, causing damages estimated to exceed \$300,000 annually; and live,  
14 breed, and defecate in residents' yards, generally impairing the quiet enjoyment of hundreds of  
15 citizens' properties; and  
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22 intent to pursue and implement a policy of selective harvesting and/or relocation of urban deer;  
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27 the Utah Division of Wildlife Resources ("DWR") allowing the City to create and implement an  
28 urban deer control plan; and  
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30 WHEREAS, compliant with DWR Administrative Rule 657-65, on March 28, 2016  
31 Provo City submitted an application for a COR, and on June 15, 2016, the Utah Division of  
32 Wildlife Resources issued a COR to Provo City authorizing the lethal or nonlethal removal of up  
33 to 300 deer during the three-year COR period and specifying additional limits on the time and  
34 methods for reducing the number of deer within Provo City; and  
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36 WHEREAS, on July 5, 2016, the Provo City Municipal Council held a duly noticed  
37 public meeting in which deer removal specialist Brian Cook of Humphries Archery, LLC,  
38 presented information about urban deer-human interaction generally; how other Utah cities have  
39 implemented their respective CORs; and reported to the Council on his survey of the location

40 and movement of deer living within Provo City conducted during December 2015 through  
41 March 2016, which facts and comments are found in the meeting record; and  
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43 WHEREAS, on July 12, 2016, the Provo City Municipal Council held a widely  
44 publicized public Open House to notify the public about the City's proposed urban deer control  
45 plan consistent with the COR and to receive information and comments from the public, which  
46 information and comments were summarized by Council Staff ; and  
47

48 WHEREAS, on July 19, 2016, the Provo City Municipal Council held a duly noticed  
49 public hearing to receive public comment and ascertain the facts regarding this matter, and to  
50 consider appropriating monies up to \$13,400 to fund the first year of implementation of the  
51 City's urban deer control plan for lethal removal, and authorizing the Mayor or his designee to  
52 enter into an agreement with the Division of Wildlife Resources and a deer specialist for removal  
53 of deer by relocation and appropriating monies up to \$13,400 to fund the first year of  
54 implementation of the City's urban deer control plan for nonlethal removal, which facts and  
55 comments are found in the hearing record; and  
56

57 WHEREAS, all persons for and against the urban deer control plan and the proposed  
58 appropriation were given an opportunity to be heard; and  
59

60 WHEREAS, after considering the facts presented to the Municipal Council, the Council  
61 finds (i) that deer living within the City are causing significant damage and threatening public  
62 safety; (ii) that monies for the services of deer removal specialists, tracking cameras and bait  
63 should be appropriated; (iii) that the Mayor, or his designee, should be authorized to submit the  
64 final urban deer control plan to the DWR and execute an agreement with Humphries Archery,  
65 LLC, and any other documents necessary to implement the plan; and (iv) that said actions  
66 reasonably further the health, safety and general welfare of the citizens of Provo.  
67

68 NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah, as  
69 follows:  
70

71 PART I:  
72

- 73 1. The Mayor is hereby authorized to appropriate \$26,800, in the Police Department's Animal  
74 Control Division for deer removal services to be performed August 1, 2016 through  
75 December 31, 2017.
- 76 2. The Mayor or his designee is authorized to execute an agreement between Provo City and  
77 Humphries Archery, LLC, in all its essential terms like the attached Exhibit A, and execute  
78 all other documents that may be required by the Division of Wildlife Resources in order to  
79 implement Provo's urban deer control plan, which in its essential elements is like the

80 attached Exhibit B; the Mayor is also authorized to make non-substantive amendments to the  
81 agreement to achieve proper legal form.

82  
83 PART II:

84  
85 This resolution shall take effect immediately.

86  
87 END OF RESOLUTION.



## PROVO CITY URBAN DEER CONTROL AGREEMENT

This agreement is made \_\_\_\_\_, 2016, by and between Humphries Archery, LLC, a Utah limited liability company, with its principal office in Highland, Utah (hereinafter referred to as “Humphries”), and Provo City, a municipality of the State of Utah (hereinafter referred to as “City”). Humphries or the City may be referred to within this agreement as “Party,” or they jointly may be referred to as “the Parties.”

Whereas, mule deer within the boundary of City are causing traffic accidents and significant property damage to landscaping and are creating other threats to the public's health, safety, and welfare; and

Whereas, City desires to reduce the population of deer that remain continuously within its boundaries pursuant to, and in compliance with, an Urban Deer Control Plan approved by Utah Division of Wildlife Resources (hereinafter “UDWR”); and

Whereas, Humphries desires to act as City’s agent in reducing the City's urban deer population pursuant to the City's Urban Deer Control Plan by using approved lethal and non-lethal methods;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. City has received from the UDWR a Certificate of Registration (hereinafter “COR”) for an Urban Deer Control Plan. Pursuant to the COR the City is developing an urban deer control plan (the “Control Plan” or “Plan”) with input from UDWR, the public, interested businesses and organizations, and other local, state and federal government agencies. Humphries will assist City in developing the plan. The provisions of the COR and Plan, and any amendments thereto, shall automatically be incorporated herein when approved by the UDWR.

2. The Control Plan may provide options for relocation of deer or their lethal removal. Archery will be the only authorized method for the lethal removal of the deer. During the term of this agreement, Humphries is hereby appointed as the sole and exclusive agent of City to use such lethal removal.

3. Humphries may employ such individuals as it shall determine to harvest deer and shall be solely responsible for their training, activities and methods. In harvesting deer, Humphries and said individuals shall act strictly in compliance with the Certificate of Registration issued by UDWR, including without limitation (a) dates of harvest, (b) restrictions on baiting and spotlighting, (c) tagging of carcasses, (d) protocols for removing and disposing of carcasses, and (e) procedures for returning antlers to UDWR. Humphries shall also be responsible for filing all harvest reports and all annual reports required by UDWR and provide copies of all such reports to City.

4. Locations within the boundary of City where deer are harvested shall be as specified in the Control Plan and as agreed upon from time-to-time by the parties.

5. City shall maintain general liability insurance in the amount of at least \$1,000,000.00 and shall cause Humphries to be named as an additional insured under such policy for the acts of Humphries and the individuals employed by Humphries to carry out activities within the scope of the Control Plan. Humphries shall maintain liability insurance in the amount of \$1,000,000 throughout the period the implementation of the control plan, and shall indemnify, defend, and hold Provo City harmless for any of the actions of Humphries and its agents, which are negligent or otherwise outside the scope of the Control Plan.

6. If City has an ordinance or other regulation prohibiting hunting or otherwise restricting the use of archery as a lethal method to carry out the control plan, City will amend the ordinance or regulation so that the activities of Humphries under this agreement shall not be unlawful or this agreement will terminate and be void. City specifically agrees that it will not prosecute Humphries or any of the individuals employed by Humphries for any of their acts lawfully done pursuant to this agreement.

7. City shall designate an agent as Coordinator of the Control Plan. Humphries shall notify that agent in advance of all intended activities, including location, of Humphries in harvesting deer pursuant to the plan and again after the conclusion of the activity. When any animal is harvested Humphries will promptly notify the DWR, the Provo City Chief of Police, and the City Coordinator.

8. (a) City shall, upon execution of this agreement to pay Humphries the amount of \$10,000.00 as compensation for using its best efforts to implement the removal of deer from Provo City pursuant to the approved Control Plan, except if the City's Municipal Council adopts a relocation option and Humphries agrees to serve as the City's agent in implementing that option as provided in the Control Plan. If that option is elected and agreed to by the Parties, the amount of compensation shall be \$20,000.00. If the term of this agreement is extended as provided in paragraph 10 below, City shall pay to Humphries the same amount at the beginning of each renewal term.

(b) The parties acknowledge that Humphries may use cameras to monitor the number and locations of deer and the activities of the individuals who are authorized by Humphries to harvest deer. The cameras will be the sole property of Humphries. City will pay to Humphries the sum of \$30 per camera per month, not to exceed \$900.00 during the term of this agreement.

(c) City shall also reimburse Humphries its actual cost of bait used in carrying out the control plan, not to exceed \$2,500.00 during the term of this agreement.

(d) The amounts required by subparagraphs (b) and (c) above shall be in addition to the amount specified in subparagraph (a) above, but in no case shall the total amount of (b) and (c) exceed \$3,400.00 per year for the lethal removal option. If the relocation option is



chosen the amount paid for cameras and bait shall be an additional \$3,400.00 per year unless modified by the written agreement of the Parties.

9. The term of this agreement shall be one year from the date hereof. It shall be automatically renewed thereafter for two successive terms of one year each unless either Party gives to the other written notice of nonrenewal at least thirty (30) days prior to expiration of the original or any renewal term. The amounts and limits in 8(b) and (c) shall also be provided for each of two successive terms if the agreement is renewed for each term, subject to adjustments by written agreement of the parties. Provided, however, this agreement shall automatically terminate if the COR expires or is cancelled for any reason by UDWR. At any time during the implementation of the control plan, the City may give notice to Humphries at \_\_\_\_\_ that this Agreement is terminated

10. This document contains the entire agreement of the parties and supersedes and replaces any and all prior negotiations, representations, warranties, understandings or contracts between the parties whether verbal or otherwise. This agreement cannot be changed except by written agreement of the parties.

SIGNED to become effective as the date first above written.

PROVO CITY

Attest:

By: \_\_\_\_\_  
John R. Curtis, Mayor

\_\_\_\_\_  
Provo City Recorder

HUMPHRIES ARCHERY, LLC

By: \_\_\_\_\_  
Brian Cook, ManagerState of

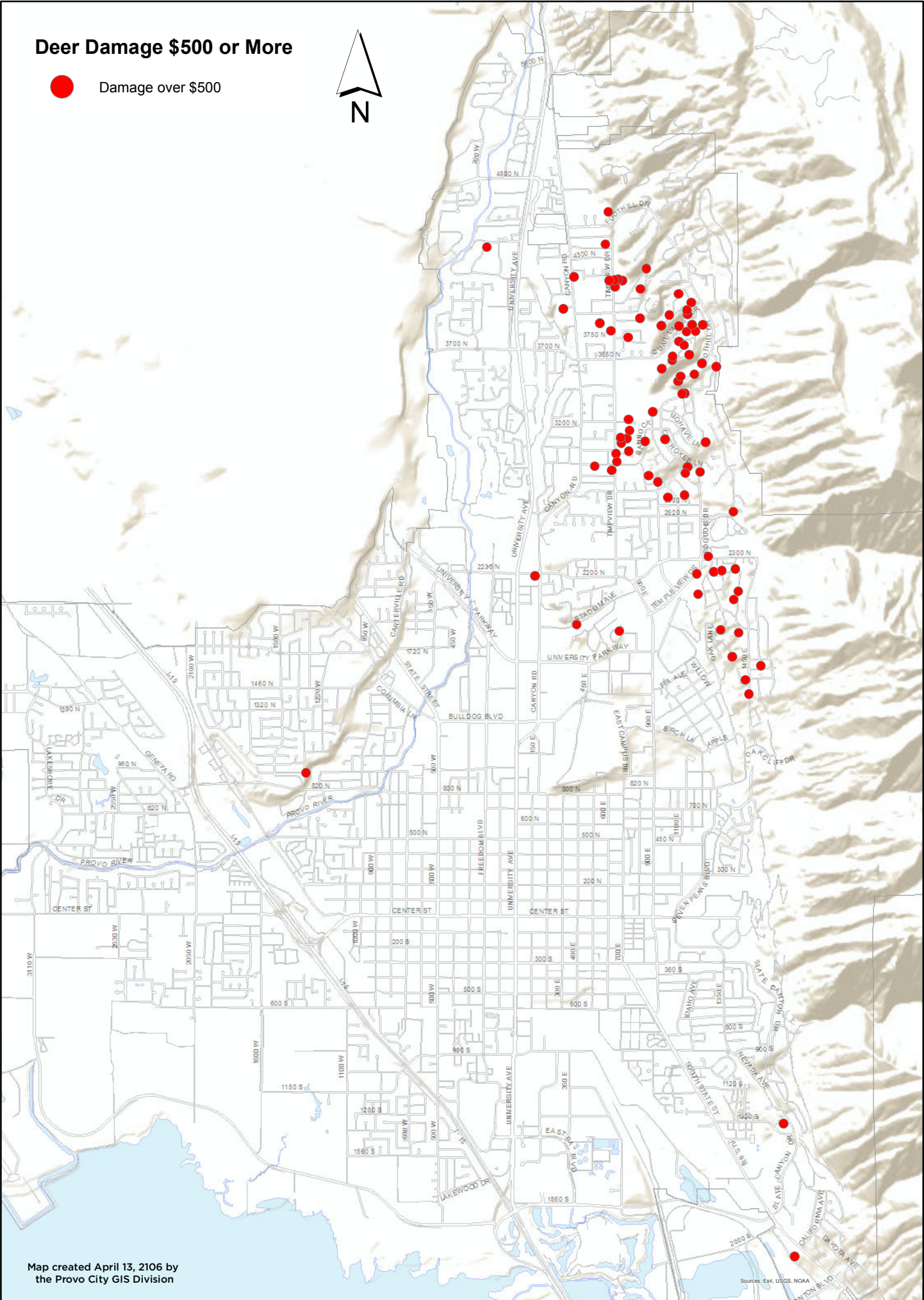
Utah )  
ss.  
County of Utah )

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by Brian Cook.

\_\_\_\_\_  
Notary Public

Deer Damage \$500 or More

● Damage over \$500





## Police Calls for Deer Problems 2013-15

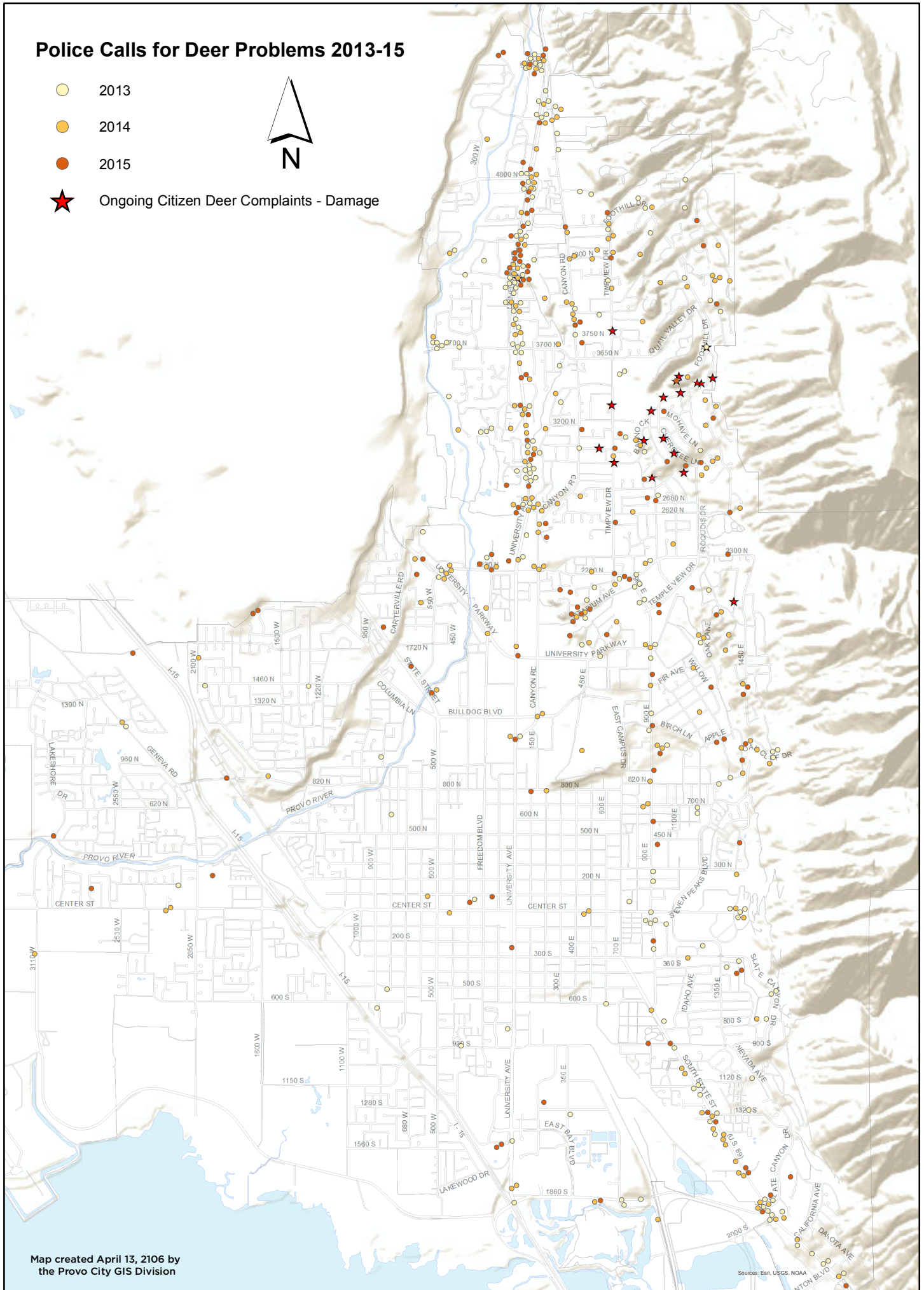
2013

2014

2015



Ongoing Citizen Deer Complaints - Damage





# Provo City Municipal Council

Staff Memorandum

## Urban Deer Control Report

July 19, 2016 Council Meeting

<b>Council Coordinator</b> <a href="#">Bryce Mumford</a> 801-852-6135	<b>Item Short Title</b> Urban Deer Control Program
<b>Administration Coordinator</b> <a href="#">Camille Williams</a> 801-852-6148	<b>Executive Summary</b> Deer living among the population present a safety concern and a bother to property owners because of the property damage they cause. Additionally, every year Provo City residents hit deer on University Avenue causing additional damage to resident vehicles. After many repeated incidents, a majority of residents along the eastern bench of Provo are looking for action to limit the damage done by deer.
<b>Meeting History</b> June 2, 2015 Council Meeting  July 7, 2015 Council Meeting  July 5, 2016 Council Meeting  July 19, 2016 Council Meeting	Urban Deer Control programs have been started in Highland, Alpine, Bountiful, and other cities along the Wasatch Front. There are lethal and nonlethal options available to cities in an attempt to thin deer herds.  Council staff attempted to shore up the financial costs picture to facilitate Council Members in their decision-making process. Council staff reached out to the Division of Wildlife Resources, the Mule Deer Foundation, and Brian Cook, proposed contractor for the lethal program, to better understand how Urban Deer Control programs have worked in other cities and to gauge the fixed and variable costs related to these programs (see “Budget Impact Summary” below).
<b>Neighborhoods</b> City-Wide Impact	
<b>IssueFile #</b> 15-076	Possible motions that the Council can make include: <ul style="list-style-type: none"><li>• A motion to authorize just the lethal program and appropriate \$21,900 from Fund Balance</li><li>• A motion to authorize just the nonlethal program and appropriate \$17,500 from Fund Balance</li><li>• A motion to authorize both lethal and nonlethal programs and appropriate \$39,400 from Fund</li></ul>

	<p>Balance</p> <ul style="list-style-type: none"> <li>• A motion to instruct staff to research other opportunities for Urban Deer Control</li> <li>• A motion to expend funds to educate the public on ways in which they can protect their property</li> </ul> <p><b>Budget Impact Summary</b></p> <ul style="list-style-type: none"> <li>• Though the true cost of both programs is unclear, there is a contract drafted to pay Brian Cook and his crew of contractors \$13,400 for the first year of the lethal Urban Deer Control program, with an additional cost for cleaning the deer that could cost Provo City up to \$8,500 totaling \$21,900 for the first year. Assuming the harvesting of 100 deer, the total estimated cost per deer for the lethal program is \$219.</li> <li>• Non-lethal costs are estimated to be approximately \$17,500 to translocate about 70 deer, though the exact figures for that program are unclear. Assuming 70 deer are relocated, the total estimated cost per deer for the nonlethal program is \$250.</li> </ul> <p><b>Policy Considerations</b></p> <ul style="list-style-type: none"> <li>• Is the \$17,500 price tag for an additional 70 deer acceptable to Council?</li> <li>• Is Council comfortable with the arrangement with Honaker's Farms Fresh Market Meats to clean an animal for \$85? Or would they like to instruct staff to seek out other options?</li> <li>• Is the Council comfortable with the lethal option?</li> <li>• Is this issue/problem large enough and affect enough people to justify the price tag for this program?</li> <li>• Are there unintended consequences to come as a result of thinning the deer herd?</li> <li>• Are there unintended consequences to come if the City does nothing about the deer problem?</li> </ul>

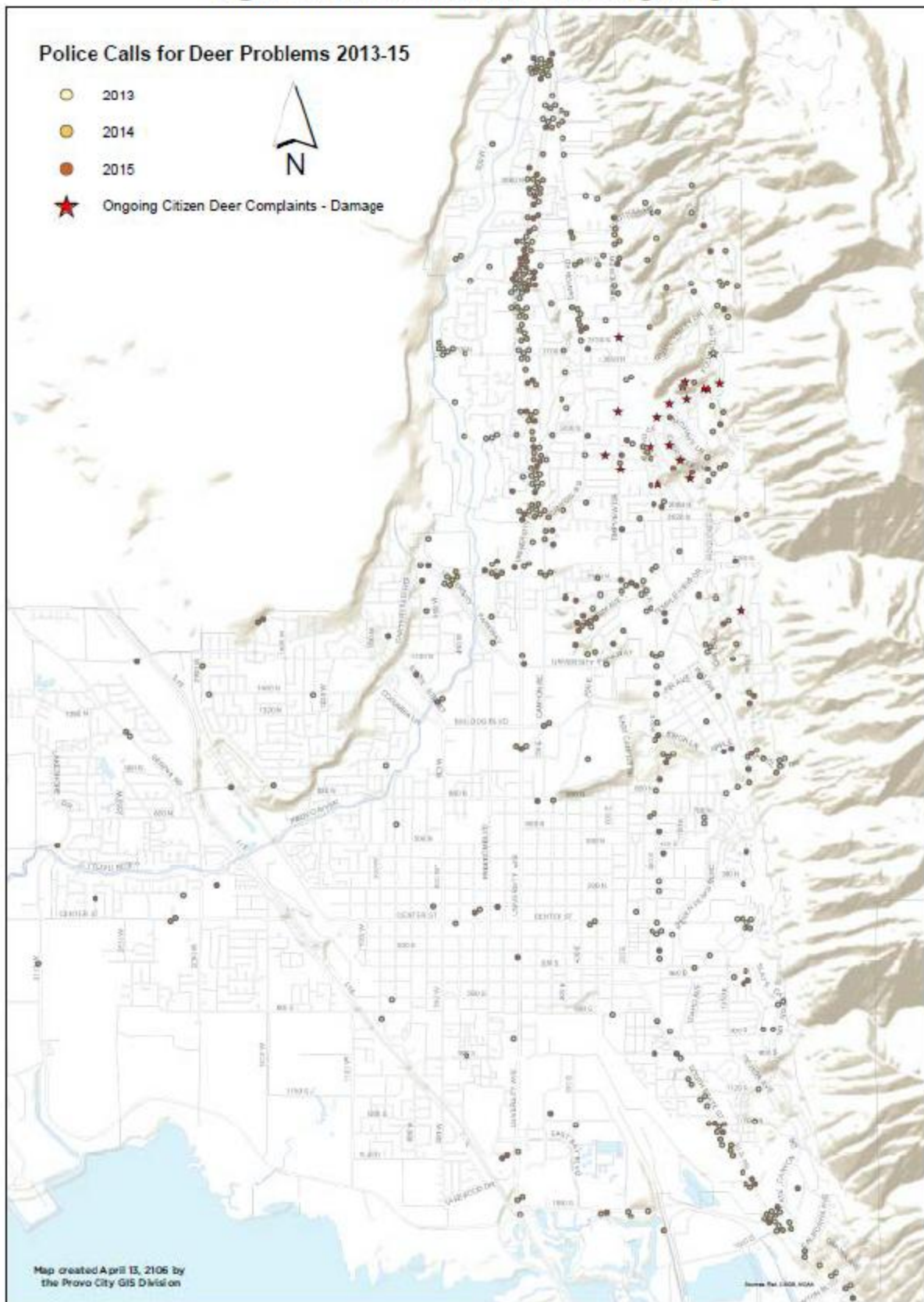
## Background

Provo City has been looking at the possibility of reducing the number of deer incidents through an Urban Deer Control Program. The Division of Wildlife Resources (DWR) oversees and approves the individual plans, with rules for the plans promulgated under authority of Sections [24-14-3](#), [23-14-18](#), and [23-14-19](#).

In order to have authorization to create and administer an Urban Deer Control plan there are public safety considerations and the City must request a Certificate of Registration (COR) allowing the City to design, create and administer a plan. Additionally, the City must show that deer are causing significant damage to private property and/or threatening public safety within the City. From 2013-2015 the City had over 80 incidents of \$500 or more in damage to personal property within the boundaries of Provo. There were also numerous other deer-related incidents that caused residents of Provo to call the police (see Figure 1: Police Calls for Deer 2013-2015)



**Figure 1: Police Calls for Deer 2013-2015**



Brian Cook, the consultant proposed to administer Provo City's Urban Deer Control program, in order to determine the extent of the deer population in Provo City, counted

the number of deer within the Oak Hills, Indian Hills, and Sherwood Hills areas. From January through March of 2015 he counted an estimated 500 deer in these areas of the city. From his efforts, the DWR used his numbers and approved the COR authorizing Provo City to kill up to 300 deer over the next three years. As part of the COR a nonlethal option is available to Provo City, however, details of that plan still need to be arranged.

Bountiful, Utah, has recently been involved in a pilot program for the nonlethal (translocation) Urban Deer Control program. As part of their program, they received a grant paying the DWR for their efforts to translocate the deer. In Bountiful, they set 20-24 traps and they captured deer 3 times a week, totalling the most their limited personnel would allow. In 2016 they caught and translocated 256 deer. Since they started the program in 2013 they have translocated just over 500 deer. The DWR staff emphasized to Council staff that the number of deer removed from Bountiful required an aggressive effort. They estimate that a more appropriate level for Provo City would be to set 10 traps throughout the City with deer capture planned for one day a week.

There seems to be a lack of real tangible information regarding the anticipated costs of the translocation program. Council staff has attempted to firm up cost estimates by contacting the DWR and the Mule Deer Foundation and asking questions about true costs associated with lethal and nonlethal programs. After conversing with the DWR, staff has learned that the primary reasons for vagueness are due to the length of time they've been involved with nonlethal programs and there are simply too many variable costs associated with the program.

### ***Lethal Removal Program***

The lethal program being proposed by Brian Cook and his contractors have set-up fees to find appropriate areas throughout the city for culling the deer. Preliminary estimates for the cost to set up six cameras with cellular service is at \$30 per camera per month (anticipated to need the cameras for 5 months) and brings the total for cameras to \$180/month. Further estimates for bait are \$500 per month. Combining these costs for the cameras and bait brings a total for set-up costs to \$3,400 over the course of 5 months.

In addition, the City proposed a contract to pay Brian Cook and his associates \$10,000 for their services. This money will be used to pay for equipment, travel, and other costs associated with the running of the Urban Deer Control program, bringing the total contracted fee for the lethal program to \$13,400 for the first year.

There is the potential for additional costs to Provo City associated with the cleaning and gutting of the deer. These fees would be charged to the City on top of the contracted fee. Brian Cook has a relationship and agreement with Honaker's Farm Fresh Market Meats in American Fork to perform this service for a fee of \$85 per deer. Provo City has the option to seek its own relationship with a meat packing facility and working out a rate



that is more favorable. The deer hunters would transport to whatever facility they are directed to deliver the culled deer. Preliminarily, Council staff has reached out to Ford's Locker in Provo, and Springville Meats in Springville to get a sense of anticipated costs associated with processing a deer, at the time of publishing this report calls were still unreturned from each facility.

There is the potential for cost savings and this \$85 fee could be avoided if the recipient of the deer can clean and gut the animal themselves. However, if the recipient is unable to clean the deer themselves, Provo City would bear the burden of cleaning the culled deer. Assuming there are 100 deer culled per year with a price tag for processing of \$85/deer, that would add an additional \$8,500 price tag to the lethal Urban Deer Control removal program (see Table 1: Urban Deer Control Lethal Program Costs).

**Table 1: Urban Deer Control - Lethal Program Costs**

Item	Unit Standard	Est. # of Units	Cost/Unit	Total Cost
Camera Reception	Monthly	5	\$ 180	\$ 900
Deer Bait	Monthly	5	\$ 500	\$ 2,500
Contract Price Tag	Yearly	1	\$ 10,000	\$ 10,000
Deer Cleaning/Harvesting	One Deer	100	\$ 85	\$ 8,500
Grand Total				\$ 21,900

### ***NonLethal (Translocation) Removal Program***

Where the lethal program has some certainty, the nonlethal program has potential variable costs that could break a budget. Council staff has found there seems to be some confusion, even among those who translocate the deer, as to what the true costs are to the city. Council staff was able to speak to Channing Howard, a spokesperson with the DWR, and the person who worked closely with Bountiful on their translocation program about the estimated costs for Provo City.

Channing indicated there would be costs, but even though nonlethal removal is approved on the COR, the program has not been formally discussed with the DWR. She indicated that the cost per deer would be estimated to be somewhere between \$100 and \$600 for translocation. Nonlethal translocation occurs during the months of December, January, and February.

The city is obligated to bear the additional cost of \$50 per deer for an ear tag transmitter. Every adult deer that is captured as part of translocation is (1) tested for disease, (2) given an ear tag transmitter, (3) injected with ibuprofen and an anti-parasitic, and (4) relocated to an area approximately 3-4 hours away from the site of capture. According to Channing Howard, the driving factors in the final cost are based on number of traps the City requires, DWR people required for the program, and the number of volunteers to perform needed tasks.

### **Traps**

The cost for the traps comes primarily from the netting (\$200), the actual trap can

either be purchased from a fabricator, or the City can build them on their own. Channing estimated that to start, Provo City would need to have approximately 10 traps. She also mentioned that if Provo City is going to run a nonlethal program, it would be helpful to start collecting names of individuals/families willing to have traps on their properties. The best place for traps is (1) located in a secluded spot, (2) not visible from the road, (3) not near dogs, and (4) on a 1/3-acre lot. At a recent open house there were a number of individuals who expressed interest in having traps on their properties.

## **Division Personnel**

At a minimum 1-2 DWR personnel are needed to perform the testing required for deer translocation. If Provo City desires to establish a nonlethal Urban Deer Control plan, the plan must first be formally approved by the DWR. Through discussions with the DWR the City would work out the details with the DWR regarding the number of employees necessary from Provo City to adequately perform the work of the nonlethal program.

Additionally, there are costs associated with the transport and release of these animals. The DWR has a trailer that they use to transport deer, however, if the DWR uses one of their trailers, that trailer must be driven by a DWR employee. Bountiful found some savings by working with the Mule Deer Foundation, which has acquired two trailers and they have some volunteers who can provide the transportation of these deer, Provo City would be well served to work closely with the Mule Deer Foundation for transportation costs.

## **Volunteers**

One way to offset some of the costs associated with a nonlethal program is to have a vibrant volunteer program in the city. There are certain actions that the DWR permits a volunteer to perform. Transporting the animals and watching traps are a few of the areas where volunteers can participate. The assigned employees from the City would be the best option for overseeing this program.

## **Summary**

In summary, the DWR was emphatic that **costs associated with a nonlethal program are contingent on the city's ability to find and develop volunteers and provide employees from the city dedicated to the Urban Deer Control Program** - especially through the months where the translocation is performed. Occasional time overages associated with the nonlethal program may occur. So, while the City may approve a \$10,000 price tag for the nonlethal program that would cover DWR personnel costs, bait, traps, etc., the true costs of the program would need to include the Provo City employees who assist the DWR with the traps and the rounding up of volunteers.

Council staff received information to assist Council Members in understanding the costs of a nonlethal program, however, the DWR was hesitant to inform Council staff about costs charged to Bountiful as part of their nonlethal program. Thus, Council staff ran the

numbers on the nonlethal program assuming the following estimates (See Table 2: Urban Deer Control - NonLethal Program Estimated Costs):

- Purchase 10 traps at \$400 per trap
- Setting 10 traps for 1 day a week would capture approximately 6 deer per week
- Purchase of 70 eartag transmitters
- The contracted rate with DWR to prepare deer for translocation would be approximately \$350 per deer
- The program would run for 12 weeks, with translocation happening 1 day a week (Council staff assumed for transportation a rate of \$15/hr for the driver for a 6-hr round-trip drive comprising of 300 miles that would require reimbursement at \$0.50/mile)

**Table 2: Urban Deer Control - NonLethal Program Estimated Costs**

Item	Est. # of Units	Cost/Unit	Total Cost
Deer Trap	10	\$ 400	\$ 4,000
Eartag Transmitter	70	\$ 50	\$ 3,500
DWR Contracted Rate	70	\$ 350	\$ 24,500
Transport Costs*	12	\$ 240	\$ 2,880
Grand Total			\$ 34,880

\*Assumes costs of \$15/hr for driver + mileage reimbursement for 300 miles round trip

Based off these numbers, the nonlethal program would cost an estimated \$34,880 for the first year. DWR spokesperson, Channing Howard, was informed of this estimate and the thought that there may be some reluctance from the Municipal Council to implement a program with that price tag. After speaking with her DWR supervisors, they provided Provo a preliminary estimate assuming the following (see Table 3: Urban Deer Control - NonLethal w/ DWR Preliminary Estimates):

- DWR would provide Provo City with 10 traps
- Setting 10 traps for 1 day a week and capture approximately 6 deer a week
- Provo City would purchase 70 eartag transmitters
- The contracted rate with DWR to prepare deer for translocation would be approximately \$200 per deer
- The program would run for 12 weeks, with transportation costs being covered by DWR, utilizing volunteers

**Table 3: Urban Deer Control - NonLethal w/ DWR Preliminary Estimates**

Item	Est. # of Units	Cost/Unit	Total Cost
Deer Trap	10	\$ -	\$ -
Eartag Transmitter	70	\$ 50	\$ 3,500
DWR Contracted Rate	70	\$ 200	\$ 14,000
Transport Costs	12	\$ -	\$ -
Grand Total			\$ 17,500

Using these parameters the cost of the nonlethal program is almost cut in half. Based on these figures, Council staff re-worked the numbers and came up with a first year total of

\$17,500.

The nonlethal program still has some limitations. A primary limitation of the program is the survival component of the translocation program. Stressors placed upon the deer by the different climates, migration patterns, etc., reduce the likelihood of survival amongst adult deer. Currently, approximately 15% of the adult deer population die from natural causes. The estimated number of deer that die in the first year after translocation is currently tracking at 50%.

A lot of variables also need to be considered as part of nonlethal realities. If the winter is mild, producing little snow, the deer are less likely to enter the traps. For purposes of this report, Council staff assumed 6 deer captured each week, but that number could be lower if Provo has a mild winter with little snowfall. There may be an impact to the overall costs of the program. Suffice it to say, though Council staff has attempted to provide some certainty in this process, there remains a great deal of uncertainty due to the variables at play.

## ***Public Meeting***

Council staff held a public meeting in which the public was invited to come and learn about the Urban Deer Control Program. Each person who came to the meeting was asked to provide name, address, and whether they were in favor of the city implementing the Urban Deer Control program and what method they would prefer (see Table 4: Urban Deer Control - Open House Polling Results)

**Table 4: Urban Deer Control - Open House Polling Results**

	<b>For</b>	<b>Undecided</b>	<b>Against</b>	<b>For Lethal</b>	<b>For Non-Lethal</b>	<b>For Both</b>	<b>Total</b>
<b>Number</b>	82	5	11	15	1	20	134
<b>Percentage</b>	61.19%	3.73%	8.21%	11.19%	0.75%	14.93%	100%
	<b>For</b>	<b>Undecided</b>	<b>Against</b>	<b>Total</b>			
<b>Number</b>	118	5	11	134			
<b>Percentage</b>	88.06%	3.73%	8.21%	100%			

Based on this open house tally, 88% of those in attendance were in favor of some kind of plan, whether lethal, non-lethal, or both. There have been some who have expressed an unfavorable view of the program, though at the public meeting the opposing crowd made up only 8% of the attendees. A reasonable assumption is that the majority of those living on the east bench of Provo favor Provo City implementing some form of the Urban Deer Control plan.

Finally, legal staff has been collecting emails on this subject since 2014. After reviewing the 138 emails that have been sent during that time, Council staff separated emails into classifications to get a better understanding of the general feeling from the emails (see Table 5: Urban Deer Control - Email Tally).

Table 5: Urban Deer Control - Email Tally

For Either Method	For (Only Non-Lethal)	Against	Undecided	Totals
118	0	5	15	138
86%	0%	4%	11%	100%

Incident number	Incident address
13PR00132	600 S SLATE CANYON DR
13PR00270	1084 E HILLSIDE DR
13PR00337	1720 N 440 EAST ST
13PR00445	205 W 3200 NORTH ST
13PR00492	5200 N UNIVERSITY AVE
13PR00503	5310 N CANYON RD
13PR00541	4700 N UNIVERSITY AVE
13PR00558	919 W STATE ST; GREASE MONKEY
13PR00571	1080 N 900 EAST ST
13PR00577	2000 S STATE ST
13PR00582	3411 s state St
13PR00607	201 W 3200 NORTH ST
13PR00644	E 1860 SOUTH ST & S UNIVERSITY AVE
13PR01040	2005 N 900 EAST ST
13PR01060	1200 N 900 EAST ST
13PR01120	2732 N 930 EAST ST
13PR01291	2400 S STATE ST
13PR01358	5600 N UNIVERSITY AVE
13PR01452	685 N 1200 EAST ST
13PR01539	655 N 1200 EAST ST
13PR01541	2200 N UNIVERSITY PKWY
13PR01547	250 S 900 EAST ST
13PR01549	190 S 900 EAST ST
13PR01767	N CANYON RD & N UNIVERSITY AVE
13PR02556	50 S 900 EAST ST
13PR02571	1304 S 1510 EAST ST
13PR02581	201 W 3200 NORTH ST
13PR02608	2300 N UNIVERSITY AVE
13PR02740	2105 N OAK LN
13PR02824	E STADIUM AVE & N 900 EAST ST
13PR02835	4000 N UNIVERSITY AVE
13PR02840	E STADIUM AVE & N 900 EAST ST
13PR02863	2900 N UNIVERSITY AVE
13PR02934	2500 N UNIVERSITY AVE
13PR02938	2931 N EDGEWOOD DR
13PR03308	S MOUNTAIN VISTA LN
13PR03556	48 S 300 WEST ST
13PR03677	452 E STADIUM AVE
13PR03774	1860 S STATE ST
13PR03788	1155 S STATE ST
13PR03802	222 W 2280 NORTH ST
13PR04292	5600 N UNIVERSITY AVE
13PR04312	2700 N UNIVERSITY AVE
13PR04326	5600 N UNIVERSITY AVE
13PR04380	4400 N UNIVERSITY AVE
13PR04406	728 S SLATE CANYON DR

13PR04454	CONE
13PR04474	2200 S STATE ST; S SR 89 HWY
13PR04520	1322 E 820 NORTH ST
13PR04715	3700 N UNIVERSITY AVE
13PR04843	3570 N TIMPVIEW DR; TIMPVIEW HIGH SCHOOL
13PR04856	S STATE ST
13PR04884	3570 N TIMPVIEW DR; TIMPVIEW HIGH SCHOOL
13PR05071	4155 N TIMPVIEW DR
13PR05295	1300 N 900 EAST ST
13PR05529	3800 N CANYON RD
13PR05531	3950 N CANYON RD
13PR05638	4540 N BRISTOL CIR
13PR05702	2221 W 200 NORTH ST
13PR05733	5200 N UNIVERSITY AVE
13PR05991	3751 N RIVERWOOD DR
13PR06516	325 S 1450 EAST ST
13PR06534	362 S 1410 EAST ST
13PR06571	E VALLEY VISTA WAY & S STATE ST
13PR06664	1300 E CENTER ST
13PR06878	2300 S STATE ST
13PR06972	3300 N UNIVERSITY AVE
13PR07076	5400 N UNIVERSITY AVE
13PR07645	1114 S NEVADA AVE
13PR07664	3725 N FOOTHILL DR
13PR07977	S SLATE CANYON DR & S STATE ST
13PR07992	S SLATE CANYON DR & S STATE ST
13PR08150	3028 N BANNOCK DR
13PR09521	1300 e 1700 s
13PR09932	1950 S STATE ST
13PR10155	55 N PARK AVE
13PR10949	1800 S UNIVERSITY AVE; S SR 189 HWY; 1J OUT WITH A INJ Deer Involve
13PR11162	N 900 EAST ST & E UNIVERSITY PKWY
13PR11213	717 E 3100 NORTH ST
13PR11434	550 E 2100 NORTH ST
13PR11511	4200 N UNIVERSITY AVE
13PR11646	135 LVES
13PR11729	4800 N UNIVERSITY AVE
13PR11879	4800 N UNIVERSITY AVE
13PR13057	2043 W 1460 NORTH ST
13PR13481	4000 N UNIVERSITY AVE
13PR13536	514 W 3700 NORTH ST
13PR13569	514 W 3700 NORTH ST
13PR13656	4200 N UNIVERSITY AVE
13PR13684	4200 N UNIVERSITY AVE
13PR14149	1300 E CENTER ST
13PR14264	4200 N UNIVERSITY AVE
13PR14332	26300 I15SB

13PR14467	340 W 920 SOUTH ST
13PR14564	229 S 1200 EAST ST
13PR14792	1300 E CENTER ST
13PR15130	4302 N SHEFFIELD DR
13PR15204	3080 N UNIVERSITY AVE
13PR15245	3080 N UNIVERSITY AVE
13PR15290	4304 N STONE CREEK LN
13PR15492	648 S STUBBS AVE
13PR15628	4672 N BROOKSHIRE CIR
13PR15648	3700 N UNIVERSITY AVE; N SR 189 HWY
13PR15729	3000 N UNIVERSITY AVE
13PR15792	2900 N UNIVERSITY AVE
13PR15932	3700 N UNIVERSITY AVE
13PR16042	1000 N TERRACE DR; Y TRAILHEAD
13PR16062	972 n terrace dr
13PR16329	3587 N 290 EAST ST
13PR16456	365 W STONE BROOK LN
13PR16705	4041 N DEVONSHIRE DR
13PR16825	1357 W 1460 NORTH ST
13PR17343	4001 N SHERWOOD DR
13PR17497	4400 N UNIVERSITY AVE
13PR17542	2424 N UNIVERSITY PKWY
13PR17616	4250 N UNIVERSITY AVE
13PR17736	4000 N UNIVERSITY AVE
13PR17932	1755 N OAK LN
13PR18083	4297 N 100 EAST ST
13PR18113	1821 S STATE ST
13PR18584	4115 N FOOTHILL DR
13PR18794	724 E 1860 SOUTH ST
13PR18913	620 N 800 EAST ST
13PR19061	2900 N UNIVERSITY AVE
13PR19405	1320 S STATE ST
13PR19407	1320 S STATE ST
13PR19547	1300 E CENTER ST
13PR19595	50 S 900 EAST ST
13PR19631	50 S 900 EAST ST
13PR19687	800 N UNIVERSITY AVE
13PR19815	3900 N UNIVERSITY AVE
13PR19838	4500 N UNIVERSITY AVE
13PR19888	1150 S STATE ST
13PR20628	3331 N COTTONWOOD LN
13PR20941	911 E OSMOND LN
13PR21277	925 E NORTH TEMPLE DR
13PR21368	805 E NORTH TEMPLE DR; E N TEMPLE DR
13PR21373	290 N 900 EAST ST
13PR21714	750 E 1860 SOUTH ST
13PR22175	4200 N UNIVERSITY AVE



13PR22536	4200 N UNIVERSITY AVE
13PR22555	4200 N UNIVERSITY AVE
13PR23036	3367 N 350 EAST ST
13PR24016	1000 N TERRACE DR; Y TRAILHEAD
13PR24331	1450 S STATE ST
13PR24661	600 E 600 SOUTH ST
13PR24735	1860 S 700 EAST ST
13PR25166	4400 N UNIVERSITY AVE
13PR26069	3820 N UNIVERSITY AVE
13PR26388	1650 N 900 EAST ST
13PR26447	1991 S STATE ST; SLATE CANYON JUVENILE DETENTIO
13PR26474	2701 N UNIVERSITY AVE; N SR 189 HWY
13PR26665	2900 N UNIVERSITY AVE
13PR26798	1200 S STATE ST
13PR26822	3700 N UNIVERSITY AVE
13PR26862	528 E 3950 NORTH ST
13PR26949	600 S SLATE CANYON DR
13PR26974	5160 N CANYON RD
13PR26978	2300 S STATE ST
13PR27158	5600 N UNIVERSITY AVE
13PR27217	5600 N UNIVERSITY AVE
13PR27474	2005 N 900 EAST ST
13PR27583	1200 N GENEVA RD
13PR27642	579 E 4750 NORTH ST
13PR27797	50 S 1000 EAST ST
13PR28056	400 W 3700 NORTH ST
13PR28209	3700 N RIVERWOOD DR
13PR28240	514 W 3700 NORTH ST
13PR28252	E FOOTHILL DR & N BROOKSHIRE DR
13PR28441	2800 N UNIVERSITY AVE
13PR28675	3700 N UNIVERSITY AVE
13PR28699	4750 N UNIVERSITY AVE; N SR 189 HWY
13PR28723	4750 N UNIVERSITY AVE
13PR28938	5600 N UNIVERSITY AVE; N SR 189 HWY
13PR29042	735 S STATE ST
13PR29072	722 E 2200 NORTH ST
13PR29089	2100 S STATE ST
13PR29114	5050 N CANYON RD
13PR29156	2013 N 500 EAST ST
13PR29408	2800 N UNIVERSITY AVE; N SR 189 HWY
13PR29449	2994 N MOJAVE LN
13PR29469	2800 N UNIVERSITY AVE
13PR29681	394 E 4750 NORTH ST
13PR29769	4800 N UNIVERSITY AVE
13PR30232	550 E UNIVERSITY PKWY
13PR30452	900 E CENTER ST
13PR30763	5300 N UNIVERSITY AVE

13PR30764	5300 N UNIVERSITY AVE
13PR30765	650 E FOOTHILL DR
13PR30967	820 N LOCUST LN
13PR30983	5200 N UNIVERSITY AVE
13PR31299	3050 N CANYON RD
13PR31739	2873 N MARRCREST CIR NORTH
13PR31789	1377 S 350 EAST ST
13PR31815	2230 N UNIVERSITY AVE
13PR31823	985 N 850 WEST ST

When reported	Offense code	Offense code
1/2/2013 16:26	Animal Carcass	
1/4/2013 12:55	Animal Carcass	
1/5/2013 13:03	Animal Wild	
1/7/2013 12:49	Animal Carcass	
1/7/2013 22:37	Reportable Accident	
1/8/2013 7:39	Animal Carcass	
1/8/2013 15:53	Animal Carcass	
1/8/2013 18:31	Non-Reportable Accident	
1/8/2013 21:38	Reportable Accident	
1/9/2013 3:31	Reportable Accident	
1/9/2013 4:19	Animal Carcass	
1/9/2013 13:00	Animal Carcass	
1/9/2013 18:15	Animal Carcass	
1/14/2013 18:13	Animal Problem	
1/15/2013 6:24	Animal Problem	
1/15/2013 16:43	Animal Carcass	
1/18/2013 2:20	Non-Reportable Accident	
1/18/2013 21:44	Animal Problem	
1/20/2013 10:29	Animal Wild	
1/20/2013 11:04	Animal Carcass	
1/19/2013 22:26	Animal Carcass	
1/22/2013 10:50	Reportable Accident	
1/22/2013 11:01	Animal Carcass	
1/24/2013 12:56	Animal Carcass	
2/4/2013 6:43	Animal Wild	
2/4/2013 10:04	Animal Wild	
2/4/2013 12:28	Animal Carcass	
2/4/2013 16:30	Animal Carcass	
2/6/2013 8:39	Animal Wild	
2/6/2013 22:16	Animal Carcass	
2/7/2013 5:30	Gone on Arrival	
2/6/2013 22:32	Animal Carcass	
2/7/2013 11:48	Animal Carcass	
2/8/2013 8:12	Animal Carcass	
2/8/2013 8:41	Animal Wild	
2/13/2013 8:26	Stray Animal	
2/15/2013 14:53	citizen Assist	
2/17/2013 10:33	Animal Problem	
2/18/2013 23:05	Animal Problem	
2/18/2013 23:20	Animal Carcass	
2/19/2013 10:10	Animal Carcass	
2/24/2013 21:52	Gone on Arrival	
2/25/2013 10:00	Animal Carcass	
2/25/2013 12:15	Animal Carcass	
2/26/2013 5:31	Non-Reportable Accident	
2/26/2013 10:53	Animal Carcass	

2/26/2013 18:53	Animal Carcass	
2/27/2013 6:18	Animal Carcass	
2/27/2013 16:17	Animal Wild	
3/1/2013 18:48	Animal Problem	
3/3/2013 14:37	Suspicious	
3/3/2013 19:19	Animal Wild	
3/3/2013 15:32	Animal Carcass	
3/6/2013 7:27	Animal Carcass	
3/7/2013 23:36	Animal Carcass	
3/11/2013 6:11	Animal Carcass	
3/11/2013 8:25	Animal Carcass	
3/12/2013 9:26	Animal Carcass	
3/12/2013 19:06	Animal Carcass	
3/12/2013 21:09	Animal Carcass	
3/15/2013 19:37	Animal Problem	
3/21/2013 16:12	Animal Wild	
3/21/2013 18:27	Animal Problem	
3/22/2013 2:50	Non-Reportable Accident	
3/23/2013 11:23	Animal Wild	
3/26/2013 7:05	Animal Carcass	
3/27/2013 6:48	Reportable Accident	
3/28/2013 5:55	Animal Problem	
4/4/2013 1:24	Nuisance Animal	
4/4/2013 10:23	Animal Wild	
4/7/2013 21:05	Reportable Accident	
4/7/2013 21:40	Animal Carcass	
4/10/2013 11:20	Animal Carcass	
4/24/2013 10:20	Animal Wild	
4/28/2013 15:28	Animal Carcass	
5/1/2013 15:17	Animal Wild	
5/10/2013 11:15	Animal Wild	
5/12/2013 16:36	Reportable Accident	
5/12/2013 20:28	Animal Carcass	
5/15/2013 11:33	Animal Wild	
5/16/2013 8:10	Reportable Accident	
5/17/2013 9:21	Animal Carcass	
5/17/2013 20:31	Animal Carcass	
5/20/2013 9:43	Animal Carcass	
6/1/2013 11:06	Theft of Property - Other	
6/6/2013 8:19	Non-Reportable Accident	
6/6/2013 19:30	Animal Problem	
6/6/2013 19:57	Animal Carcass	
6/7/2013 23:54	Animal Carcass	
6/8/2013 0:10	Animal Carcass	
6/12/2013 15:22	Animal Wild	
6/13/2013 16:36	Injury Accident	
6/14/2013 11:36	Animal Wild	

6/15/2013 20:25	citizen Assist	
6/17/2013 10:21	Animal Wild	
6/19/2013 13:56	Animal Wild	
6/22/2013 16:22	Animal Wild	
6/23/2013 17:49	Animal Carcass	
6/23/2013 18:18	Animal Carcass	
6/24/2013 14:56	Animal Wild	
6/26/2013 14:14	Animal Wild	
6/27/2013 18:58	Animal Wild	
6/27/2013 22:23	Non-Reportable Accident	
6/28/2013 15:30	Animal Wild	
6/29/2013 9:11	Animal Wild	
6/30/2013 23:23	Reportable Accident	
7/1/2013 22:43	Stray Animal	
7/2/2013 8:06	Stray Animal	
7/4/2013 6:26	Suspicious	
7/5/2013 9:21	Animal Wild	
7/7/2013 19:20	Animal Problem	
7/8/2013 21:40	Animal Wild	
7/14/2013 12:54	Suspicious	
7/16/2013 9:45	Animal Wild	
7/16/2013 13:19	Animal Wild	
7/17/2013 8:53	Reportable Accident	
7/18/2013 13:14	Animal Carcass	
7/20/2013 8:10	Animal Carcass	
7/22/2013 13:11	Animal Wild	
7/22/2013 16:17	Non-Reportable Accident	
7/27/2013 9:08	Animal Wild	
7/29/2013 17:11	Animal Problem	
7/30/2013 20:32	Animal Problem	
8/1/2013 10:51	Animal Carcass	
8/5/2013 9:13	Non-Reportable Accident	
8/5/2013 9:20	Animal Carcass	
8/6/2013 14:43	Animal Wild	
8/6/2013 21:18	Animal Problem	
8/6/2013 21:43	Animal Wild	
8/7/2013 16:30	Animal Wild	Gone on Arrival
8/8/2013 22:00	Animal Wild	
8/9/2013 7:59	Animal Carcass	
8/9/2013 18:14	Animal Problem	
8/17/2013 17:25	Animal Wild	
8/21/2013 7:41	Animal Wild	
8/24/2013 21:22	Animal Problem	
8/24/2013 21:37	Animal Carcass	
8/26/2013 9:04	Animal Carcass	
8/29/2013 12:56	Animal Carcass	
9/3/2013 11:02	Animal Carcass	

9/6/2013 21:31	Animal Carcass	
9/6/2013 22:06	Animal Carcass	
9/12/2013 7:09	Non-Reportable Accident	
9/22/2013 8:09	Suspicious	
9/25/2013 18:40	Animal Problem	
9/29/2013 10:41	Animal Problem	
9/30/2013 13:50	Animal Carcass	
10/5/2013 10:28	Animal Wild	
10/15/2013 13:13	Animal Problem	
10/18/2013 11:24	Animal Wild	
10/18/2013 22:12	Animal Problem	
10/19/2013 8:27	Animal Problem	
10/21/2013 17:09	Reportable Accident	
10/23/2013 9:06	Animal Carcass	
10/23/2013 13:25	Animal Wild	
10/23/2013 20:26	Animal Wild	
10/24/2013 17:55	Animal Wild	
10/25/2013 1:16	Noise Disturbance	
10/24/2013 20:21	Animal Carcass	
10/27/2013 1:34	Non-Reportable Accident	
10/27/2013 2:44	Animal Carcass	
10/31/2013 11:49	Animal Carcass	
11/1/2013 14:49	Animal Wild	
11/1/2013 18:38	Animal Wild	
11/4/2013 7:55	Animal Wild	
11/7/2013 7:38	Animal Carcass	
11/8/2013 20:58	Animal Problem	
11/9/2013 10:50	Animal Carcass	
11/9/2013 12:16	Animal Wild	
11/11/2013 18:40	Animal Wild	
11/14/2013 15:25	Animal Problem	
11/14/2013 20:18	Non-Reportable Accident	
11/14/2013 20:34	Animal Wild	
11/18/2013 4:49	Animal Carcass	
11/19/2013 10:15	Reportable Accident	
11/19/2013 14:59	Animal Wild	
11/19/2013 16:29	Reportable Accident	
11/19/2013 21:52	Non-Reportable Accident	
11/20/2013 11:53	Animal Wild	
11/23/2013 22:28	Non-Reportable Accident	
11/24/2013 16:56	Theft of Property - Other	
11/23/2013 23:01	Animal Carcass	
11/27/2013 14:12	Animal Wild	
11/28/2013 23:31	Hazardous Conditions	
12/5/2013 18:45	Non-Reportable Accident	
12/9/2013 8:00	Animal Carcass	
12/13/2013 3:29	Animal Problem	

12/13/2013 3:49	Animal Carcass	
12/13/2013 7:03	Animal Problem	
12/15/2013 22:07	Suspicious	
12/16/2013 8:11	Animal Carcass	
12/19/2013 19:49	Animal Wild	
12/26/2013 14:58	Animal Wild	
12/27/2013 11:33	Animal Wild	
12/27/2013 16:45	Animal Wild	
12/27/2013 19:26	Criminal Mischief	

Circumstance code	Disposition	Responsible officer
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Animal Carcass	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Kenkel C (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Accident on the Street	Closed	Shade P (PR)
Occurred on Highway	Closed	Taylor B (PR)
	Closed	Hunter S (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Farley D (PR)
	Closed	Coombs J(PR)
Occurred on Highway	Closed	Cook T (PR)
Animal Carcass	Closed	Farley D (PR)
Occurred on Highway	Closed	Pust D (PR)
Occurred on Highway	Closed	Soule B (PR)
Occurred in Home	Closed	Newell K (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Accident on the Street	Closed	Breckenridge T
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred on Highway	Closed	Newell K (PR)
Wild Animal	Closed	Farley D (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Farley D (PR)
Wild Animal	Closed	Wall K (PR)
Occurred on Highway	Closed	Lloyd T(PR)
Occurred on Highway	Closed	Lloyd T(PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Ruiz M (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Swenson J (PR)
Stray Dog	Closed	Swenson J (PR)
Occurred in Other Place	Closed	Wall K (PR)
Occurred in Home	Closed	Harmon B(PR)
Occurred on Highway	Closed	Ashcroft D(PR)
Animal Carcass	Closed	Ruiz M (PR)
Animal Carcass	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Ashcroft D(PR)
Animal Carcass	Closed	Farley D (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Ashcroft D(PR)
Animal Carcass	Closed	Swenson J (PR)



Animal Carcass	Closed	Farley D (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred on Highway	Closed	Woodbury R (PR)
Animal Carcass	Closed	Brough S(PR)
	Closed	Barker Jas (PR)
Animal Carcass	Closed	Ruiz M (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Farley D (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred in Field	Closed	Smith R (PR)
Wild Animal	Closed	Wall K (PR)
Occurred in Home	Closed	Moore B (PR)
Occurred on Highway	Closed	Dennison C (PR)
Wild Animal	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Luthy M (PR)
Occurred on Highway	Closed	Wall K (PR)
Occurred in High Density Housing	Unfounded	Nye R (PR)
Animal Carcass	Closed	Farley D (PR)
Accident on the Street	Closed	Sprague J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Swenson J (PR)
Animal Carcass	Closed	Farley D (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Occurred on Highway	Closed	Newell R (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Wall K (PR)
Property Damage	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred in Home	Closed	Lazenby Z (PR)
Accident on the Street	Closed	Breckenridge T
Occurred in Field	Closed	Arrowchis F(PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	patterson n (P
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Accident on the Street	Closed	Nisonger T (PR)
Animal Carcass	Closed	Wall K (PR)

	Closed	Coombs J(PR)
Wild Animal	Closed	Farley D (PR)
Wild Animal	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Occurred on Highway	Closed	Moore B (PR)
Animal Carcass	Closed	Farley D (PR)
Wild Animal	Closed	Farley D (PR)
Wild Animal	Closed	Wall K (PR)
Occurred in Home	Closed	Arrowchis F(PR)
Occurred on Highway	Closed	Nye R (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred on Highway	Closed	Hunter S (PR)
Stray Dog	Closed	Swenson J (PR)
Stray Dog	Closed	Swenson J (PR)
Occurred in Home	Closed	Pust D (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred in Home	Closed	Newell R (PR)
Occurred on Highway	Closed	Hunter S (PR)
Occurred in Home	Closed	Woodbury R (PR)
Wild Animal	Closed	Craghead C(VPR)
Wild Animal	Closed	Farley D (PR)
Occurred on Highway	Closed	Dennison C (PR)
Occurred in Other Place	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Wild Animal	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Bushman T(PR)
Animal Carcass	Closed	Wall K (PR)
Occurred on Highway	Closed	North J (PR)
Occurred in Other Area	Closed	Butterfield VPR
Animal Carcass	Closed	Swenson J (PR)
Accident on the Street	Closed	Stradling D (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Farley D (PR)
Occurred on Highway	Closed	Barrett Jus(PR)
Animal Carcass	Closed	Wall K (PR)
Occurred in Other Place	Closed	McCandless VPR
Occurred on Highway	Closed	Gibson R (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred in Woods	Closed	Nielsen S (PR)
Wild Animal	Closed	Swenson J (PR)
Wild Animal	Closed	Ruiz M (PR)
Occurred in Other Place	Closed	Dupaix N (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Farley D (PR)
Animal Carcass	Closed	Swenson J (PR)

Occurred on Highway	Closed	Brandley M(PR)
Wild Animal	Closed	Wall K (PR)
Accident on the Street	Closed	Cook T (PR)
Occurred in Park	Closed	Allred J (PR)
Occurred in Other Place	Closed	Smith R (PR)
Occurred on Highway	Closed	Lloyd T(PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred in Other Place	Closed	Swenson J (PR)
Wild Animal	Closed	Swenson J (PR)
Occurred on Highway	Closed	Nye R (PR)
Occurred in Other Area	Closed	Wood Colin PR
Occurred on Highway	Closed	Newell R (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Farley D (PR)
Wild Animal	Closed	Edwards J (VPR)
Animal Carcass	Closed	Farley D (PR)
Occurred in Home	Closed	Nye R (PR)
Wild Animal	Closed	Wall K (PR)
Occurred on Highway	Closed	Shade P (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Wild Animal	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Woodbury R (PR
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Wild Animal	Closed	Farley D (PR)
Occurred on Highway	Closed	Huntsman K (PR)
Accident on the Street	Closed	Smith R (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Henderson N (PR
Wild Animal	Closed	Farley D (PR)
Occurred on Highway	Closed	Bushman T(PR)
Occurred on Highway	Closed	Nye R (PR)
Animal Carcass	Closed	Farley D (PR)
Accident on the Street	Closed	Smith R (PR)
Property Damage	Closed	Gillespie S PR
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Wall K (PR)
Occurred in Home	Closed	Harmon B(PR)
Accident on the Street	Closed	Taylor B (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Kent J (PR)

Animal Carcass	Closed	Swenson J (PR)
Occurred in Other Place	Closed	Swenson J (PR)
Occurred in Government Bulding	Closed	Woodbury R (PR
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Smith R (PR)
Occurred in High Density Housing	Closed	Pust D (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Edwards J (VPR)
	Closed	Coombs J(PR)

Narrative	
Thu Jan 03 07:17:26 MST 2013 Wall 6116	I was dispatched to the area for bone
Sat Jan 05 08:54:10 MST 2013 Wall 6116	I was dispatched to the location for
Sat Jan 05 15:19:24 MST 2013 Wall 6116	I was dispatched to the location for
Tue Jan 08 10:43:47 MST 2013	ro was dispatch on a k i t deer
Veh 1 hit a deer. 13PR00492 Kenkel Mon Jan 07 23:40:40 MST 2013	
Tue Jan 08 09:17:09 MST 2013 Swenson 6110	KIT Deer
Tue Jan 08 16:10:10 MST 2013 Swenson 6110	Kit deer
Tue Jan 08 22:21:14 MST 2013	P. Shade #3275 I was dispatched to a traffic a
Tue Jan 08 22:51:15 MST 2013 Ofc. B. Taylor	Driver was S/B on 900 E at approx
A CAR GOING NORTH HIT A Deer Involved. THE Deer Involved HAD TO BE PUT DOWN. CASE CLOSED.	
Wed Jan 09 14:08:22 MST 2013 Swenson 6110	KIT Deer
Wed Jan 09 15:13:46 MST 2013 Swenson 6110 KIT Deer Involved	
Wed Jan 09 19:25:25 MST 2013. Farley 6115.	I responded to the location in re
Mon Jan 14 19:47:59 MST 2013 Coombs 3267	I responded to the area of 2005 N 90
I was dispatched to look for some deer walking along 900 e. I arrived in the	
Tue Jan 15 17:47:08 MST 2013. Farley 6115.	I responded to the location in re
Fri Jan 18 03:41:48 MST 2013 Pust 3276	I responded to a car that hit a deer
I was dispatched to the area regarding a female who called in to report that a	
Sun Jan 20 11:38:06 MST 2013	K Newell 3212 The complainant called because the
Tue Jan 22 12:53:16 MST 2013 Swenson 6110	KIT Deer
Tue Jan 22 12:52:06 MST 2013 Swenson 6110	KIT Deer Involved
Tue Jan 22 16:40:53 MST 2013 Breckenridge	Officer witnessed a deer get hit by
Tue Jan 22 12:58:55 MST 2013 Swenson 6110	KIT Deer.
Thu Jan 24 16:34:38 MST 2013 Wall 6116	I was dispatched to the location for
Mon Feb 04 10:29:15 MST 2013	K Newell 3212 Deer was hit but caused no damage
Mon Feb 04 11:02:32 MST 2013. Farley 6115.	I responded to the location in re
Mon Feb 04 14:01:53 MST 2013 Swenson 6110	KIT Deer Involved
Mon Feb 04 17:45:59 MST 2013. Farley 6115.	I responded to the location in re
Wed Feb 06 09:56:09 MST 2013 Wall 6116	I was dispatched to the location on
Thu Feb 07 05:20:33 MST 2013 3268 Lloyd	On 2-6-13 at approximately 2216 ho
Thu Feb 07 06:17:11 MST 2013 3268 Lloyd	On 2-7-13 at approximately 0530 ho
Thu Feb 07 08:16:02 MST 2013 Wall 6116	I was dispatched to the location on
Thu Feb 07 13:51:33 MST 2013	ro went on a kit deer
Fri Feb 08 09:21:46 MST 2013 Swenson 6110	KIT Deer
Fri Feb 08 09:23:07 MST 2013 Swenson 6110	Injured deer.
Wed Feb 13 09:31:18 MST 2013 Swenson 6110 KIT Deer Involved	
Fri Feb 15 18:55:10 MST 2013 Wall 6116	I was asked by dispatch to take a ph
Sun Feb 17 16:13:57 MST 2013 HARMON-3256	Responded to the residence where an
Deer was hit and mangled in the road. I moved it out of traffic.	
Wed Feb 20 07:48:55 MST 2013	ro was dispatch to pick up a kit deer
Wed Feb 20 08:00:51 MST 2013	ro was dispatch on a deer stuck in a fence
I could not locate any KIT deer.	
Mon Feb 25 11:32:04 MST 2013. Farley 6115.	While on patrol I came across a d
Tue Feb 26 07:12:58 MST 2013 Swenson 6110	KI Deer.
The RP came to the front counter to report she had hit a deer on University Av	
Tue Feb 26 12:20:19 MST 2013 Swenson 6110	Kit deer

Tue Feb 26 19:29:28 MST 2013. Farley 6115.	I responded to the location in re
Wed Feb 27 07:23:59 MST 2013 Wall 6116	I was dispatched to the area for a d
Thu Feb 28 07:11:58 MST 2013 Wall 6116	I was dispatched to the location on
Fri Mar 01 22:14:09 MST 2013 Officer Woodbury 3274	I was dispatched to an a
report of a dead deer on the hood of a vehicle. I talked to the owner of the v	
Sun Mar 03 23:33:36 MST 2013 Barker 3189	I responded on a traffic accident w
Mon Mar 04 11:54:57 MST 2013	ro was dispatch on a kit deer
Deer killed in traffic I took the deer to the transfer station no citation.	
Deer killed in traffic took to the transf station no citation.	
Mon Mar 11 09:03:46 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.	
Mon Mar 11 09:07:42 MDT 2013 Swenson 6110 KIT Deer.	
Tue Mar 12 10:05:17 MDT 2013 Swenson 6110 KIT Deer	
Wed Mar 13 17:00:25 MDT 2013. Farley 6115.	I responded to the location in re
Wed Mar 13 09:32:32 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.	
Fri Mar 15 21:41:25 MDT 2013 R Smith 262	The RP reported an injured deer in h
deer hanging out in the yard RP thinks deer is hurt No citation.	
Thu Mar 21 23:50:33 MDT 2013 B. Moore	A yearling deer was critically injured
Fri Mar 22 05:55:24 MDT 2013. Dennison. 3270.	I responded to E. Valley Vista
Deer that looked to be sick or hit by a car I took the deer to the tansfer sta	
Tue Mar 26 08:07:08 MDT 2013 Swenson 6110 Injured deer - Gone on arrival	
Wed Mar 27 08:49:32 MDT 2013 **-----	(lwma
Fri Mar 29 05:03:30 MDT 2013	I was dispatched on a animal problem where there
Thu Apr 04 01:44:50 MDT 2013 R. Nye 3181	I checked the area for a barking dog
Thu Apr 04 11:01:41 MDT 2013. Farley 6115.	I responded to the location in re
Sun Apr 07 22:29:06 MDT 2013	I responded to 1860 S State on a report of a tra
KIT Deer taken to transfer station.	
Dead deer Deer had been hit in traffic No citation	
injured deer possibly hit by train - Deer was put down.	
Mon Apr 29 10:23:04 MDT 2013. Farley 6115.	I responded to the location in re
Dead deer found in the RP's back yard I took the deer to the transfer station	
1J called in with a report of a injured deer Fish and game took the deer No ci	
Mon May 13 00:07:49 MDT 2013 R. Newell 3255	Traffic accident involving a truc
Kit deer	
RP stated that there was a deer in the area just walking around thought in mig	
RP hit a deer on universirty AVE could not find the deer No citation.	
Dispatched to a dead deer in the parking lot no citation.	
Deer killed in traffic I did not locate the deer No citation.	
KIT Deer.	
Male had his traveling John Deere sprinkler stolen from his hose.	
Thu Jun 06 11:52:49 MDT 2013 Breckenridge	Dispatched to a traffic accident. A
Thu Jun 06 20:06:03 MDT 2013 2J345	Police dispatch received a phone call abou
Fri Jun 07 12:26:53 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.	
A deer was in traffic that had been hit by a car. I moved it off the side of t	
Dead deer on the side of the road I did not locate the deer No citation.	
Deer with a broken leg I located the deer it was walking around No citation	
Thu Jun 20 15:39:05 MDT 2013 car vs deer	
Deer on the freeway Utah highway patrol notified they would take care of it.	

Sat Jun 15 21:36:08 MDT 2013 Coombs 3267 I responded to 340 W 920 S on the re
Mon Jun 17 11:35:18 MDT 2013. Farley 6115. I responded to the location in re
Deer that had been hit by a car No citation.
Deer that looks injured The deer got up and ran away No citation.
Wed Jun 26 19:05:29 MDT 2013 B. Moore RP of a dead deer at 3080 N University
Mon Jun 24 10:57:31 MDT 2013. Farley6115. I responded to the location in reg
Mon Jun 24 15:37:40 MDT 2013. Farley6115. I responded to the area in referen
Deer running at large in the area Drove through the area did not locate the de
Thu Jun 27 19:21:44 MDT 2013 2J345 The complainant called police dispatch bec
Fri Jun 28 01:48:33 MDT 2013 R. Nye 3181 I responded to a vehicle vs deer col
Deer got hit by a car Contact D.W.R so they could lift the deer falling apart
Dead deer on the road Notified the D.W.R due to the conditions of the deer No
Single car accident with a deer running into the side of the car. deer left s
Tue Jul 02 08:46:58 MDT 2013 Swenson 6110 DOG Chasing deer GOA.
Tue Jul 02 08:40:50 MDT 2013 Swenson 6110 RAL Dog chasing deer.GOA
The complainants neighbors are currently doing excavation work. When the comp
Deer stuck in the fence I located the deer it had ripped its leg off No citati
Sun Jul 07 20:16:48 MDT 2013 R. Newell 3255 A baby deer was found in the back
Deer running in the street I checked the area and it was GOA. No other calls.
Sun Jul 14 14:39:50 MDT 2013 Officer Woodbury 3274 I was dispatched to a su
Tue Jul 23 07:37:20 MDT 2013 C. Craghead V42 I responded to 4400 N University
Tue Jul 16 14:01:55 MDT 2013. Farley6115. I responded to the location in reg
Wed Jul 17 16:25:34 MDT 2013. Dennison. 3270. V/1 WAS TRAVELING NB ON UNIVERS
Dead deer on the side of the road Did not locate the deer No citation.
KIT in the yard the deer was not dead just lying in the yard stood up and ran
Tue Jul 23 09:58:31 MDT 2013 ro went to the area and pick up a kit deer
Mon Jul 22 23:45:22 MDT 2013 T. Bushman 3230 V-1 was NB on State St in lane #
Dead deer on the front lawn I took the deer to the transfer station no citatio
Tue Jul 30 10:18:43 MDT 2013 Officer North 3242 On the above date I responded
Tue Aug 20 18:29:51 MDT 2013 Butterrfield V41 Complaint of deer in parking ga
Thu Aug 01 12:55:04 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.
Mon Aug 05 14:33:00 MDT 2013 Stradling Vehicle #1 hit a deer as it attempted
KIT Deer.
Tue Aug 06 15:01:18 MDT 2013. Farley6115. I responded to the location in reg
Tue Aug 06 22:08:20 MDT 2013 Was dispatched to a call of a deer that was hit
Deer hit by a car. I took the deer to the transfer station . No citation.
Tue Aug 13 18:41:05 MDT 2013 L.McCandless I was dispatched to a call that a d
Thu Aug 08 23:22:46 MDT 2013 R. Gibson/3154 Responded to report of an injured
Kit deer.
Fri Aug 09 18:54:15 MDT 2013 Small Deer stuck in a wire fence. The fence was
Mon Aug 19 09:41:00 MDT 2013 ro was called on a injured deer
Wed Aug 21 10:40:11 MDT 2013 ro was dispatch on a injured deer
Sun Aug 25 00:00:48 MDT 2013 Dupaix P273 I responded to 925 E North Temple Dr
Mon Aug 26 09:43:58 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.
Mon Aug 26 09:45:56 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.
Thu Aug 29 12:59:33 MDT 2013. Farley6115. While on patrol I came across a sm
KIT Deer

Fri Sep 06 22:10:33 MDT 2013 M.Brandley On 09/06/13 I responded to 4200 N on
Deer hit by a car. I took the deer to the transfer station. No citation.
Thu Sep 12 08:57:42 MDT 2013 V1 was NB on 350 E. At about 3367 N a deer ran
I was dispatched to a suspicious circumstance. I observed a male hiking off th
Wed Sep 25 20:33:27 MDT 2013 R Smith 262 The RP reported that a deer was stuck
Sun Sep 29 12:24:07 MDT 2013 3268 Lloyd On 9-29-13 at approximately 1041 h
Kit deer
Dead deer in the road. I took the deer to the transfer station. No citation.
Wed Oct 16 08:31:05 MDT 2013 Swenson 6110 10-21 ref deer hit by car. Checked t
Fri Oct 18 19:28:03 MDT 2013 Swenson 6110 Injured deer at y mount Deer was put
Fri Oct 18 22:59:33 MDT 2013 R. Nye 3181 I checked the area for a hit deer in
Sat Oct 19 14:51:20 MDT 2013 C WOOD This case involves an animal problem. Th
Sat Oct 26 11:18:06 MDT 2013 R. Newell 3255 Traffic accident involving a vehi
Dead deer in the road. Picked up the deer and took to the transfer station. No
Wed Oct 23 13:59:28 MDT 2013. Farley6115. I was asked to respond to the loca
Wed Oct 23 22:27:45 MDT 2013 - J. Edwards V21 I responded to 528 East 3950 N
Thu Oct 24 18:30:22 MDT 2013. Farley6115. I was asked to respond to the loca
Fri Oct 25 01:48:42 MDT 2013 R. Nye 3181 I responded to the area of 5160 N Ca
Dead deer in the road. I could not locate the deer. No citation.
Sun Oct 27 05:40:46 MDT 2013 P. Shade #3275 Non-Reportable Accident. Vehicl
Mon Oct 28 10:03:33 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.
Fri Nov 01 06:59:55 MDT 2013 Swenson 6110 KIT Deer taken to transfer station.
2 dead deer. Told dispatch to notified 3j 1500 South Geveva road. No citation.
Deer behind the house dead hole in its neck. Talked to RP He stated He didn't
Mon Nov 04 09:37:15 MST 2013 Swenson 6110 Deer stuck in fence deer was relocat
Thu Nov 07 09:24:59 MST 2013 Swenson 6110 KIT Deer taken to transfer station.
Sat Nov 09 22:54:50 MST 2013 Woodbury 3274 I was dispatched to a call of an
Deer hit by a car. I took the deer to the transfer station. No citation.
Hurt deer. I did not locate the deer in the area. No citation.
Mon Nov 11 19:01:03 MST 2013. Farley6115. I was asked to respond to the loca
Thu Nov 21 07:49:33 MST 2013 Huntsman Complainant reported that on the Orem Pr
Thu Nov 14 20:57:23 MST 2013 R Smith 262 Vehicle 1 south on University in the
Deer hit by a car. I took the deer to the transfer station. No citation.
Mon Nov 18 09:07:42 MST 2013 Swenson 6110 KIT Deer taken to transfer station.
Tue Nov 19 13:16:23 MST 2013 HENDERSON 269 Vehicle 1 was traveling northbou
Tue Nov 19 15:30:27 MST 2013. Farley6115. I was asked to respond to the loca
Tue Nov 19 17:06:28 MST 2013 T. Bushman 3230 V-1 was SB on State St in the #2
Tue Nov 19 22:36:48 MST 2013 R. Nye 3181 I responded to 5050 N Canyon Rd on a
Wed Nov 20 16:18:42 MST 2013. Farley6115. I was asked to respond to the loca
Sat Nov 23 22:57:15 MST 2013 R Smith 262 Vehicle 1 south on University in the
Sun Nov 24 22:20:31 MST 2013 - GILLESPIE 3253 Reported criminal mischief at 29
Mon Nov 25 08:11:37 MST 2013 Swenson 6110 KIT Deer taken to transfer station.
Dead deer in the back yard.took the deer to the transfer station. No citation.
Fri Nov 29 22:23:55 MST 2013 HARMON-3256 Responded to the area to investigate
Thu Dec 05 19:33:25 MST 2013 Oc. B. Taylor Driver was EB on University Pkwy a
Mon Dec 09 09:35:51 MST 2013 Swenson 6110 KIT Deer taken to transfer station.
KIT deer in the NB lanes. Deer was moved to the East side of the road out of t



Fri Dec 13 08:10:45 MST 2013 Swenson 6110 Kit deer taken to transfer station.
Fri Dec 13 08:12:02 MST 2013 Swenson 6110 Responded on a injured deer unable t
Sun Dec 15 23:33:23 MST 2013 Woodbury 3274 I was dispatched to a suspicious
Mon Dec 16 11:03:01 MST 2013 Swenson 6110 Responded on a kit deer at 5200 nort
Thu Dec 19 21:23:11 MST 2013 R Smith 262 The RP stated that there was deer wal
Thu Dec 26 20:47:17 MST 2013 Pust 3276 Complainant reported that there was a
I responded to the location for a deer that had been hit by a car. Dispatched
Fri Dec 27 21:33:49 MST 2013 Edwards V21 I responded to 2230 N University on
Fri Dec 27 19:41:16 MST 2013 Coombs 3267 I responded to 985 N 850 W on the re

Incident number	Incident address
14PR00023	428 E 2780 NORTH ST
14PR00058	3950 N CANYON RD
14PR00074	4100 N TIMPVIEW DR
14PR00246	2701 N UNIVERSITY AVE; RIVERSIDE COUNTRY CLUB
14PR00313	2680 N UNIVERSITY AVE
14PR00537	524 E 4380 NORTH ST
14PR00637	4400 N UNIVERSITY AVE
14PR00646	648 E 2100 NORTH ST
14PR00733	5290 N CANYON RD
14PR00854	814 E OSMOND LN
14PR01000	2230 N CANYON RD
14PR01028	2403 S STATE ST
14PR01041	2021 S STATE ST
14PR01047	2959 N IROQUOIS CIR
14PR01477	1849 N FREEDOM BLVD; RAINTREE COMMONS
14PR01715	3800 N UNIVERSITY AVE
14PR01826	4300 N CANYON RD
14PR01842	700 S STATE ST
14PR01855	4300 N CANYON RD
14PR01866	2960 N IROQUOIS CIR
14PR01970	399 E STADIUM AVE
14PR01983	2960 N IROQUOIS CIR
14PR02008	2230 N FREEDOM BLVD
14PR02049	2230 N FREEDOM BLVD
14PR02295	N UNIVERSITY AVE & N CANYON RD
14PR02677	838 E 700 NORTH ST
14PR02698	838 E 700 NORTH ST
14PR02877	4400 N UNIVERSITY AVE
14PR02947	4000 N UNIVERSITY AVE
14PR02976	4200 N UNIVERSITY AVE
14PR03062	781 E 2620 NORTH ST
14PR03153	2230 N CANYON RD
14PR03274	1210 N GENEVA RD
14PR03395	3391 N 175 EAST ST
14PR03499	4250 N UNIVERSITY AVE
14PR03518	140 e canyon Rd
14PR03528	2540 N CANYON RD
14PR03615	5600 N UNIVERSITY AVE
14PR03749	2401 N 1060 EAST ST
14PR04125	1860 S STATE ST
14PR04149	1860 S STATE ST
14PR04338	2230 N UNIVERSITY AVE
14PR04360	4138 N DEVONSHIRE DR
14PR04374	2230 N UNIVERSITY AVE
14PR04720	5600 N EDGEWOOD DR
14PR04733	1577 E 800 SOUTH ST

14PR04853	3332 N PIUTE DR
14PR05137	3199 N COTTONWOOD LN
14PR06432	3402 MC
14PR06493	3000 N UNIVERSITY AVE
14PR06502	3200 N UNIVERSITY AVE
14PR06670	3043 N BANNOCK DR
14PR06860	3520 N UNIVERSITY AVE; N SR 189 HWY
14PR06905	3150 N UNIVERSITY AVE
14PR07345	180 E 2680 NORTH ST
14PR07348	1453 S STATE ST
14PR07432	5000 N UNIVERSITY AVE
14PR08406	1860 S STATE ST
14PR08498	2000 S STATE ST
14PR08520	2855 S STATE ST
14PR08580	491 E 2200 NORTH ST
14PR09016	1480 S STATE ST
14PR09094	1476 S STATE ST; S SR 89 HWY
14PR09184	4800 N UNIVERSITY AVE
14PR09251	1128 E MOUNTAIN RIDGE RD
14PR09293	2230 N CANYON RD
14PR09354	1700 S STATE ST
14PR09619	623 W 1975 NORTH ST
14PR10433	900 E FIR AVE
14PR11330	1500 S UNIVERSITY AVE
14PR11509	2700 N CANYON RD
14PR11536	1500 S UNIVERSITY AVE
14PR11650	3381 N PIUTE DR
14PR11699	518 E 1860 SOUTH ST
14PR12339	3900 N CANYON RD
14PR12771	1600 N 2100 WEST ST
14PR13299	5072 N RIVERBOTTOM RD
14PR13433	2860 N IROQUOIS DR
14PR13827	1320 S STATE ST
14PR13834	1320 S STATE ST
14PR13868	1785 N 1400 EAST ST
14PR14030	4500 N CANYON RD
14PR14077	4600 N UNIVERSITY AVE; N SR 189 HWY
14PR14149	1004 E DOVER DR
14PR14151	4100 N DEVONSHIRE DR
14PR14182	4100 N DEVONSHIRE DR
14PR14217	3300 N UNIVERSITY AVE
14PR14291	1750 N UNIVERSITY AVE
14PR14722	2295 N UNIVERSITY PKWY
14PR14821	943 N TERRACE DR
14PR14985	279 E 3700 NORTH ST
14PR14995	RT MILE 5
14PR15014	4091 N FOOTHILL DR

14PR15018	4200 N UNIVERSITY AVE
14PR15216	4302 N SHEFFIELD DR
14PR15415	825 N 900 EAST ST
14PR16121	1450 E OAK CLIFF DR
14PR16181	1230 N WEST CAMPUS DR
14PR16182	1441 N 1450 EAST ST
14PR16337	1230 N CANYON RD
14PR16729	N 900 EAST ST & E UNIVERSITY PKWY
14PR16843	454 E CENTER ST
14PR16880	454 E CENTER ST
14PR17085	1300 E CENTER ST
14PR17289	1746 N SEGO LN
14PR17303	3771 N RIVERWOOD DR
14PR17442	4800 N UNIVERSITY AVE
14PR17495	459 E STADIUM AVE
14PR17663	200 E 800 NORTH ST
14PR18076	4000 N UNIVERSITY AVE
14PR18084	3820 N UNIVERSITY AVE
14PR18095	4000 N UNIVERSITY AVE
14PR18097	N IMPERIAL WAY
14PR18417	650 E FOOTHILL DR
14PR18573	500 E 4300 NORTH ST
14PR18589	1700 S STATE ST
14PR18665	1875 N 650 EAST ST
14PR18728	2230 N UNIVERSITY PKWY; N SR 265 HWY
14PR18847	1800 N OAK LN
14PR19064	1801 N OAK LN
14PR19171	1400 E PARK VIEW LN
14PR19450	N FREEDOM BLVD & N UNIVERSITY PKWY
14PR19546	1400 S STATE ST
14PR20380	KIMBALL TOWER
14PR20398	3206 N BROOKLANE ST
14PR20399	3600 N UNIVERSITY AVE
14PR20601	4051 N 200 EAST ST
14PR20656	2300 N UNIVERSITY AVE
14PR20861	2700 N UNIVERSITY AVE
14PR20867	2700 N UNIVERSITY AVE
14PR21379	N 900 EAST ST & E UNIVERSITY PKWY
14PR21824	2255 W CENTER ST
14PR21845	2255 W CENTER ST
14PR22526	344 S 3110 WEST ST
14PR22887	5600 N UNIVERSITY AVE
14PR23790	3300 N UNIVERSITY AVE
14PR23794	3300 N UNIVERSITY AVE
14PR23798	794 E 3900 NORTH ST
14PR23980	4800 N UNIVERSITY AVE
14PR24026	3175 N 175 EAST ST

14PR24221	3800 N UNIVERSITY AVE
14PR24534	425 W CENTER ST
14PR25108	650 E 3000 N
14PR25500	1530 E OAK CLIFF DR
14PR25569	1652 W 820 NORTH ST
14PR25700	2230 N UNIVERSITY AVE
14PR25893	4102 N IMPERIAL WAY
14PR26196	1300 S STATE ST
14PR26626	1182 E LOCUST CIR
14PR26659	1199 E ASH AVE
14PR27072	4433 N TIMPVIEW DR
14PR27133	4433 N TIMPVIEW DR
14PR27213	4000 N CANYON RD
14PR27636	5600 N UNIVERSITY AVE
14PR27716	S CALIFORNIA AVE & S STATE ST
14PR27721	3187 N FOOTHILL DR
14PR27934	1915 N OAK LN
14PR28363	2000 S KUHN RD
14PR28657	3077 N BANNOCK DR
14PR28837	1088 S STATE ST
14PR28858	1070 S STATE ST
14PR29012	1060 N OAKMONT LN
14PR29275	820 N OAKMONT LN
14PR29352	1080 N 900 EAST ST
14PR29366	1080 N 900 EAST ST
14PR29403	925 E NORTH TEMPLE DR
14PR29580	E FOOTHILL LN & N UNIVERSITY AVE
14PR29620	4320 N TIMPVIEW DR
14PR29630	5200 N UNIVERSITY AVE
14PR29671	945 E WINDSOR DR
14PR29682	1616 S STATE ST
14PR29790	1146 E 300 SOUTH ST
14PR30124	1300 E CENTER ST
14PR30214	4000 N CANYON RD
14PR30225	1450 E 300 NORTH ST
14PR30253	2700 N UNIVERSITY AVE
14PR30294	5165 N CANYON RD
14PR30301	3000 N UNIVERSITY AVE
14PR30302	5165 N CANYON RD
14PR30539	4400 N UNIVERSITY AVE
14PR30541	4250 N UNIVERSITY AVE
14PR30578	95 N 500 WEST ST
14PR30826	N TEMPLE VIEW DR
14PR31423	2900 N UNIVERSITY AVE
14PR31927	1723 N DRIFTWOOD DR
14PR31977	5600 N UNIVERSITY AVE
14PR32020	2680 N UNIVERSITY AVE

14PR32236	5300 N UNIVERSITY AVE
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When reported	Offense code	Offense code
1/1/2014 11:57	Animal Wild	
12/31/2013 17:19	Animal Carcass	
1/2/2014 10:35	Animal Carcass	
1/4/2014 21:57	Hazardous Conditions	
1/6/2014 9:21	Animal Carcass	
1/8/2014 21:10	Animal Problem	
1/10/2014 9:02	Animal Carcass	
1/10/2014 10:26	Animal Wild	
1/11/2014 8:05	Animal Wild	
1/11/2014 17:13	Animal Carcass	
1/14/2014 18:06	citizen Assist	
1/15/2014 6:18	Injury Accident	
1/15/2014 9:21	Animal Carcass	
1/15/2014 10:08	Animal Wild	
1/21/2014 10:44	Animal Wild	
1/23/2014 18:48	Animal Carcass	
1/24/2014 21:18	Animal Problem	
1/25/2014 0:00	Non-Reportable Accident	
1/24/2014 21:49	Animal Carcass	
1/25/2014 12:19	Animal Problem	
1/27/2014 8:48	Animal Carcass	
1/27/2014 11:55	Animal Wild	
1/27/2014 15:00	Animal Wild	
1/28/2014 8:12	Animal Wild	
1/31/2014 6:50	Animal Carcass	
2/4/2014 18:56	Animal Carcass	
2/4/2014 19:14	Animal Wild	
2/7/2014 7:07	Animal Carcass	
2/7/2014 22:53	Reportable Accident	
2/7/2014 23:08	Animal Carcass	
2/9/2014 16:33	Animal Problem	
2/10/2014 18:55	Animal Problem	
2/11/2014 22:37	Animal Problem	
2/13/2014 10:36	Animal Wild	
2/13/2014 19:39	Animal Wild	
2/14/2014 10:30	Animal Carcass	
2/14/2014 11:14	Non-Reportable Accident	
2/15/2014 9:11	Animal Carcass	
2/17/2014 8:18	Animal Carcass	
2/21/2014 19:57	Reportable Accident	
2/21/2014 20:17	Animal Wild	
2/24/2014 18:53	citizen Assist	
2/25/2014 8:26	Animal Wild	
2/25/2014 11:03	Animal Carcass	
3/1/2014 9:17	Animal Wild	
3/1/2014 12:58	Animal Carcass	

3/3/2014 9:41	Animal Wild	
3/5/2014 17:18	Animal Carcass	
3/21/2014 15:59	Animal Problem	
3/22/2014 5:03	Animal Carcass	
3/22/2014 9:27	Animal Carcass	
3/24/2014 11:51	Animal Wild	
3/26/2014 15:11	Non-Reportable Accident	
3/27/2014 0:48	Non-Reportable Accident	Animal Wild
3/30/2014 8:49	Animal Wild	
4/1/2014 9:29	Animal Wild	
4/1/2014 14:53	Animal Carcass	
4/14/2014 7:00	Non-Reportable Accident	
4/15/2014 6:36	Animal Wild	
4/15/2014 11:09	Animal Carcass	
4/15/2014 20:38	Reportable Accident	
4/20/2014 21:31	Animal Problem	
4/21/2014 9:10	Animal Carcass	
4/22/2014 12:39	Animal Wild	
4/23/2014 6:41	Animal Wild	
4/23/2014 15:18	Non-Reportable Accident	
4/24/2014 9:19	Animal Wild	
4/27/2014 18:39	Suspicious	
5/6/2014 7:38	Injury Accident	
5/16/2014 21:55	Animal Problem	
5/19/2014 6:17	Animal Carcass	
5/19/2014 9:56	Animal Carcass	
5/20/2014 13:16	Animal Wild	
5/20/2014 21:38	Non-Reportable Accident	
5/27/2014 13:34	Animal Problem	
5/31/2014 22:59	Animal Problem	
6/6/2014 14:46	Animal Wild	
6/7/2014 20:38	Animal Problem	
6/12/2014 6:06	Non-Reportable Accident	
6/12/2014 6:24	Animal Carcass	
6/12/2014 14:54	Animal Wild	
6/14/2014 6:53	Animal Wild	
6/14/2014 15:49	Animal Carcass	
6/15/2014 18:34	Animal Problem	
6/15/2014 19:09	Animal Problem	
6/15/2014 19:28	Animal Carcass	
6/16/2014 10:26	Animal Wild	
6/17/2014 5:28	Animal Wild	
6/21/2014 22:04	Non-Reportable Accident	
6/23/2014 9:53	Animal Carcass	
6/24/2014 19:25	Animal Problem	
6/24/2014 21:14	Animal Problem	
6/25/2014 6:21	Reportable Accident	



6/24/2014 22:17	Animal Carcass	
6/27/2014 12:01	Animal Wild	
6/29/2014 17:36	Animal Wild	
7/6/2014 12:23	Animal Carcass	
7/7/2014 8:54	Animal Carcass	
7/7/2014 8:58	Animal Carcass	
7/8/2014 20:30	Animal Problem	
7/13/2014 6:47	Animal Problem	Animal Wild
7/14/2014 18:46	Animal Problem	
7/14/2014 19:05	Animal Problem	
7/17/2014 8:38	Animal Wild	
7/19/2014 18:56	Animal Wild	
7/19/2014 20:57	Animal Wild	
7/21/2014 13:38	Animal Carcass	
7/21/2014 21:08	citizen Assist	
7/23/2014 10:38	Animal Wild	
7/28/2014 0:21	Non-Reportable Accident	
7/25/2014 18:10	Animal Carcass	
7/28/2014 1:00	Animal Carcass	
7/28/2014 8:30	Animal Carcass	
7/31/2014 12:44	Animal Carcass	
8/1/2014 18:15	Animal Carcass	
8/2/2014 12:09	Animal Problem	
8/3/2014 14:26	Animal Wild	
8/4/2014 10:05	Animal Carcass	
8/5/2014 11:05	Animal Problem	
8/7/2014 17:42	Animal Problem	
8/8/2014 20:45	Animal Wild	
8/11/2014 23:36	Non-Reportable Accident	
8/12/2014 21:36	Animal Carcass	
8/21/2014 14:13	Animal Wild	
8/21/2014 17:21	Animal Wild	
8/21/2014 16:49	Non-Reportable Accident	
8/24/2014 14:14	Animal Problem	
8/25/2014 7:55	Animal Carcass	
8/27/2014 4:24	Animal Carcass	
8/27/2014 4:30	Animal Carcass	
9/2/2014 4:32	Animal Wild	
9/5/2014 21:12	Non-Reportable Accident	
9/5/2014 21:45	Animal Wild	
9/13/2014 8:29	Animal Wild	
9/17/2014 7:13	Reportable Accident	
9/26/2014 5:11	Reportable Accident	
9/26/2014 5:51	Animal Carcass	
9/26/2014 9:22	Animal Carcass	
9/28/2014 5:53	Hazardous Conditions	
9/29/2014 1:57	Suspicious	

10/1/2014 10:50	Animal Carcass	
10/4/2014 1:55	Animal Wild	
10/10/2014 5:22	Non-Reportable Accident	
10/14/2014 11:07	Animal Carcass	
10/14/2014 20:28	citizen Assist	
10/16/2014 11:30	Animal Carcass	
10/18/2014 8:39	Animal Wild	
10/22/2014 6:30	Animal Carcass	
10/26/2014 18:50	Gone on Arrival	
10/27/2014 9:35	Animal Carcass	
10/30/2014 20:11	Animal Problem	
10/30/2014 21:14	Animal Carcass	
10/31/2014 21:35	Injury Accident	
11/5/2014 12:28	Non-Reportable Accident	
11/6/2014 6:08	Animal Carcass	
11/6/2014 8:26	Animal Carcass	
11/8/2014 11:20	Animal Carcass	
11/12/2014 23:53	Non-Reportable Accident	
11/15/2014 11:45	Animal Carcass	
11/18/2014 18:39	Animal Wild	
11/19/2014 8:57	Animal Carcass	
11/20/2014 18:58	Non-Reportable Accident	
11/22/2014 13:22	Animal Carcass	
11/24/2014 21:15	Animal Carcass	
11/24/2014 21:34	Animal Carcass	
11/25/2014 13:30	Reportable Accident	
11/28/2014 0:40	citizen Assist	
11/28/2014 14:02	Animal Wild	
11/28/2014 16:51	Animal Carcass	
11/29/2014 9:34	Animal Carcass	
11/29/2014 12:05	Animal Bite	
11/30/2014 0:33	Animal Problem	
12/4/2014 16:15	Animal Carcass	
12/5/2014 13:04	Non-Reportable Accident	
12/5/2014 14:45	Animal Problem	
12/5/2014 19:08	Hit and Run Accident	
12/6/2014 3:51	Animal Problem	
12/5/2014 19:23	Animal Carcass	
12/6/2014 4:16	Animal Carcass	
12/9/2014 8:13	Animal Carcass	
12/9/2014 8:15	Animal Carcass	
12/9/2014 14:16	Animal Carcass	
12/12/2014 5:50	Animal Wild	
12/18/2014 22:18	Animal Carcass	
12/25/2014 11:23	Animal Problem	
12/26/2014 23:08	Non-Reportable Accident	
12/27/2014 20:55	Non-Reportable Accident	

12/31/2014 12:41	Animal Carcass	
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Circumstance code	Disposition	Responsible officer
Occurred in Home	Closed	Newell K (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Woodbury R (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred in Home	Closed	Pust D (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Unfounded	Bushman T (PR)
Accident on the Street	Closed	Brough S (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Wild Animal	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Taylor B (PR)
Occurred on Highway	Closed	Woodbury R (PR)
Accident	Closed	Evans J (PR)
Animal Carcass	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Ruiz M (PR)
Wild Animal	Closed	Ruiz M (PR)
Wild Animal	Closed	Ruiz M (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Bushman T (PR)
Wild Animal	Closed	Ruiz M (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred on Highway	Closed	Brandley M (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred in Home	Closed	Woodbury R (PR)
Occurred on Highway	Unfounded	Allred J (PR)
Occurred on Highway	Closed	Harris C (PR)
Wild Animal	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Kenkel C (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Euthanized	Closed	Coombs J (PR)
Animal Carcass	Closed	Wall K (PR)
	Closed	Coombs J (PR)
Wild Animal	Closed	Ruiz M (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Animal Carcass	Closed	Wall K (PR)

Wild Animal	Closed	Ruiz M (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Wall K (PR)
Occurred on Highway	Closed	Brandley M(PR)
Animal Carcass	Closed	Wall K (PR)
Occurred in Other Place	Closed	Ruiz M (PR)
Accident on the Street	Closed	Smith R (PR)
Occurred on Highway	Closed	Dudley W (PR)
Wild Animal	Closed	Ruiz M (PR)
Wild Animal	Closed	Ruiz M (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Uipi L (PR)
Animal Carcass	Closed	Ruiz M (PR)
Animal Carcass	Closed	Ruiz M (PR)
	Closed	Barker Jas (PR)
Occurred on Highway	Closed	patterson n (P
Occurred in Other Place	Closed	Ruiz M (PR)
Wild Animal	Closed	Swenson J (PR)
Animal Carcass	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Jensen S (PR)
Animal Carcass	Closed	Wall K (PR)
	Closed	Barker Jas (PR)
Occurred on Highway	Closed	Lloyd T(PR)
Animal Carcass	Closed	Edwards J (VPR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Swenson J (PR)
Occurred on Highway	Closed	Moore B (PR)
Occurred in Other Place	Closed	Swenson J (PR)
Occurred on Highway	Closed	Dupaix N (PR)
Wild Animal	Closed	Wall K (PR)
Occurred in Home	Closed	Oaks Shaun (PR)
Accident on the Street	Closed	Cook T (PR)
Animal Carcass	Closed	Swenson J (PR)
	Closed	Wall K (PR)
Wild Animal	Closed	Wall K (PR)
Occurred on Highway	Closed	Kent J (PR)
Occurred in Home	Closed	Shepherd B (PR)
Animal Carcass	Closed	Shepherd B (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Ruiz M (PR)
Wild Animal	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Shepherd B (PR)
Animal Carcass	Closed	Whitehead St PR
Occurred in Home	Closed	Barney J (PR)
Occurred on Highway	Closed	Barney J (PR)
Accident on the Street	Closed	Brough S(PR)

Occurred in Other Place	Closed	Whitehead St PR
Occurred in Other Place	Closed	Wall K (PR)
Wild Animal	Closed	Swenson J (PR)
Occurred on Highway	Closed	Newell K (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred at Private Business	Referred for Charges	Kent J (PR)
Occurred on Highway	Closed	Newell K (PR)
Occurred in Other Place	Closed	Hunter S (PR)
Occurred in Other Place	Closed	Whitehead St PR
Occurred in Other Place	Closed	Whitehead St PR
Wild Animal	Closed	Swenson J (PR)
Occurred in Field	Closed	Lloyd T(PR)
Occurred on Highway	Closed	Dudley W (PR)
Occurred in Other Place	Closed	Arrowchis F(PR)
Wild Animal	Closed	Whitehead St PR
	Closed	Ashcroft D(PR)
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Wall K (PR)
Occurred in Other Place	Closed	Wall K (PR)
Wild Animal	Closed	Swenson J (PR)
Animal Carcass	Closed	Whitehead St PR
Occurred in Other Place	Closed	Whitehead St PR
Occurred in Field	Closed	Smith R (PR)
Wild Animal	Closed	Swenson J (PR)
Occurred on Highway	Closed	Post B (PR)
Occurred on Highway	Closed	Henderson N (PR)
Wild Animal	Closed	Ruiz M (PR)
Wild Animal	Closed	Ruiz M (PR)
Accident on the Street	Closed	Smith R (PR)
Occurred in Home	Closed	Lazenby Z (PR)
Animal Carcass	Closed	Whitehead St PR
Occurred on Highway	Closed	Moore D (PR)
Animal Carcass	Closed	Whitehead St PR
	Closed	Ashcroft D(PR)
	Closed	Coombs J(PR)
Animal Carcass	Closed	Wall K (PR)
Occurred in Other Place	Closed	Whitehead St PR
Accident on the Street	Closed	Brough S(PR)
Occurred on Highway	Closed	Campbell R(PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
	Closed	Ashcroft D(PR)
	Closed	Ashcroft D(PR)

Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Campbell R(PR)
Occurred on Highway	Closed	Dudley W (PR)
Animal Carcass	Closed	Swenson J (PR)
Accident on the Street	Closed	Arrowchis F(PR)
Animal Carcass	Active	Whitehead St PR
Wild Animal	Closed	Whitehead St PR
Animal Carcass	Closed	Swenson J (PR)
Occurred in Home	Closed	Shepherd B (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Bushman T(PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	patterson n (P
Accident on the Street	Closed	Smith R (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Whitehead St PR
Occurred on Highway	Closed	Hubbard D (PR)
Animal Carcass	Closed	Swenson J (PR)
Wild Animal	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Accident on the Street	Closed	Bushman T(PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Moore D (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred on Highway	Closed	Olney G (PR)
Occurred on Highway	Closed	Nye R (PR)
Animal Euthanized	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Animal Bite, Broke Skin and Bled	Closed	Whitehead St PR
Occurred in Other Place	Closed	Swenson J (PR)
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Active	Swenson J (PR)
Welfare Check of Animal	Closed	Edwards J (VPR)
Animal Carcass	Closed	Edwards J (VPR)
	Closed	Ashcroft D(PR)
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Whitehead St PR
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Swenson J (PR)
Animal Carcass	Closed	Ruiz M (PR)
Occurred on Highway	Closed	Dudley W (PR)
Animal Carcass	Closed	Swenson J (PR)
Occurred in Other Place	Closed	Whitehead St PR
Occurred on Highway	Closed	Dudley W (PR)
Occurred on Highway	Closed	Edwards J (VPR)

Animal Carcass	Closed	Swenson J (PR)
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Narrative		
Wed Jan 01 15:57:07 MST 2014	K Newell	3212 Deer in back yard. When it was app
Thu Jan 02 09:32:06 MST 2014	Swenson 6110	KIT Deer taken to transfer station.
Thu Jan 02 14:19:47 MST 2014	Swenson 6110	Responded on a KIT deer in the stre
Sat Jan 04 23:11:19 MST 2014	Woodbury 3274	I was dispatched to a call of a
Mon Jan 06 10:05:08 MST 2014	Swenson 6110	Kit deer taken to transfer station.
Wed Jan 08 22:32:59 MST 2014	Pust 3276	A deer was stuck in between the post
Fri Jan 10 11:59:26 MST 2014	Swenson 6110	Kit deer carcass removed to transfer
Fri Jan 10 11:56:50 MST 2014	Swenson 6110	Injured Deer at location deer had in
I responded to a deer killed in traffic. No citation.		
Mon Jan 13 09:16:44 MST 2014	Swenson 6110	Kit deer taken to transfer station.
Tue Jan 14 18:52:20 MST 2014	T. Bushman 3230	Caller observed a deer get hit b
On 01/15/14 V1 and V2 where both NB2 on State street approaching 2403 S. Both		
I responded to the location for a deer killed in traffic. No citation.		
I responded to the location for a hurt deer. No citation.		
Wed Jan 22 09:01:29 MST 2014	ro was called on a injured deer	
Fri Jan 24 21:50:14 MST 2014	Ofc. B. Taylor	I was assigned to respond to 3800
Sat Jan 25 15:55:17 MST 2014	Woodbury 3274	Police were dispatched to an ani
Sat Jan 25 04:26:01 MST 2014	I was dispatched on a traffic accident where V1	
I responded to a deer that hadbeen killed intraffic. No citation.		
Deer stuck in the fence. No citation.		
Mon Jan 27 13:02:42 MST 2014	Swenson 6110	Responded on a deer stuck in the fen
Tue Jan 28 08:21:32 MST 2014	ro went to the area on a kit deer	
Tue Jan 28 08:29:43 MST 2014	ro went to the area on a welfare check on a inju	
Wed Jan 29 13:48:26 MST 2014	ro went to check the welfare of a deer	
Fri Jan 31 07:58:19 MST 2014	Swenson 6110	Kit deer taken to transfer station.
Tue Feb 04 22:35:06 MST 2014	T. Bushman 3230	Dead deer that was hit by a vehi
Wed Feb 05 13:15:28 MST 2014	ro went to the area to pick up a kit deer	
I responded to the location for a deer that had been killed in traffic. 6110 t		
Sat Feb 08 21:52:00 MST 2014	M.Brandley	On 02/07/14 I responded to a traffic
Responded for a deer killed in traffic. took to the transfer station. No citat		
Sun Feb 09 23:17:28 MST 2014	Woodbury 3274	Police were dispatched to an ani
Mon Feb 10 23:57:53 MST 2014	Allred 3280	Dispatched to a report of a wounded
Wed Feb 12 03:11:30 MST 2014	Ofc. Harris	I was dispatched to a KIT deer in th
Fri Feb 14 06:56:13 MST 2014	Swenson 6110	Injured deer put down and taken to t
Responded to the location for a dead deer. Took the deer to the transfer stati		
Fri Feb 14 11:40:27 MST 2014	Swenson 6110	Kit Deer taken to transfer station.
Deer ran out into the side of the RP's vehicle Kenkel Fri Feb 14 13:00:39 MST		
Responded to a deer that had been killed in traffic. No citation.		
Dispatched to a deer that had died in front yard. I took the deer to the trans		
Fri Feb 21 20:53:07 MST 2014	Coombs 3267	I responded to 1860 S State on a TA
Picked up a dead deer that had been killed in traffic. No citation		
Mon Feb 24 19:10:54 MST 2014	Coombs 3267	I responded to 2230 N University Ave
Tue Feb 25 10:40:32 MST 2014	ro went to the home to pick up s dead deer.	
Tue Feb 25 11:56:46 MST 2014	Swenson 6110	Kit deer taken to transfer station.
Dispatched to the area for a deer stuck in a fence. Had to put the deer down.		
Deer dead in the front yard. took the deer to the transfer station No citation		

Mon Mar 03 13:08:16 MST 2014 ro went to the home on a kit deer
Thu Mar 06 09:11:34 MST 2014 Swenson 6110 Kit Deer taken to transfer station.
Dispatched to a dead deer that had been killed in traffic. No citation.
Sat Mar 22 21:46:15 MDT 2014 M.Brandley On 03/22/14 I responded to 3000 N Uni
Called to a deer that had been killed in traffic. I took the deer to the trans
Tue Mar 25 08:23:09 MDT 2014 had to make a 10-21 on deer problem
Wed Mar 26 16:14:08 MDT 2014 R Smith 262 Vehicle 1 was north on University in
Thu Mar 27 01:31:40 MDT 2014 Officer W. Dudley 3265 On 3-27-13 at about 0047
Tue Apr 01 13:24:35 MDT 2014 ro went to the area on a kit deer
Tue Apr 01 13:28:02 MDT 2014 ro went to the area on a kit deer
Wed Apr 02 10:34:16 MDT 2014 Swenson 6110 Kit deer taken to transfer station.
Mon Apr 14 21:11:22 MDT 2014 Uipi 3261 V1 was north bound on S State Street
Tue Apr 15 14:29:23 MDT 2014 ro was called on a kit deer
Tue Apr 15 14:33:57 MDT 2014 ro was called on a kit deer
Wed Apr 16 00:19:26 MDT 2014 Barker 3189 I responded on a single vehicle tra
Report that a deer had been hit by a car and was still alive. I checked the ar
Tue Apr 22 17:34:18 MDT 2014 ro was called on a kit deer
Sun Apr 27 20:37:11 MDT 2014 Swenson 6110 Area check for a injured deer. After
Wed Apr 23 13:13:22 MDT 2014 ro went to the area to pick up a kit deer
Wed Apr 23 21:46:26 MDT 2014 Sgt S. Jensen 3146 Vehicle #1 was Westbound on
ANIMAL PROBLEM DEAD Deer Involved I took the deer to the transfer station.
Sun Apr 27 23:09:57 MDT 2014 Barker 3189 I responded on a suspicious animal
Tue May 06 08:53:10 MDT 2014 3268 Lloyd V1 was travelling S/B on 900 e a
Sat May 17 20:08:55 MDT 2014 Edwards V21 I responded to the area of 1500 S
Mon May 19 07:37:36 MDT 2014 Swenson 6110 Kit Deer taken to transfer station.
Mon May 19 11:59:34 MDT 2014 Swenson 6110 Kit deer taken to transfer station.
Tue May 20 17:39:51 MDT 2014 Swenson 6110 Deer in RPS yard RP was elderly and w
Tue May 20 23:54:12 MDT 2014 B. Moore RP was driving his 2012 Mazda 3 E
Fri May 30 08:36:19 MDT 2014 Swenson 6110 Dispatch advised of a KIT deer at 39
Mon Jun 02 06:55:10 MDT 2014 Dupaix P273 I was dispatched to the area of 1600
ANIMAL PROBLEM I was dispatched to the location on an injured deer. I locate
I was dispatched to a report of a injured deer in a front yard. I was unable t
Thu Jun 12 06:27:28 MDT 2014 Officer T. Cook 3244 V1 was southbound on State
Thu Jun 12 09:40:41 MDT 2014 Swenson 6110 Received a call for a deer carcass
ANIMAL PROBLEM I was dispatched on a report of an injured deer in the area o
ANIMAL PROBLEM I was dispatched to the location for a dead deer on the side
Report of a KIT deer that may still be alive. Upon arrival I found that the de
Mon Jun 16 00:41:56 MDT 2014 Shepherd 283 I responded to this location of a d
Mon Jun 16 00:37:39 MDT 2014 Shepherd 283 I responded to this location of a d
Tue Jun 17 09:41:50 MDT 2014 Swenson 6110 Kit deer taken to transfer station.
Tue Jun 17 09:04:34 MDT 2014 ro went to the area on a deer trying to cross th
Tue Jun 17 09:23:00 MDT 2014 ro went to the area on a injured deer ro pick up
Sun Jun 22 00:40:41 MDT 2014 Shepherd 283 I responded to a traffic accident o
Wed Jun 25 11:36:09 MDT 2014 Whitehead AO38 Received a call of a KIT deer in
Tue Jun 24 21:52:23 MDT Deer stuck in a fence. I saved him!
Tue Jun 24 23:02:16 MDT 2014 Injured deer on the trail. Deer had two broken l
On 06/25/14 V1 was NB on Foothill drive in the area of 4091 N Driver of V1 (D1

Wed Jun 25 09:13:06 MDT 2014 Whitehead AO38 Received a call for a KIT deer at
ANIMAL PROBLEM I was dispatch to the location for an injured deer in the fron
Mon Jun 30 08:41:49 MDT 2014 Swenson 6110 Responded to 825 North 900 East on a
Sun Jul 06 16:07:07 MDT 2014 K Newell 3212 Complaint of a dead deer. Officer
Mon Jul 07 09:55:43 MDT 2014 Swenson 6110 KIT Deer on 1230 N West Campus Drive
Mon Jul 07 09:57:36 MDT 2014 Swenson 6110 KIT Deer on 1441 North 1450 East. Ta
I responded to a complaint of an injured deer. I found that the location was o
Mon Jul 14 16:17:17 MDT 2014 K Newell 3212 A deer tried to jump a fence. It d
baby deer with broken leg. been in yard for 3 days.
Tue Jul 15 11:41:43 MDT 2014 Whitehead AO38 We were dispatch to a call at 464
Fri Jul 18 14:02:15 MDT 2014 Whitehead AO38 Dispatched to a call at 1300 E. C
Sun Jul 20 09:51:00 MDT 2014 Swenson 6110 Responded to 1746 N. Sego lane on a
Sun Jul 20 16:05:07 MDT 2014 3268 Lloyd On 7-19-14 at approximately 20
Mon Jul 21 14:50:17 MDT 2014 Officer W. Dudley 3265 On 7-21-14 at about 1440
Mon Jul 21 22:07:59 MDT 2014 2J345 Police dispatch received a phone call abou
Wed Jul 23 16:48:36 MDT 2014 Whitehead AO38 Dispatched to a call for an injur
Mon Jul 28 01:49:07 MDT 2014 Ashcroft I met with Cooper. He stated that h
Mon Jul 28 14:47:48 MDT 2014 Whitehead AO38 Dispatched to a KIT deer at. 3820
Mon Jul 28 14:47:48 MDT 2014 Whitehead AO38 Dispatched to a KIT deer at. 4000
Mon Jul 28 14:47:48 MDT 2014 Whitehead AO38 Dispatched to a KIT deer at 4045
Thu Jul 31 15:09:21 MDT 2014 Whitehead AO38 Dispatched to a KIT deer at 650 E
Fri Aug 15 09:29:54 MDT 2014 Dispatched to a KIT deer at 500 E. 4300 N. I rem
Fri Aug 15 09:40:47 MDT 2014 Dispatched to a call for a KIT deer at 1700 S. S
Mon Aug 04 19:09:38 MDT 2014 Swenson 6110 Responded to address on a injured de
Mon Aug 04 16:19:35 MDT 2014 Whitehead AO38 Dispatched to a call for a KIT an
Tue Aug 05 13:04:25 MDT 2014 Whitehead AO38 Dispatched to a call for a deer w
Thu Aug 07 23:04:05 MDT 2014 R Smith 262 The RP stated that she saw a deer in
Sun Aug 10 17:15:55 MDT 2014 Swenson 6110 Responded to location on a injured d
Tue Aug 12 06:16:42 MDT 2014 Post 3193 Driver reported they struck a deer in
Wed Aug 13 01:26:04 MDT 2014 HENDERSON 269 Deer on the side of the roadway w
Fri Aug 22 15:19:27 MDT 2014 ro was called to check on an injured deer ro cou
Thu Aug 21 19:10:38 MDT 2014 Edwards V21 I responded to 3206 N Brooklane S
Thu Aug 21 18:21:51 MDT 2014 R Smith 262 Vehicle 1 was south on University at
Sun Aug 24 16:06:54 MDT 2014 Deer with broken leg in a backyard. The deer was
Mon Aug 25 10:02:16 MDT 2014 Whitehead AO38 Dispatched to a call for a KIT de
Thu Aug 28 03:11:13 MDT 2014 Deer carcass in traffic lane. Referred to ACO fo
Wed Aug 27 10:39:04 MDT 2014 Whitehead AO38 Dispatched to a call for a KIT de
Tue Sep 02 05:47:31 MDT 2014 Ashcroft We found the animal stuck in a fenc
Sat Sep 06 16:10:58 MDT 2014 Coombs 3267 Reference 14PRT1631. V1 struck a de
ANIMAL PROBLEM Deer struck by a car I took the deer to the transfer station.
Sat Sep 13 09:37:37 MDT 2014 Whitehead AO38 Dispatched to a call for a injure
On 09/17/14 V1 was SB on University Ave crossing through the intersection at 5
Traffic accident at 3300 N University Ave involving a single vehicle and a dee
Fri Sep 26 09:03:15 MDT 2014 Swenson 6110 Responded to 3300 North University A
Fri Sep 26 11:12:19 MDT 2014 Swenson 6110 Responded to address on a dead deer
Mon Sep 29 02:52:49 MDT 2014 Ashcroft I went and found that a deer had be
Mon Sep 29 02:31:51 MDT 2014 Ashcroft The RP stated that he was awake and

Tue Oct 07 09:22:05 MDT 2014 Swenson 6110 Responded to address on a KIT deer t
Small deer running down center street in traffic. The deer was chased to an a
Fri Oct 10 21:46:52 MDT 2014 Officer W. Dudley 3265 On 10-10-14 at about 0522
Tue Oct 14 12:10:07 MDT 2014 Swenson 6110 Responded to location on a KIT deer
Tue Oct 14 23:20:06 MDT 2014 2J345 When police finally arrived on scene the co
Thu Oct 16 16:26:47 MDT 2014 Whitehead AO38 Dispatched to a call for a KIT de
Sat Oct 18 11:10:00 MDT 2014 Whitehead AO38 Dispatched to a call for a deer s
Wed Oct 22 08:26:30 MDT 2014 Swenson 6110 Responded to 1300 South State on a K
Sun Oct 26 21:50:39 MDT 2014 Shepherd 283 I responded to this area on a repor
Mon Oct 27 10:39:31 MDT 2014 Swenson 6110 KIT Deer in backyard of residence. T
Thu Oct 30 22:08:06 MDT 2014 T. Bushman 3230 Injured deer that had been hit b
Fri Oct 31 11:09:25 MDT 2014 Swenson 6110 Responded to location on a KIT deer.
Driver of the moped was driving down the road. A deer ran across the road and
Wed Nov 05 13:22:55 MST 2014 R Smith 262 Vehicle 1 was north on University in
Thu Nov 06 10:34:05 MST 2014 Swenson 6110 Responded to location on a KIT deer
Thu Nov 06 10:33:00 MST 2014 Swenson 6110 KIT Deer taken to transfer station.
Sat Nov 08 13:15:19 MST 2014 Whitehead AO38 Dispatched to a call for a possib
Thu Nov 13 04:44:06 MST 2014 I responded to a traffic accident in the area of
Mon Nov 17 10:11:04 MST 2014 Swenson 6110 Responded to location on a KIT deer i
Wed Nov 19 18:15:33 MST 2014 Whitehead AO38 On Tue Nov 18 at 1840 I was dispa
Wed Nov 19 18:12:48 MST 2014 Whitehead AO38 Picked up two KIT deer at 1070 S.
Thu Nov 20 20:58:29 MST 2014 T. Bushman 3230 V-1 had just made a left turn to
Mon Nov 24 16:49:10 MST 2014 Swenson 6110 Responded to 820 North Oakmont lane
Mon Nov 24 23:51:33 MST 2014 Dispatch advised of a kit deer in traffic at cam
Tue Nov 25 12:12:50 MST 2014 Swenson 6110 KIT Deer taken to transfer station.
14:35:51 11/25/2014 - Olney G (PR) While traveling Westbound on North Templ
The RP reported a vehicle on the side of the road that may have hit a deer. I
Fri Nov 28 15:28:43 MST 2014 Whitehead AO38 On Fri Nov 28 2014 I was dispatch
Fri Nov 28 18:00:59 MST 2014 Whitehead AO38 On Fri Nov 28 2014 I was dispatch
Sat Nov 29 10:51:58 MST 2014 Whitehead AO38 On Sat Nov 29 2014 I was dispatch
Sat Nov 29 12:37:33 MST 2014 Whitehead AO38 On Sat Nov 29 2014 I was dispatch
Mon Dec 01 09:16:16 MST 2014 Swenson 6110 Responded to location on a KIT Deer
Fri Dec 05 18:28:22 MST 2014 Whitehead AO38 On Dec 04 2014 I was dispatched to
Mon Dec 08 06:57:36 MST 2014 Swenson 6110 Traffic accident involving a deer.
Fri Dec 05 19:30:51 MST 2014 Edwards V21 Responded to a report of a deer stu
Fri Dec 05 19:38:44 MST 2014 Edwards V21 Responded to 2700 N University Ave
I responded to the address given and found a wounded doe deer. Her back was br
Sat Dec 06 17:05:46 MST 2014 Whitehead AO38 On Sat Dec 06 2014 I was dispatch
Sat Dec 06 17:08:58 MST 2014 Whitehead AO38 On Sat Dec 06 2014 I was dispatch
Tue Dec 09 09:34:36 MST 2014 Swenson 6110 Kit Deer taken to transfer station.
Tue Dec 09 09:33:05 MST 2014 Swenson 6110 Kit Deer taken to transfer station.
Tue Dec 16 16:29:34 MST 2014 ro went to the area and pick up a deer cacaus a
Fri Dec 12 06:03:34 MST 2014 Officer W. Dudley 3265 On 12-12-14 at about 0550
Fri Dec 19 13:48:32 MST 2014 Swenson 6110 Responded to 2900 North University A
Fri Dec 26 13:20:41 MST 2014 Whitehead AO38 On Fri Dec 26 2014 I was dispatch
Fri Dec 26 23:53:22 MST 2014 Officer W. Dudley 3265 On 12-26-14 at about 2308
Sat Dec 27 21:28:00 MST 2014 Edwards V21 I responded to 2680 N University Av

Fri Jan 02 12:27:36 MST 2015 Swenson 6110 Kit deer taken to transfer station.

Incident number	Incident address	When reported	Offense code	Offense code	Circumstance code	Disposition	Responsible officer	Narrative
15PR00043	3239 N PIUTE DR	1/1/2015 20:52	Animal Problem		Occurred in Home	Closed	Nielsen S (PR)	Sat Jan 03 01:12:56 MST 2015 Caller had a deer stuck in the fence in his back
15PR00066	4350 N UNIVERSITY AVE	1/2/2015 9:42	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Fri Jan 02 12:25:44 MST 2015 Swenson 6110 KIT Deer taken to transfer station.
15PR00247	1450 N MAIN ST	1/5/2015 6:42	Agency Assist			Closed	Barson J (PR)	Vehicle hit a deer at approximately 1450 N Main NB 41. I pulled the deer out
15PR00254	200 S 900 EAST ST	1/5/2015 9:01	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Mon Jan 05 10:51:58 MST 2015 Swenson 6110 KIT Deer taken to transfer station.
15PR00314	4335 N CHURCHILL DR	1/6/2015 2:36	Suspicious			Closed	Ashcroft D (PR)	Tue Jan 06 03:23:31 MST 2015 Ashcroft The RP called saying she saw 3 men
15PR00399	3100 N UNIVERSITY AVE	1/7/2015 1:25	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Wed Jan 07 10:51:20 MST 2015 Swenson 6110 Responded to 3100 North University Av
15PR00450	900 E NORTH TEMPLE DR	1/7/2015 18:12	citizen Assist		Accident on the Street	Closed	Arrowchis F (PR)	Wed Jan 07 18:32:56 MST 2015 21345 Police dispatch received a phone call about
15PR00562	900 E NORTH TEMPLE DR	1/9/2015 7:46	Reportable Accident		Occurred on Highway	Closed	Kenkel C (PR)	Deer crossing the road jumped and was hit by vehicle 1 Kenkel Fri Jan 09 09:54
15PR00584	222 W 2280 NORTH ST	1/9/2015 13:04	Animal Wild		Wild Animal	Closed	Swenson J (PR)	Fri Jan 09 14:05:32 MST 2015 Swenson 6110 Responded to location on a deer stu
15PR00655	900 S STATE ST	1/10/2015 5:14	Non-Reportable Accident		Occurred on Highway	Closed	Henderson N (PR)	Sat Jan 10 05:49:34 MST 2015 HENDERSON 269 VEHICLE 1 WAS TRAVELING SOUTHBOU
15PR00656	4700 N UNIVERSITY AVE	1/10/2015 5:57	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat Jan 10 18:41:30 MST 2015 Whitehead AO38 On Sat Jan 10 2015 I was dispatch
15PR00682	4024 N DEVONSHIRE DR	1/10/2015 13:53	Animal Problem		Occurred in Other Place	Closed	Whitehead St PR	Sat Jan 10 18:47:55 MST 2015 Whitehead AO38 On Sat Jan 10 2015 I was dispatch
15PR00802	5200 N UNIVERSITY AVE	1/12/2015 7:00	Reportable Accident		Occurred on Highway	Closed	Kenkel C (PR)	Vehicle hit a deer that was running across the road Kenkel Mon Jan 12 10:00:48
15PR00978	3200 N CANYON RD	1/14/2015 10:10	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Wed Jan 14 13:30:45 MST 2015 Whitehead AO38 On Wed Jan 14 2015 I was dispatch
15PR01059	4300 N TIMPVUE DR	1/15/2015 10:56	Animal Problem		Occurred in Other Place	Closed	Whitehead St PR	Fri Jan 16 10:36:33 MST 2015 Whitehead AO38 On Thu Jan 15 2015 Curtis Davis a
15PR01147	1890 W 820 NORTH ST	1/16/2015 9:17	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Fri Jan 16 15:10:36 MST 2015 Whitehead AO38 On Fri Jan 16 2015 I was dispatch
15PR01275	1350 E APPLE AVE	1/17/2015 23:34	Suspicious			Closed	Ashcroft D (PR)	Sun Jan 18 06:25:43 MST 2015 Ashcroft the RP thought there was some one w
15PR01302	N STADIUM CIR & E STADIUM AVE	1/18/2015 10:23	Animal Problem		Occurred on Highway	Closed	Kenkel C (PR)	RP reported a injured deer. UTL Kenkel Sun Jan 18 11:41:20 MST 2015
15PR01367	2200 N TIMPVUE DR	1/19/2015 12:54	Animal Wild		Wild Animal	Closed	Swenson J (PR)	Tue Jan 20 07:23:40 MST 2015 Swenson 6110 Area check for deer with a broken le
15PR01437	4501 N WINDSOR DR	1/20/2015 9:18	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Jan 20 13:19:45 MST 2015 Swenson 6110 KIT Deer taken to transfer station.
15PR01457	980 E & TEMPLEVIEW DR	1/20/2015 13:40	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Thu Jan 22 12:04:21 MST 2015 Swenson 6110 Responded to location on a KIT deer.
15PR01459	399 E STADIUM AVE	1/20/2015 14:02	Animal Wild		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the location for a deer that had been inj
15PR01740	4400 N UNIVERSITY AVE	1/23/2015 19:49	Animal Wild		Animal Carcass	Closed	Edwards J (VPR)	Tue Jan 27 08:38:55 MST 2015 Edwards V21 I responded to a animal problem/hit
15PR01747	4300 N UNIVERSITY AVE	1/23/2015 21:13	Reportable Accident		Occurred on Highway	Closed	Lloyd T (PR)	Mon Jan 26 22:30:39 MST 2015 3268 Lloyd V1 was travelling S/B on U
15PR01771	4300 N UNIVERSITY AVE	1/23/2015 22:12	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat Jan 24 17:13:52 MST 2015 Whitehead AO38 On Sat Jan 24 2015 I was dispatch
15PR01934	4266 N UNIVERSITY AVE; N SR 189 HWY	1/26/2015 13:59	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Jan 27 07:11:40 MST 2015 Swenson 6110 KIT Deer at 4200 north University av
15PR02081	5600 N UNIVERSITY AVE	1/27/2015 23:03	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Wed Jan 28 08:52:46 MST 2015 Swenson 6110 Responded to 5600 North University a
15PR02257	N APACHE LN & N CHIPPEWA WAY	1/30/2015 10:01	Animal Problem		Occurred in Other Place	Closed	Whitehead St PR	Fri Jan 30 16:22:17 MST 2015 Whitehead AO38 On Fri Jan 30 2015 I was dispatch
15PR02298	4300 N UNIVERSITY AVE	1/30/2015 18:28	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat Jan 31 17:26:04 MST 2015 Whitehead AO38 On Sat Jan 31 2015 I was dispatch
15PR02299	4300 N UNIVERSITY AVE	1/30/2015 19:03	Reportable Accident		Occurred on Highway	Closed	Escobedo J (PR)	Sat Jan 31 00:27:18 MST 2015 J. Escobedo 3271 On January 30 2015 I responded
15PR02397	4605 N EAST LAWN DR	1/31/2015 21:13	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Mon Feb 02 09:54:49 MST 2015 Swenson 6110 KIT deer taken to transfer station.
15PR02719	5700 n univ Ave	2/3/2015 23:39	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Wed Feb 04 08:56:09 MST 2015 Swenson 6110 Responded to location on a KIT deer.
15PR03072	5600 N HERITAGE SCHOOL DR; HERITAGE SCHOOL	2/7/2015 13:54	Animal Wild		Wild Animal	Closed	Whitehead St PR	Sat Feb 07 18:09:16 MST 2015 Whitehead AO38 On Sat Feb 07 2015 I was dispatch
15PR03177	2966 N IROQUOIS CIR	2/8/2015 17:33	Animal Wild		Occurred on Highway	Closed	Nelson Cam (PR)	Sun Feb 08 23:58:42 MST 2015 Nelson 3285 On 2/08/15 at 1733 hours I was dis
15PR03252	459 E STADIUM AVE	2/9/2015 16:47	Animal Wild		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a deer that was missing par
15PR03724	430 E 1980 NORTH ST	2/15/2015 9:45	Animal Problem		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM I was asked to call RP/ he told me that he had a deer in his
15PR03778	E FOOTHILL LN & N CANYON RD	2/16/2015 9:23	citizen Assist		Occurred on Highway	Closed	Kenkel C (PR)	RP called about a deer that was injured and in the road. The deer was GOA Kenk
15PR03779	S SLATE CANYON DR	2/16/2015 10:14	Suspicious		Occurred in Other Area	Closed	Macy Rick (PR)	Mon Feb 16 17:24:48 MST 2015 R. Macy 3284 On February 16 2015 I responded to
15PR03871	3500 N UNIVERSITY AVE	2/17/2015 15:08	Animal Wild		Animal Carcass	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a deer that had been killed
15PR03938	3500 N UNIVERSITY AVE	2/18/2015 11:09	Animal Wild		Animal Carcass	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a deer that had been killed
15PR04092	1185 E 2080 NORTH ST	2/19/2015 17:47	Animal Problem		Wild Animal	Closed	Edwards J (VPR)	Thu Feb 19 18:54:57 MST 2015 - Edwards V21 I responded to 1185 East 2080 Nor
15PR04096	1650 S STATE ST	2/19/2015 18:36	Animal Wild		Wild Animal	Closed	Grow Carter PR	Fri Feb 20 00:06:07 MST 2015 Officer Grow #286 On February 19 2015 at appro
15PR04242	1500 S STATE ST	2/21/2015 13:13	Animal Carcass		Animal Carcass	Closed	Frank Brad VPR	Sat Feb 21 15:04:01 MST 2015 Officer: Frank V51 Synopsis: Deer carcass was r
15PR04349	1700 S STATE ST	2/22/2015 14:29	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Mon Feb 23 09:23:21 MST 2015 Swenson 6110 KIT Deer at 1700 South State picked
15PR04395	N CANYON RD & N UNIVERSITY AVE	2/23/2015 14:39	Reportable Accident		Occurred on Highway	Closed	Kenkel C (PR)	Deer came from the side of the road and hit the side of vehicle Kenkel Sun Mar
15PR04423	1821 S STATE ST; SEVEN ELEVEN PR	2/23/2015 19:08	Reportable Accident		Occurred on Highway	Closed	Moore B (PR)	Mon Feb 23 23:48:06 MST 2015 B. Moore A S/B passenger vehicle was hit b
15PR04450	1800 S STATE ST	2/24/2015 7:45	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Feb 24 10:16:59 MST 2015 Swenson 6110 KIT Deer taken to transfer station.
15PR04673	2701 N UNIVERSITY AVE; RIVERSIDE COUNTRY CLUB	2/26/2015 12:49	Animal Wild		Animal Euthanized	Closed	Whitehead St PR	Thu Feb 26 18:48:44 MST 2015 Whitehead AO38 On Thu Feb 26 2015 I was dispatch
15PR04728	3300 N UNIVERSITY AVE	2/27/2015 6:05	Non-Reportable Accident		Occurred on Highway	Closed	Dudley W (PR)	Sat Feb 28 00:51:53 MST 2015 Officer W. Dudley 3265 On 2-27-15 at about 0605
15PR04754	4266 N UNIVERSITY AVE	2/27/2015 7:57	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Fri Feb 27 09:58:24 MST 2015 Swenson 6110 Responded to location on a KIT Deer.
15PR04764	360 E SUMAC LN	2/26/2015 17:58	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Fri Feb 27 11:15:21 MST 2015 Swenson 6110 Responded to address to remove a KIT
15PR05131	2460 N CANYON RD	3/3/2015 15:03	Animal Wild		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a deer that had been hit by
15PR05402	1950 N TEMPLE VIEW DR	3/6/2015 14:45	Animal Wild		Wild Animal	Closed	Whitehead St PR	Fri Mar 06 18:04:27 MST 2015 Whitehead AO38 On Fri Mar 06 2015 I was dispatch
15PR05416	442 N 1420 EAST ST	3/6/2015 16:10	Animal Wild		Wild Animal	Closed	Whitehead St PR	Fri Mar 06 18:06:38 MST 2015 Whitehead AO38 On Fri Mar 06 2015 I was dispatch
15PR05670	boat harbor dr & lakeshore dr	3/10/2015 10:49	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Mar 10 19:24:57 MDT 2015 Swenson 6110 Responded to location on a KIT Deer.
15PR05865	3749 N 500 EAST ST	3/12/2015 16:17	citizen Assist		Occurred in Home	Closed	Arrowchis F (PR)	Thu Mar 12 22:28:14 MDT 2015 21345 The complainant called police dispatch aft
15PR06294	399 E STADIUM AVE	3/17/2015 12:41	Animal Wild		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a deer that had a broken ba
15PR06319	1913 N 1640 WEST ST	3/17/2015 15:03	Animal Carcass		Animal Carcass	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a dead deer in a back yard.
15PR06369	N GENEVA RD	3/18/2015 6:07	Animal Problem		Occurred in Other Place	Closed	Harmon B (PR)	Was dispatched to the area of North Geneva Road to investigate a reported inju
15PR06485	2701 N UNIVERSITY AVE; RIVERSIDE COUNTRY CLUB	3/19/2015 9:48	Animal Wild		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the location for a deer stuck in a fence.
15PR06656	4801 N UNIVERSITY AVE; RIVERWOODS	3/20/2015 22:26	Reportable Accident		Occurred on Highway	Closed	Escobedo J (PR)	Mon Mar 23 00:55:13 MDT 2015 J. Escobedo 3271 On March 20 2015 I responded to
15PR06680	1913 N 1640 WEST ST	3/21/2015 9:26	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat Mar 21 18:48:49 MDT 2015 Whitehead AO38 On Sat Mar 21 2015 I went to 1913
15PR06687	2700 N 930 EAST ST	3/21/2015 11:10	Animal Wild		Wild Animal	Closed	Whitehead St PR	Sat Mar 21 18:15:36 MDT 2015 Whitehead AO38 On Sat Mar 21 2015 I was dispatch
15PR06699	20 W MARRCREST SOUTH	3/21/2015 13:11	Animal Wild		Animal Carcass	Closed	Whitehead St PR	Sat Mar 21 15:22:03 MDT 2015 Whitehead AO38 On Sat Mar 21 2015 I was dispatch
15PR07000	E FOOTHILL LN & N UNIVERSITY AVE	3/24/2015 8:14	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Mar 24 18:59:22 MDT 2015 Swenson 6110 KIT Deer taken to transfer statio
15PR07005	1365 E 2300 NORTH ST	3/24/2015 9:55	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Mar 24 18:57:27 MDT 2015 Swenson 6110 KIT Deer taken to transfer statio
15PR07174	880 E 2730 NORTH ST	3/25/2015 21:09	Animal Problem	Gone on Arrival	Occurred on Highway	Closed	Gibson R (PR)	Thu Mar 26 23:43:16 MDT 2015 R. Gibson/3154 I responded to report of 8 deer i
15PR07281	MP5	3/27/2015 7:59	Animal Problem		Occurred in Other Place	Closed	Swenson J (PR)	Fri Mar 27 18:12:13 MDT 2015 Swenson 6110 Deer population problem at BYU Motio
15PR07287	N IROQUOIS DR	3/27/2015 8:39	Animal Wild		Wild Animal	Closed	Swenson J (PR)	Fri Mar 27 10:07:21 MDT 2015 Swenson 6110 Responded to area for a deer with a
15PR07339	2554 N TIMPVUE DR	3/27/2015 15:42	Animal Wild		Occurred in Other Place	Closed	Whitehead St PR	Sat Mar 28 09:21:37 MDT 2015 Whitehead AO38 On Fri Mar 27 2015 I received a v
15PR07420	1416 N 1450 EAST ST	3/28/2015 10:56	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat Mar 28 17:11:07 MDT 2015 Whitehead AO38 On Sat Mar 28 2015 I was dispatch
15PR08045	N APACHE LN	4/3/2015 20:11	Animal Problem		Occurred on Highway	Closed	Gibson R (PR)	Fri Apr 03 23:12:02 MDT 2015 R. Gibson/3154 Detailed to find an injured deer
15PR08278	1320 S STATE ST	4/7/2015 2:31	Reportable Accident		Occurred on Highway	Closed	Wood Collin PR	Tue Apr 07 03:15:04 MDT 2015 C WOOD This is a single vehicle accident that o
15PR08286	1300 S STATE ST	4/7/2015 7:34	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Tue Apr 07 08:31:33 MDT 2015 Swenson 6110 KIT Deer taken to transfer station.
15PR08287	1320 S STATE ST	4/7/2015 3:33	Voiced Incident		Animal Carcass	Closed	Swenson J (PR)	Tue Apr 07 08:34:02 MDT 2015 Swenson 6110 KIT Deer case as Case #15PR08286
15PR08353	2900 S STATE ST	4/7/2015 20:58	Non-Reportable Accident	Agency Assist	Occurred on Highway	Closed	Moore B (PR)	Sat Apr 11 23:09:45 MDT 2015 B. Moore Minor two car collision at 2900 S Sta
15PR08390	S STATE ST	4/8/2015 11:31	Animal Problem		Occurred in Other Place	Closed	Swenson J (PR)	Sat Apr 11 19:15:17 MDT 2015 Swenson 6110 Dispatch asked me to respond on thr
15PR08455	E IRONTON BLVD	4/9/2015 6:53	Animal Problem		Occurred in Other Place	Closed	Wall K (PR)	ANIMAL PROBLEM I was dispatched to the area for a deer that had just been st
15PR08456	E IRONTON BLVD	4/9/2015 7:00	Agency Assist		Occurred on Highway	Closed	Campbell R (PR)	Call of a TA involving a vehicle and a deer one half mile north of the McDonald
15PR08712	2620 N FOOTHILL DR	4/11/2015 19:29	Weapon Offense		Occurred in Home	Closed	Escobedo J (PR)	Sun Apr 12 16:42:24 MDT 2015 J. Escobedo 3271 On April 11 2015 I responded to
15PR08814	2255 N UNIVERSITY PKWY	4/13/2015 4:30	Animal Carcass		Occurred on Highway	Closed	Jackson M (PR)	dead deer moved to the side of the road. case closed
15PR08839	2300 N UNIVERSITY PKWY	4/13/2015 6:58	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Mon Apr 13 11:20:16 MDT 2015 Swenson 6110 Responded to address on a KIT deer.
15PR09088	2230 N FREEDOM BLVD	4/16/2015 5:18	Reportable Accident		Occurred on Highway	Closed	Harmon B (PR)	Vehicle 1 was traveling eastbound on 2230 N in the number on lane approaching
15PR09093	252 W 2230 NORTH ST	4/16/2015 6:09	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Thu Apr 16 08:57:41 MDT 2015 Swenson 6110 Responded to 2230 North 252 West on

15PR10499	970 N OAKMONT LN	5/1/2015 10:43	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Sat May 02 07:49:51 MDT 2015 Swenson J 6110 I responded to location to pick up
15PR10668	4750 N UNIVERSITY AVE; N SR 189 HWY	5/2/2015 22:59	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat May 02 23:29:21 MDT 2015 Whitehead AO38 On Sat May 02 2015 I was dispatch
15PR10743	4800 N UNIVERSITY AVE	5/4/2015 7:14	Animal Carcass		Animal Carcass	Closed	Swenson J (PR)	Mon May 04 08:46:46 MDT 2015 Swenson 6110 KIT Deer in traffic at 4800 North U
15PR11649	4200 N UNIVERSITY AVE; N SR 189 HWY	5/13/2015 21:58	Non-Reportable Accident		Occurred on Highway	Closed	Nye R (PR)	I responded to a car vs. deer traffic accident at 4200 N Univ Ave. I complete
15PR12357	2800 N UNIVERSITY AVE	5/21/2015 11:37	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Thu May 21 13:02:48 MDT 2015 Whitehead AO38 On Thu May 21 2015 I was dispatch
15PR12428	50 E 2230 NORTH ST	5/22/2015 7:45	Reportable Accident		Occurred on Highway	Active	Evans J (PR)	Thu Jun 04 10:55:46 MDT 2015 V1 was traveling SB on University Ave in the #2
15PR12572	275 E 1325 SOUTH ST	5/23/2015 13:28	Animal Carcass		Animal Carcass	Closed	Whitehead St PR	Sat May 23 14:31:09 MDT 2015 Whitehead AO38 On Sat May 23 2015 I was dispatch
15PR13146	BONNEVILLE SHORELINE TRAIL	5/29/2015 15:57	citizen Assist		Occurred in Mountains	Closed	Henderson N (PR)	A citizen called in reference to some bones. The bones were from a deer. NFI
15PR13709	4400 N UNIVERSITY AVE	6/4/2015 11:51	Reportable Accident		Middle School SRO	Closed	Smith D (PR)	Fri Jun 05 07:18:15 MDT 2015 D. SMITH P241 On 6-4-15 Officer Rowberry and I w
15PR13710	4500 N UNIVERSITY AVE	6/4/2015 12:06	Animal Carcass		Deer Involved	Closed	Swenson J (PR)	Thu Jun 04 14:38:27 MDT 2015 Swenson Responded to 4500 north University ave f
15PR13724	48 S 300 WEST ST	6/4/2015 13:56	Fraud		Internet Communication	Closed	Newell R (PR)	Thu Jun 04 14:10:06 MDT 2015 R. Newell 3255 On 06/04/15 I spoke to David Brad
15PR14073	1726 S BUCKLEY LN	6/8/2015 6:21	Animal Problem			Closed	Ashcroft D (PR)	Mon Jun 08 06:38:21 MDT 2015 Ashcroft I was sent on a deer caught in a fe
15PR14251	3300 N UNIVERSITY AVE	6/9/2015 21:09	Animal Carcass		Deer Involved	Closed	Swenson J (PR)	Wed Jun 10 10:34:45 MDT 2015 Swenson 6110 Responded to 3300 North University
15PR14254	3000 N UNIVERSITY AVE	6/9/2015 21:25	Non-Reportable Accident		Deer Involved	Closed	Crowther J (PR)	Tue Jun 09 21:25 MDT 2015 Jason Crowther I was dispatched to a traffic accid
15PR14301	1373 N 1450 EAST ST	6/10/2015 13:41	Animal Problem		Occurred in Other Place	Closed	Whitehead St PR	Wed Jun 10 14:28:40 MDT 2015 Whitehead AO38 On Wed Jun 10 2015 I received a 1
15PR14302	1080 N 900 EAST ST	6/10/2015 13:47	Animal Wild		Wild Animal	Closed	Wall K (PR)	ANIMAL PROBLEM DATE AND TIME Wed Jun 10 17:00:35 MDT 2015 Wall 6116 I was
15PR14352	4200 N UNIVERSITY AVE	6/10/2015 22:09	Animal Wild		Occurred on Highway	Closed	Janda P (PR)	Deer hit by car was on the side of the roadway still alive. Deer was taken to
15PR14379	4200 N UNIVERSITY AVE	6/10/2015 22:41	Animal Carcass		Deer Involved	Closed	Swenson J (PR)	Fri Jun 12 07:24:17 MDT 2015 Swenson 6110 Responded to 4200 North University A
15PR14403	440 N 900 EAST ST	6/11/2015 13:14	Animal Wild		Wild Animal	Active	Whitehead St PR	Thu Jun 11 15:25:40 MDT 2015 Whitehead AO38 On Thu Jun 11 2015 I was dispatch
15PR14405	1550 S UNIVERSITY AVE; HOME DEPOT PR	6/11/2015 13:29	Animal Wild		Deer Involved	Closed	Swenson J (PR)	Fri Jun 12 07:30:39 MDT 2015 Swenson 6110 Dispatch asked me to respond to the
15PR14618	3261 N MOHAWK LN	6/13/2015 7:41	Animal Carcass		Deer Involved	Closed	Whitehead St PR	Sat Jun 13 13:32:46 MDT 2015 Whitehead AO38 On Sat Jun 13 2015 I was dispatch
15PR14775	2897 N CHEROKEE LN	6/15/2015 8:50	Animal Problem		Deer Involved	Closed	Swenson J (PR)	Mon Jun 15 09:23:24 MDT 2015 Swenson 6110 Responded to location for a KIT deer

**3. Ordinance 2015-23 enacting Provo City Code Section 8.02.200 to prohibit the feeding of wild deer, elk, moose, or turkey within city limits. (15-076)**

Mr. Jones noted that Council leadership devoted the work session earlier in the day entirely to the proposed FY 2016 budget so they put this item directly on the regular council agenda. He advised the Council that they could continue the item if they felt more discussion was needed.

Camille Williams, Assistant City Attorney, presented. Ms. Williams stated the natural habitat for the deer in this area had eroded as urban development expanded. As a result, the deer had moved inside city limits which gave them more forage and water. This was not a safe environment for the deer. In the last 17 months there had been 145 deer related calls to the police with 115 deer killed in traffic. Many citizens in the area have had their yards damaged by deer and one citizen stated they had spent more than \$10,000 to build a fence to keep the deer out of their garden. She recommended the City consider an urban deer control program that would be safe for humans and humane for deer. The first step would be to enact an ordinance prohibiting citizens from setting up food that attracted wild animals.

The Division of Wildlife Resources (DWR) had been working with Highland City on a deer harvesting pilot program and with Bountiful City on a deer relocation pilot project. Based on the results of those programs (which should be released within the week) they would consider opening it up for other cities that had a problem with deer.

In response to a question from Mr. Winterton, Ms. Williams replied that these programs were sponsored by the cities; they bore the costs and had to follow DWR requirements. Highland City took 116 deer in two years through a limited bow hunt by expert hunters. They were careful to make sure that there were no stray arrows, that the deer were taken humanely, and the meat was not wasted. Bountiful City tried the capture and release program and they were still evaluating what the survival rate was.

In response to a question from Mr. Miller, Ms. Williams stated the intent of the ordinance was to prohibit citizens from putting out food that would attract the deer. She did not have any idea about the amount of voluntary feeding of deer; it would have to be part of a study. She stated that this ordinance would need to be in place in order to apply to the DWR for a deer control program.

Vice-Chair Santiago invited public comment.

Barbara Carter, Edgemont resident, stated that the deer go around in large herds and were not afraid of humans. They ate everything, including dog and cat food. She had spent \$23,000 on a 12-foot fence in order to protect their garden but the deer can still jump it.

Ross Stott, 655 E. 2950 N., said he had been dealing with the deer his whole life. It hadn't been a problem until recently. It seemed as though they were overrunning the area, they even encountered deer on the sidewalks in the evenings. They destroy fruit trees and eat the



vegetables. He had complained to the DWR and was told that the DWR was there to protect the deer and that deer rights trumped citizen's rights.

Ron Davis, 555 E. 3050 N. had lived in the area for 39 years. In the last five to six years the concentration of deer had increased significantly. One possible cause was the covering of the Timpanogos Canal along the foothills. It had been open for years and it appeared that in search of water the deer had become more concentrated. While waiting for the results of the Bountiful and Highland programs, the deer had taken up permanent residence in their neighborhood. Experts had told him that the deer were not going to change their behavior unless they were physically removed. He just wanted the Council to know that the citizens were very concerned about a situation that had become difficult to deal with.

Richard Cunningham, 3800 North Timpview Drive, stated he loved deer and thought they were a stately animal. On his street he could plan on deer in the yard almost every night. However, they don't have to wait until night anymore; they are there in the daytime eating the bushes and flowers. Although he loved deer he was asking the Council to go beyond the ordinance and look into harvesting the deer because they were all over the area.

Ben Markham, 4358 Stone Creek Lane, stated there was a derelict apple orchard on the corner of University Avenue and 4200 North. A small herd of deer were living in the orchard with new fawns replacing deer that died or had been killed on streets around the orchard. He asked the Council to make the definition of feeding the deer about as broad as they could.

William Shakespeare stated he was native to the area and moved back after a decade away to work as a physician in the area. He wanted to address the problem as a public health concern. A deer was just tall enough that when it hit the trunk of a car, it would go right through the windshield. He worked with the trauma team at the medical center and he was concerned that the injuries could be substantial. He recently witnessed a deer dart in front of a school bus. The crash was avoided and no children were injured but it was a problem. He also called the DWR and was told that they were powerless without the City Council taking the initiative on this issue. The idea of proscribing feeding stopped short of what needed to be done. There was no end in sight to the growth of the deer herds in the area because there were no predators to control the population.

Lynn Howard, 3325 North Timpview Drive, enjoyed and appreciated wild game but he liked them a lot more when they were outside the city limits. He had spent a considerable amount to raise the height of their fence to encourage the deer to go somewhere else. His neighbor had not raised their fence and their shrubs and small trees had been eaten by the deer. He was an employee at the MTC and over the past few months and years it had become more apparent the deer like to enjoy the plants and shrubbery at the MTC. However, there was a problem with the fence at the MTC. The ground was higher on the outside of the fence so it was easy for the deer to jump in but they had a hard time getting out because they had to jump higher. Many times they became impaled on the fence.

Pam Jones, 2950 N. Canyon Road, said the deer came down around her property but she did not have a problem with them. She stated it could be the fact that she had a large dog that barked

and protected its territory. She felt the ordinance needed to be more specific about the type of food, what it meant to feed the deer, and if there were any penalties. She asked how far the Council needed to go before the DWR would do anything.

There were no more public comments.

Vice-Chair Santiago stated that she related personally to many of the concerns. She has had deer eating the plants in her yard and impaled on her fence. She was in favor of the ordinance and questioned if there needed to be a penalty included.

Mr. Jones stated the ordinance did not include a penalty but noted that any violation of city ordinance, unless specified otherwise, was a Class B misdemeanor which carried a possible penalty of up to six months confinement and \$1,000 fine.

Mr. Winterton clarified that the penalties were at the discretion of the judge in case people did not realize they were violating the ordinance. Mr. Jones agreed stating the judge could issue a Plea in Abeyance so the violation would not show up on their record.

In response to a question from Mr. Winterton, Ms. Williams said the DWR was scheduled to take the revised regulations to the Wildlife Board on Thursday (5 June, 2015). If approved by the board, the change could be opened up to other cities.

Ms. Williams stated the first section of the proposed ordinance described feeding as the placement of grain, minerals, or similar substances when it attracted wild deer, elk, moose, or turkey in such numbers or circumstances to cause property damage, endanger any person, or create public health concerns. She said it would only penalize the continued practice if someone had inadvertently attracted the wild animals.

**Motion:** Council Member Harold L. Miller, Jr. moved to adopt an amended **Ordinance 2015-23** that included the proposal before the Council on the assumption that it was a preexisting ordinance borrowed from elsewhere in order to meet the requirements of the Department of Wildlife Resources. Subsequently and expeditiously, the Council would pursue a further ordinance that would implement a policy of selective harvesting of the urban deer population. The motion was seconded by Council Member David Sewell.

Mr. Sewell asked if the current wording addressed the situation with the neglected orchard. Mr. Jones did not feel it did. He had a hard time coming up an ordinance that would address that situation and would not address someone just having tulips in their garden. He could sit down with Ms. Williams and the DWR to come up with language for a future amendment that could include the difference. Mr. Jones stated there were provisions in the zoning code about maintaining property so they would have to determine if there was a specific practice that was causing problems with deer that was not captured in the code.

Vice-Chair Santiago felt the goal was to have an ordinance so they could move forward with a plan to control the deer population. She did not think they had to address all the issues with this ordinance.

Mr. Jones stated that Ms. Williams had been instructed to begin looking at methods of controlling the deer population. She looked at the DWR program and this ordinance was a precursor step to allowing it to happen. While this proposed ordinance was a precursor step, it would be appropriate for the Council to express their intent as well, which Mr. Miller's motion covered.

Mr. Van Buren noted that Mr. Miller's motion specifically stated the harvesting of the deer. Did we want to limit the city to that or include the relocation of deer also?

Mr. Miller stated he would amend his motion to include the relocation program also.

**Motion:** Council Member Harold L. Miller, Jr. made an amended motion to adopt an amended Ordinance 2015-23 that included the proposal before the Council on the assumption that it was a preexisting ordinance borrowed from elsewhere in order to meet the requirements of the Department of Wildlife Resources. Subsequently and expeditiously, the Council would pursue a further ordinance that would implement a policy of selective harvesting and/or relocation of the urban deer population. The motion was seconded by Council Member David Sewell.

Vice Chair Santiago called for a vote on the amended motion.

**Roll Call Vote:** The motion passed 6:0 with Council Members Hales, Miller, Santiago, Sewell, Van Buren, and Winterton in favor and Council Member Garrett excused.



PROV050

OP ID: TC

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Olympus Insurance Agency PO Box 65608 Salt Lake City, UT 84165-0608 B. Darrell Child		<b>CONTACT NAME:</b> B Darrell Child <b>PHONE (A/C, No, Ext):</b> 801-486-1373 <b>FAX (A/C, No):</b> 801-485-6943 <b>E-MAIL ADDRESS:</b> darrellchild@olyins.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Travelers Insurance Companies	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

<b>INSURED</b> Provo City Corporation Daniel Follett 351 West Center Street Provo, UT 84601	
---	--

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b>			ZLP 15P19665	06/15/2015	06/15/2016	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ <b>1,000,000</b>
							GENERAL AGGREGATE \$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						
	DED						RETENTION \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N	N / A				OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

<b>Proof of Insurance</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE B. Darrell Child

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## Ordinance 2015-23

### SHORT TITLE:

An ordinance enacting Provo City Code Section 8.02.200 to prohibit the feeding of wild deer, elk, moose, or turkey within city limits.

### PASSAGE BY MUNICIPAL COUNCIL

#### ROLL CALL

DISTRICT	NAME	MOTION	SECOND	FOR	AGAINST	OTHER
CW 1	DAVID SEWELL		✓	✓		
CW 2	GARY GARRETT					Excused
CD 1	GARY WINTERTON			✓		
CD 2	KIM SANTIAGO			✓		
CD 3	HAL MILLER	✓		✓		
CD 4	KAY VAN BUREN			✓		
CD 5	CALLI HALES			✓		
			TOTALS	6	0	

This ordinance was passed by the Municipal Council of Provo City, on the 2<sup>nd</sup> day of June, 2015 on a roll call vote as described above. Signed this \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chair

II

### APPROVAL BY MAYOR

This ordinance is approved by me this \_\_\_\_\_ 2015.

\_\_\_\_\_  
Mayor

ORDINANCE 2015-23

III

CITY RECORDER'S CERTIFICATE AND ATTEST

This ordinance was recorded in the office of the Provo City Recorder on  
the \_\_\_\_\_ 2015, with a short summary being published on the 6<sup>th</sup> day of June, 2015, in The  
Daily Herald, a newspaper circulated in Provo, Utah. I hereby certify and attest that the foregoing constitutes  
a true and accurate record of proceedings with respect to Ordinance Number 2015-23.

SEAL

Signed this \_\_\_\_\_ 2015.

\_\_\_\_\_  
City Recorder

ORDINANCE 2015-23.

AN ORDINANCE ENACTING PROVO CITY CODE SECTION 8.02.200 TO PROHIBIT THE FEEDING OF WILD DEER, ELK, MOOSE OR TURKEY WITHIN CITY LIMITS. (15-076)

WHEREAS, the feeding of wild deer, elk, moose and turkey within Provo City municipal limits creates a danger to the animal(s), and can cause danger to people, property damage, and/or public health concerns; and

WHEREAS, it is proposed that Provo City Code Section 8.02.200 be enacted to prohibit the feeding of wild deer, elk, moose and turkey within Provo City municipal limits; and

WHEREAS, on June 2, 2015, the Municipal Council held a duly noticed public meeting to ascertain the facts regarding this matter, which facts are found in the meeting record; and,

WHEREAS, after considering the facts presented to the Municipal Council, the Council finds that Provo City Code Section 8.02.200 should be enacted as set forth below; and (ii) such action reasonably furthers the health, safety, and general welfare of the citizens of Provo City.

NOW, THEREFORE, be it ordained by the Municipal Council of Provo City, Utah, as follows:

PART I:

Provo City Code Section 8.02.200 is hereby enacted as follows:

**8.02.200 Feeding Wild Deer, Elk, Moose, or Turkey Prohibited.**

(1) It shall be unlawful for any person to place, distribute, or allow the placement of food, grain, minerals, or similar substances within Provo City municipal limits when it attracts wild deer, elk, moose, or turkey in such numbers or circumstances to cause property damage, endanger any person, or create public health concerns.

(2) Subsection (1) does not apply to:

(a) public employees or authorized agents acting within the scope of their employment for public safety or wildlife management purposes;

(b) normal agricultural or livestock operation practices; or

(c) recreational feeding of wild song birds, hummingbirds, or passerine birds, unless a previous warning by the City to cease or modify feeding practices is disregarded and such continued practices attract wild deer, elk, moose, or turkey in such numbers or circumstances to cause property damage, endanger any person, or create public health concerns.

43  
44 PART II:  
45

46 A. If a provision of this Ordinance 2015-\_\_ conflicts with a provision of a previously  
47 adopted ordinance concerning the same title, chapter, and/or section number amended herein, the  
48 provision in this Ordinance shall prevail.  
49

50 B. This ordinance and its various sections, clauses and paragraphs are hereby  
51 declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional  
52 or invalid, the remainder of the ordinance shall not be affected thereby.  
53

54 C. The Municipal Council hereby directs that the official copy of the Provo City  
55 Code be updated to reflect the provisions enacted by this ordinance.  
56

57 D. This ordinance shall take effect immediately after being posted or published as  
58 required by law.  
59

60 END OF ORDINANCE.



1 RESOLUTION 2016-

2  
3 A RESOLUTION RATIFYING A LETTER OF COMMITMENT TO DUNCAN  
4 AVIATION FOR THE INSTALLATION AND CONSTRUCTION OF CERTAIN  
5 UTILITIES AND INFRASTRUCTURE AT THE PROVO MUNICIPAL AIRPORT.  
6 (16-085)  
7

8 WHEREAS, the Municipal Council has received a recommendation from the Mayor that  
9 the Economic Development Office has been working with Duncan Aviation since early 2007  
10 toward the relocation and expansion of a western regional jet aircraft maintenance and repair  
11 facility; and  
12

13 WHEREAS, Provo City engaged in a competitive process to encourage Duncan Aviation to  
14 relocate and expand at the Provo Municipal Airport; and  
15

16 WHEREAS, the Governor's Office of Economic Development and the Economic  
17 Development Corporation of Utah have both extensively worked with Duncan Aviation to relocate  
18 and expand to Provo as it is a core industry in the overall State of Utah economic development  
19 strategy; and  
20

21 WHEREAS, Duncan Aviation is prepared to invest \$55 Million in capital improvements and  
22 employ over 400 people with desirable technical job skills at higher than average wages; and  
23

24 WHEREAS, as part of the City's engagement with Duncan Aviation, on July 11, 2016  
25 Mayor Curtis issued a commitment letter, subject to Council approval, regarding the installation and  
26 construction of certain utilities and infrastructure at the Provo Municipal Airport, attached as Exhibit  
27 A; and  
28

29 WHEREAS, on July 19, 2016 the Municipal Council held a duly noticed public meeting to  
30 ascertain the facts regarding this matter, which facts are found in the meeting record; and  
31  
32

33 WHEREAS, after considering the Mayor's recommendation, and facts and comments  
34 presented to the Municipal Council, the Council finds the commitment letter attached as Exhibit A  
35 should be ratified and said action reasonably furthers the health, safety, and general welfare of the  
36 citizens of Provo City.  
37

38 NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah as  
39 follows:  
40

41 PART I:  
42

43 The commitment letter issued by the Mayor on July 11, 2016 is hereby ratified and is  
44 approved as expressing the commitment of Provo City to Duncan Aviation for the installation  
45 and construction of certain utilities and infrastructure at the Provo Municipal Airport.

46

47 PART II:

48

49           This resolution shall take effect immediately.

50

51   END OF RESOLUTION.



MAYOR'S OFFICE  
TEL 801 852 6100  
351 W CENTER ST  
PO BOX 1849  
PROVO, UT 84603

July 11, 2016

Bill Prochazka  
Duncan Aviation, Inc.  
3432 Mike Jense Pkwy  
Provo, UT 84601

\*\*\*SENT VIA EMAIL\*\*\*

Dear Mr. Prochazka,

Provo City is pleased to provide this letter of commitment for the installation and construction of certain utilities and infrastructure at the Provo Municipal Airport for Duncan Aviation. As the Mayor of Provo City, I have been authorized by the Provo City Municipal Council in a public meeting held July 5<sup>th</sup>, 2016 to issue this letter of commitment.

This letter serves as further clarification to previous commitments made to Duncan by Provo in letters dated December 20, 2007 and September 30, 2008. Those letters and a recently created spreadsheet, attached as Exhibit A, will serve as the basis of the specific physical improvements regarding utilities and infrastructure, and the anticipated cost to the City related to such improvements. It is estimated the cost of these improvements to be about \$2.81 million. We expect the Provo City Council to formalize the mechanism through which such improvements will be funded at one of its upcoming meetings.

We are excited about the future of Duncan Aviation being at the Provo Municipal Airport and what this brings to the community at large in Provo and Utah Valley.

Sincerely,



John R. Curtis  
Mayor

# Exhibit A

## Duncan Aviation Cost Estimate

Date: July 11, 2016

Item #	Item Description	Estimated Cost	Current Funding	Notes From Duncan Aviation Commitment Letter Dated June 6, 2016
1	Water (12-inch Water Line Loop)	\$ 846,099.47	\$ -	The City will be providing the design, construction and funding to install water and sewer services to a point agreed upon by both City Engineering and Duncan's architects. The final location of the City's work will be no farther than 100' from our building footprints. From the final location (roughly 100' from the building) to the building(s), Duncan will assume responsibility for the design, construct and fund the Water and Sewer infrastructure.
	Water (8-inch Internal Water Line Loop)	\$ 151,800.00	\$ -	
	Sewer Lift Station & Force Main	\$ 1,355,854.00	\$ 1,200,000.00	
	Sewer (Gravity Main North Road)	\$ 164,000.00	\$ -	
	Sewer (Gravity Main from South Bldg to 3800 West)	\$ 52,000.00	\$ -	
2	Electrical Service	\$ 189,524.00	\$ -	Electrical service will be designed, constructed and funded by the City to a point agreed upon by both City Engineering and Duncan's architects. The final location of the City's work / transformer pad is expected to be within 5-10 ft. of the building(s) foundations. Duncan agrees to pay for the transformers and the secondary feeds from the transformers to the building(s).
3	Gas Service	\$ -	\$ -	Gas service will be provided by Questar. Duncan will coordinate all design, construction and funding directly with Questar and without the City's involvement.
4	Communications Conduits	\$ -	\$ -	No communications conduits will be designed, constructed, and/or funded by the City. Duncan may purchase communication conduits and request that conduits be placed in the electrical service trench(s) by City or City contractor. Any costs communication utility communication work will be Duncan responsibility..
5	Storm Water System (For Roads)	\$ 111,930.00	\$ -	The storm water system will be designed, constructed and funded by the City. Duncan expects that it will tie the storm water roof drainage into the City's storm water system. The leaders from the roofs to the storm drainage system will be designed, constructed and funded by Duncan. There will need to be a coordination effort interfacing the two systems. The attached Site Plan indicates the quantities of rainwater associated with the storm runoff from the roofs. Duncan will pay for any costs of any upsizing of the storm water system due to roof drain tie-ins
	Storm Water System (For Parking Area/Roof Drain)	\$ 69,825.00	\$ -	
6	Street Lighting	\$ -	\$ -	Public street lighting will be designed, constructed and/or funded by the City. Duncan will design, construct and pay for any specialty street lighting for the Entry Drive area, Parking Lot areas, Fuel Farm areas and Truck Dock areas.
7	3800 West (Duncan Dr) & North Road Improvements	\$ 580,335.00	\$ -	The City will design, construct and fund the Duncan Drive and the North Maintenance Access Road improvements. The City will be responsible for striping, snow removal, and long-term maintenance of these areas.
8	Property Private Areas (Duncan Site)	\$ 236,040.00	\$ -	With respect to the private areas on the property, including the Shipping and Receiving Dock Access Road, the Service Center Entry Access Road off of Duncan Drive, and the Parking Lot "A", the City will provide the complete design of these areas, and the City will construct the entire roadway/lot. Duncan will reimburse the City for the cost of the final pavement section in these areas. Duncan will be responsible for striping and long-term maintenance and snow removal of these areas.
9	Truck Dock and Fuel Farm	\$ -	\$ -	Duncan will design, construct and fund the Truck Dock and Fuel Farm improvements.
10	Ramps	\$ 250,000.00	\$ -	All Ramp pavements, except for approximately a 10' +/- area adjacent to the Paint Hangar and the Service Center, will be designed, constructed and funded by the City. The area between the building and the edge of the ramp 10' +/- away from the building will be completely designed and constructed by the City except for the final pavement section. The final pavement section will be constructed and funded by Duncan.
11	Excess Asphalt Removal	\$ -	\$ -	The City shall remove all excess asphalt millings from the site under the building foot print. The City will also remove stock piled asphalt millings and stock piled soil to the South of the building locations. All grading modifications shall occur prior to Duncan's occupation of the facility. Final grades will be determined by mutual consultation between Provo City and Duncan.
12	Earthwork	\$ -	\$ -	Earthwork, including all earthwork associated with the project, except for the areas under the building footprints, will be designed, constructed and funded by the City. Duncan will be responsible for the design, construction and funding of the earthwork associated with the building(s) footprints. All City Earthwork costs are included in items 7 and 8.
13	Landscape Areas	\$ 6,300.00	\$ -	Landscape areas requiring native grass seeding will be designed, constructed and funded by the City. The City shall provide landscape screening around the proposed Sewer Lift Station. Other specialty areas for landscaping will be designed, constructed and funded by Duncan.

**Total Cost Estimate \$ 4,013,707.47**

**Current Funding for Project(s) \$ 1,200,000.00**

**Additional Funding Needed \$ 2,813,707.47**

# PRELIMINARY PUBLIC WORKS ENGINEER'S COST ESTIMATE

PROJECT: PROVO AIRPORT - DUNCAN AVIATION  
PUBLIC WORKS IMPROVMENTS

DATE: May 18, 2016

## PW-ENGINEERING ITEMS

Item	Description	Unit	Quantity	Unit Price	Amount
A-1	Mobilization / Demobilization	LUMP	1	\$ 35,000.00	\$ 35,000.00
A-2	Traffic Control	LUMP	1	\$ 10,000.00	\$ 10,000.00
A-3	Clearing and Grubbing	Acre	5	\$ 2,500.00	\$ 12,500.00
A-4	Embankment/Landscaping Topsoil Placement	CY	2000	\$ 10.00	\$ 20,000.00
A-5	Granular Borrow (City Roads Only)	CY	12000	\$ 15.00	\$ 180,000.00
A-6	Granular Borrow (Parking and Accesses)	CY	15000	\$ 15.00	\$ 225,000.00
A-7	Untreated Base Course - Grade 3/4 (City Roads)	CY	1600	\$ 35.00	\$ 56,000.00
A-8	Untreated Base Course - Grade 3/4 (Parking Lot / Access Rd)	CY	1600	\$ 35.00	\$ 56,000.00
A-9	Asphalt Concrete Pavement AC-10 1/2" (City Roads) 4" Thick	TON	2100	\$ 70.00	\$ 147,000.00
A-10	Asphalt Concrete Pavement AC-10 1/2" (Parking Lot / Access Rd) 3" Thick	TON	2000	\$ -	\$ -
A-11	Concrete Curb and Gutter, Type E	LF	2250	\$ 18.00	\$ 40,500.00
A-12	Concrete Sidewalk - 6" Thick	SF	6600	\$ 7.00	\$ 46,200.00
A-13	Driveway Approach - 8" Thick	SF	1	\$ 2,500.00	\$ 2,500.00
A-14	Pedestian Ramp	EA	2	\$ 1,500.00	\$ 3,000.00
A-15	Broadcast Seed	Acre	4	\$ 1,500.00	\$ 6,000.00
Sub Total					\$ 839,700.00
5% Contingency					\$ 41,985.00
<b>Total</b>					<b>\$ 881,685.00</b>

Incentive \$ 3,263,190.47

Total Cost \$ 3,941,117.47

**PRELIMINARY PUBLIC WORKS ENGINEER'S COST ESTIMATE**

**PROJECT: PROVO AIRPORT - DUNCAN AVIATION  
PUBLIC WORKS IMPROVMENTS**

DATE: May 23, 2016

**PW-SEWER ITEMS**

Item	Description	Unit	Quantity	Unit Price	Amount	Duncan
Gravity Sewer (North Road)						
B-1	8" PVC SDR35	LF	1500	\$ 100.00	\$ 150,000.00	\$ 150,000.00
B-2	5' Manholes	Each	4	\$ 3,500.00	\$ 14,000.00	\$ 14,000.00
Gravity Sewer (Duncan South Building to 3800 W)						
B-5	8" PVC SDR35	LF	450	\$ 100.00	\$ 45,000.00	\$ 45,000.00
B-6	5' Manholes	Each	2	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00
Lift Station and Force Main						
B-7	Lift Station	Lump	1	\$ 1,300,000.00	\$ 1,300,000.00	\$ 650,000.00
B-8	Sewer Force Main (Previously Installed by City Crews. Materials cost only, does not include labor.)	Lump	1	\$ 45,354.00	\$ 45,354.00	\$ 22,677.00
B-9	Additional Sewer Force Main	LF	150	\$ 70.00	\$ 10,500.00	\$ 5,250.00
<b>Total Sewer</b>					<b>\$ 1,571,854.00</b>	\$ 893,927.00

**PW-WATER ITEMS (OPTION A - 12 INCH LOOP) Fire Flow Max 2700 gpm**

Item	Description	Unit	Quantity	Unit Price	Amount	If Completed In-house	
						Unit Price	Amount
B-10 A	8" DIP Waterline (Onsite loop)	LF	1900	\$ 60.00	\$ 114,000.00	\$ 18.00	\$ 34,200.00
B-11 A	12" DIP Waterline	LF	6030	\$ 95.00	\$ 572,850.00	\$ 28.00	\$ 168,840.00
B-12 A	Fire Hydrant	Each	3	\$ 5,000.00	\$ 15,000.00	\$ 2,000.00	\$ 6,000.00
B-13 A	8" Gate Valve	Each	3	\$ 3,000.00	\$ 9,000.00	\$ 1,200.00	\$ 3,600.00
B-14 A	12" Gate Valve	Each	8	\$ 3,600.00	\$ 28,800.00	\$ 1,848.74	\$ 14,789.88
B-15 A	12" Tee	Each	4	\$ 1,800.00	\$ 7,200.00	\$ 610.00	\$ 2,440.00
B-16 A	12" Bend	Each	6	\$ 1,600.00	\$ 9,600.00	\$ 400.00	\$ 2,400.00
B-17 A	Mainline Connection	Each	2	\$ 6,000.00	\$ 12,000.00	\$ 3,000.00	\$ 6,000.00
B-18 A	Remove Asphalt Concrete Pavement	SY	1120	\$ 4.50	\$ 5,040.00	\$ 4.50	\$ 5,040.00
B-19 A	Geofabric	SY	1120	\$ 3.50	\$ 3,920.00	\$ 3.50	\$ 3,920.00
B-20 A	Granular Borrow	CY	133	\$ 32.00	\$ 4,266.67	\$ 32.00	\$ 4,266.67
B-21 A	Untreated Base Course	CY	147	\$ 55.00	\$ 8,066.67	\$ 24.00	\$ 3,520.00
B-22 A	Drain Rock	Ton	0	\$ -	\$ -	\$ 7.00	\$ 1,400.00
B-23 A	Sand	Ton	0	\$ -	\$ -	\$ 5.00	\$ 23,790.00
B-24 A	Bituminous Concrete Pavement AC-10 DM 3/4"	Ton	315	\$ 70.00	\$ 22,050.00	\$ 60.00	\$ 18,900.00
B-25A	Traffic Control	Lump	1	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
B-26 A	Street Cut Fee	SF	10080	\$ 1.10	\$ 11,088.00	\$ 1.10	\$ 11,088.00
B-27 A	Dewatering	FT	7930	\$ 10.00	\$ 79,300.00	\$ 16,500.00	\$ 16,500.00
	Contingency			10%	\$ 90,718.13	10%	\$ 32,869.45
<b>Total Water Option A</b>					<b>\$ 997,899.47</b>	<b>\$</b>	<b>361,564.00</b>

**PRELIMINARY PUBLIC WORKS ENGINEER'S COST ESTIMATE**

**PROJECT: PROVO AIRPORT - DUNCAN AVIATION**  
**PUBLIC WORKS IMPROVMENTS**

DATE: May 18, 2016

Item	Description	Unit	Quantity	Unit Price	Amount
C-1	Mobilization	LUMP	1	\$ 10,000.00	\$ 10,000.00
C-2	Traffic Control	LUMP	1	\$ 2,500.00	\$ 2,500.00
C-3	15-Inch RCP Storm Drain, Class III	LF	75	\$ 60.00	\$ 4,500.00
C-4	18-Inch RCP Storm Drain, Class III	LF	700	\$ 75.00	\$ 52,500.00
C-5	24-Inch RCP Storm Drain, Class III	LF	450	\$ 95.00	\$ 42,750.00
C-6	36-Inch RCP Storm Drain, Class III	LF	95	\$ 130.00	\$ 12,350.00
C-7	60" Dia Storm Drain Manhole	EACH	3	\$ 3,000.00	\$ 9,000.00
C-8	84" Dia Storm Drain Manhole	EACH	1	\$ 5,000.00	\$ 5,000.00
C-9	Single Catch Basin	EACH	1	\$ 2,500.00	\$ 2,500.00
C-10	Double Catch Basin	EACH	4	\$ 4,500.00	\$ 18,000.00
C-11	3 x 3 Drain Box	EACH	2	\$ 3,000.00	\$ 6,000.00
C-12	Riprap	CY	100	\$ 80.00	\$ 8,000.00
Sub Total					\$ 173,100.00
5% Contingency					\$ 8,655.00
<b>Total</b>					<b>\$ 181,755.00</b>

**PRELIMINARY PUBLIC WORKS ENGINEER'S COST ESTIMATE**

**PROJECT: PROVO AIRPORT - DUNCAN AVIATION**  
**PUBLIC WORKS IMPROVMENTS**

DATE: May 18, 2016

**POWER**

Item	Description	Unit	Quantity	Unit Price	Amount
P-1	Std. Street Lighting System	LUMP	1	\$ 50,400.00	\$ 50,400.00
P-2	Power Service	LUMP	1	\$ 181,100.00	\$ 181,100.00
P-3	2" Conduit (Trenching not included)	LF	3600	\$ 2.34	\$ 8,424.00

**COMMUNICATION ITEMS (Who takes care of these costs?)**

Item	Description	Unit	Quantity	Unit Price	Amount
P-4	1-D Communication Conduit	LF	6000	\$ 10.00	\$ 60,000.00
P-5	Junction Box-Type 3 PC	EA	8	\$ 1,000.00	\$ 8,000.00

**Total \$ 307,924.00**



**PRELIMINARY PUBLIC WORKS ENGINEER'S COST ESTIMATE**

**PROJECT: PROVO AIRPORT - DUNCAN AVIATION  
PUBLIC WORKS IMPROVMENTS**

DATE: May 18, 2016

**LANDSCAPING**

The City of  
Provo, Utah

September 30, 2008

The logo for the City of Provo, Utah, featuring the word "Provo" in a bold, black, sans-serif font. The letters are slightly shadowed, giving it a three-dimensional appearance. The logo is positioned on the left side of the letterhead.

Aaron C. Hilkemann, President  
Duncan Aviation, Inc.  
PO Box 81887  
Lincoln, NE 68501

Dear Mr. Hilkemann,

Lewis K. Billings  
Mayor

We are very appreciative of your patience as we have attempted to resolve the final issues relating to the future Duncan Aviation regional facility in Provo. We realize that you are on a very tight schedule regarding the announcement of your western service facility and hope that with this letter the final issues relating to your expansion at the Provo Airport will be addressed. We thank you for your willingness to host our stakeholder groups the past few days. This has enabled them to experience the same positive feelings, toward having a Duncan-run facility in Provo, that members of the Provo City Administrative team have felt during the entire selection process.

In recent weeks, Provo City has worked closely with Utah County, the Provo City School District and various others to identify funding for the construction of the public portion of the ramp needed to service the future Duncan Aviation facility. I am pleased to report that we have received positive responses from those entities. Provo City is now prepared to commit to Duncan Aviation that we will construct the public ramp space at the Provo City Airport. This is based on projections that representatives of Duncan Aviation have made to us, including: 1) that the phase I facilities and equipment to be built by Duncan would have a value of at least \$20 million; 2) that phase II of the development would be constructed within 5 years following phase I; 3) that phase II would be valued at least \$15 million in facilities and equipment.

Provo will use a variety of funding sources including the establishment of a Community Development Area (CDA), as allowed by Utah State law, to enable tax increment financing. Once Duncan commits to locating at the Provo City Airport, the Municipal Council of Provo City has agreed to start the process for establishment of a CDA. As part of lease negotiations, we will want to explore together appropriate measures to help ensure that the available tax increment will meet expectations.

351 West Center Street  
P.O. Box 1849  
Provo, Utah 84603  
(801) 852-6100  
FAX: (801) 852-6107  
[www.provo.org](http://www.provo.org)

Page 2  
Duncan Aviation

We appreciate Duncan Aviation's efforts to work with our existing fixed base operator on a joint fueling agreement. As part of the discussions with representatives of Duncan Aviation it has been represented to Provo City that Duncan has agreed with Million Air on a long term plan for refueling your client's aircraft. However, it is our understanding that given the significant changes to the airport, inherent with Duncan locating at the Provo City Airport, Provo City will be asked, and will agree, to carefully review and modify as appropriate our existing airport regulations to allow for the construction of a Duncan fuel farm on Duncan's leased land, if deemed necessary by Duncan at some point in the future.

Finally, we have reviewed the Duncan request for Provo City to assume the construction cost of the automobile parking lot that will be used by the public and Duncan employees. Provo City has committed to well over \$3 million, exclusive of the ramp, of out-of pocket infrastructure costs to assist with the preparation of the Provo Duncan site. We suggest following the same model used at the Battle Creek airport in which the City would do all the prep work on the parking lot, with Duncan Aviation picking up the cost for the hard surfacing of the lot.

We have appreciated your thoughtful evaluation of our community and the forthright, good-faith approach to outstanding issues. We have tried hard to reciprocate in order to make the Duncan operation in Provo a reality. We believe that we now more fully understand your company and employee needs and we look forward to having you as a substantial part of Provo City and our Airport operations.

Sincerely,

PROVO CITY MAYOR'S OFFICE



Lewis K. Billings  
Mayor

c Mr. Todd Duncan, Chairman of the Board  
Mr. Jeff Lake, Jeff Lake CFO  
Bill Prochazka Executive VP and General Manager, BTL

The City of  
Provo, Utah

**Provo**

Lewis K. Billings  
Mayor

Department of  
Economic Development  
& Redevelopment Agency

86 N. University Ave.  
Suite 240  
P.O. Box 1849  
Provo, UT 84603

801.852.6160  
Fax: 801.375.1469

Located in:  
Wells Fargo Financial Center  
[www.provo.org](http://www.provo.org)

December 20, 2007

Jeff Lake  
Duncan Aviation, Inc.  
PO Box 81887  
Lincoln, NE 68501

\*\*\* SENT VIA EMAIL \*\*\*

Thank you for the opportunity to respond to your request for clarification on the incentive package offered by Provo City to Duncan Aviation. Inasmuch as the proposal included incentives from both the city and state, it should be pointed out the Provo City portion of the incentive package is all based on savings, rather than direct cash from Provo to Duncan. Whereas the state incentives do have the ability to produce some cash, much of what they have to offer is also in the form of saving and rebates. The Provo City proposal is divided into two sections - the first reflects one-time benefits related to site improvements and the other an on- going or continuous benefit over the life of the lease.

#### **One-time Incentives Related to Site Development**

All private development in Provo City is funded by the end user of the property. As such, under normal conditions, meaning no incentives offered, Duncan would be required to pay for the construction and installation of all utility improvements and access to the proposed site. These off site costs would be needed because the proposed site is isolated from other airport developments and yet it still has excellent access to the flight lines and runways.

This site offers Duncan Aviation an airport location that will for all intended purposes be exclusive with little or no interruption by other airport users. This unique location with its distinct advantages directly contributes to the added cost associated with bringing utility and infrastructure to the proposed site. Provo City is prepared to cover all the costs of these off-site improvements, which include - a new sewer lift station; a looped, redundant power/telecom system; water/sewer/storm water mains, and a 65' right-of-way access from Center Street to the proposed site (approximately ½ mile). The access road will be a public right of way including curb, gutter, paving, wet and dry utilities and distinctive landscaping. Provo City has purchased this forty (40) acre site for the limited, exclusive use of Duncan Aviation. Based on current costs of similar work (road, utilities and infrastructure) and real out-of-pocket expenses (land costs), **this incentive package from Provo City has a total value of \$2.5 to \$3 million in direct cost incentives.** Another private sector provider who would build at this location without this incentive package would have to pay for these facilities. Additionally, lease payments will not start until building occupancy. Assuming Duncan would occupy the property for 18 months during the construction period, the value of this incentive could total \$82,500. With this incentive, there will be no out of pocket cost to Duncan Aviation for the land or the aforementioned improvements.

### Ongoing or Continuous Incentives Based on Lease Rates

The benefits accruing to Duncan are as follows:

- The benefit of a longer lease term than any other standard lease at the Provo City Airport. The incentive on the lease basically adds an additional 20+ years to the longest lease now available at the Airport. This incentive provides a potential lease term of 60+ years compared to the standard maximum 40 - year lease for other airport tenants.
- The lease time will be reset each time a new lease is agreed upon by Duncan and the City. This could, in fact, increase the lease by dozens of years, depending on future expansion plans and the timing of those expansions.
- The lease rate of \$.22 cents per square foot of the building foot print would **be charged, but the annual rate increase as determined by the Consumer Price Index (CPI) would be cut in half.** This would continue for the life of the lease.
- Duncan would not be charged for any public areas around their facility including such items as parking and any other non-exclusive use space.
- The Provo City Airport will maintain all ramp and public space.
- Provo City will hold at its cost an additional 10 acres of land for future Duncan expansion. The expansion plan will have to be presented by Duncan Aviation and approved by the City.
- Duncan will be granted enough free-of- charge ramp tie down space based on the size of the building to effectively give exclusive use of the ramp space around the building at no additional cost to Duncan.
- This proposal will allow Duncan Aviation to be located within the boundaries of the Provo City Airport and thus take advantage of the benefits that accrue to a within the fence operation.

In attempting to calculate the value of these incentives related to the lease, we have had to make certain assumptions. The following represents a scenario based on these assumptions that would estimate the benefit to Duncan.

#### *Example for illustration purposes*

As per the proposal, the standard lease offered at the Provo Municipal Airport is for thirty (30) years, plus two additional five (5) year extensions.

The Provo incentive package uses the standard lease, plus an additional ten (10) years for each 200 employees. Our assumption, for the purpose of this example, for calculating benefit and value is that the life of the lease is at a minimum of fifty (50) years.

The standard lease is \$.22 per square foot of building and areas that are used exclusively for airport uses by Duncan Aviation. As per the proposal, Provo City is offering Duncan Aviation the limited, exclusive use for aviation-related purposes the full 30 acre site, as master planned by Duncan and approved by the City. In addition,

Provo City will hold at its cost an additional 10 acres for Duncan Aviation for future Duncan expansion purposes. The key incentive to Duncan Aviation will be that Duncan will only be charged or assessed the \$.22 per square foot on the footprint of the building and areas that Duncan wishes to have used exclusively for its purposes.

Additionally, a key modification of the standard lease rate (an incentive) is the reduction of the inflation escalator in the standard lease (based on the Consumer Price Index), by half.

Assuming an initial 250,000 square foot building footprint, at \$.22 a square foot for the 50 year term of the lease at an average annual reduced CPI of 1.5% (which is one half of the annual estimated CPI of 3%), the cost savings over the term of the lease would be approximately \$2.1 million (the difference between the 1.5% and 3%). As additional buildings are constructed, there would be additional cost savings for Duncan Aviation.

At build out of the Duncan facility in the future (12 Acres = 522,000 square feet building foot print) the value of the lease using the same assumptions could be as much as \$4.491 million (the difference between 1.5% and 3%).

There is no additional land cost for the exclusive use of ramp space or public parking areas. Assuming an area of 7 acres of ramp space and parking/loading area of 9 acres, the value of this incentive could total \$153,000 annually over the life of the lease.

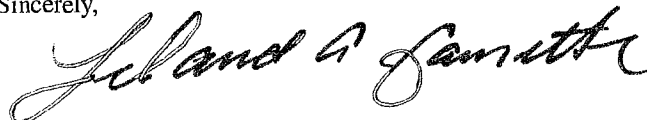
Provo City will maintain the ramps and public spaces. Assuming an area of 7 acres of ramp space and parking/loading areas of 9 acres, the value of this incentive could total \$174,240 annually over the life of the lease.

Other key elements of the incentive package that have not been given a dollar value because of the difficulty in calculating the value are listed below. Each of these incentives add real value to the Provo City incentive package and are worthy of consideration.

- Provo City will hold 10 acres of property for future development at no cost to Duncan Aviation.
- The value of the additional 10 year lease extensions.
- The value of restarting all lease time periods after additional lease expansion and new building areas are constructed.

As Duncan Aviation continues to make plans for a Provo site we would be happy to help you evaluate the actual incentives based on more detailed information and assumptions.

Sincerely,



Provo City Economic Development  
Leland A. Gamette

1 RESOLUTION 2016-  
2

3 A RESOLUTION ADOPTING: (1) A SEWER SYSTEM MANAGEMENT PLAN, (2)  
4 SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN, AND (3) THE  
5 MUNICIPAL WASTEWATER PLANNING PROGRAM SELF-ASSESSMENT REPORT  
6 FOR PROVO 2015. (16-090)  
7

8 WHEREAS, Provo City is a political subdivision of the State of Utah, authorized and  
9 organized under the provisions of Utah law; and  
10

11 WHEREAS, Provo City owns or operates a sewer collection system; and  
12

13 WHEREAS, pursuant to Utah Administrative Code Ann. §R317-801, Provo City is  
14 required to implement a written Sewer System Management Plan (SSMP) and a System  
15 Evaluation and Capacity Assurance Plan (SECAP); and  
16

17 WHEREAS, the main purpose of the SSMP is to provide a plan and schedule to properly  
18 manage, operate, and maintain all parts of the sewer collection system to reduce and prevent  
19 Sanitary Sewer Overflows (SSOs), as well as minimize impacts of any SSOs that occur; and  
20

21 WHEREAS, the main purpose of the SECAP is to evaluate, plan and schedule system  
22 repairs, improvements and capital projects in order to ensure capacity and minimize the  
23 potential for SSOs; and  
24

25 WHEREAS, Provo City's Municipal Council and pertinent City Staff recognize the  
26 responsibility to operate the sewer system in an environmentally and fiscally responsible  
27 manner; and  
28

29 WHEREAS, the SSMP requires annual self-assessment to be reported, which is  
30 accomplished by the Municipal Wastewater Planning Program Self-Assessment Report for  
31 Provo 2015 (Self-Assessment); and  
32

33 WHEREAS, the SSMP, SECAP, and Self-Assessment must be approved by the Council  
34 at a public meeting; and  
35

36 WHEREAS, on July 19, 2016, the Municipal Council held a duly noticed public meeting  
37 to ascertain the facts regarding this matter, which facts and comments are found in the meeting  
38 record; and  
39

40 WHEREAS, after hearing the facts and comments presented to the Municipal Council,  
41 the Council finds (i) the SSMP, SECAP, and Self-Assessment should be approved, and (ii) the  
42 proposed plans reasonably further the health, safety and general welfare of the citizens of Provo  
43 City.

44  
45 NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah, as  
46 follows:

47  
48 PART 1:

- 49  
50 1. The Provo City Sewer System Management Plan dated July 2015 is hereby adopted and  
51 attached as Exhibit A.  
52 2. The Provo City System Evaluation and Capacity Assurance Plan dated July 2015 is  
53 hereby adopted and attached as Exhibit B.  
54 3. The Municipal Wastewater Planning Program Self-Assessment Report for Provo  
55 2015 (attached as Exhibit C) has been reviewed by the Municipal Council.  
56 4. A copy of the SSMP and SECAP will be publically available at the Provo City Public  
57 Works office.  
58

59 PART II:

60  
61 This resolution shall take effect immediately.  
62

63 END OF RESOLUTION.



Provo City

# Sewer System Management Plan

July 2016 Update



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# SEWER SYSTEM MANAGEMENT PLAN

## **INTRODUCTION**

Provo City is a Municipal Corporation established in Utah under the Utah State Code. Provo City provides sewage collection and treatment within its municipal boundary, to a few users in south Orem, and to one industrial user outside the city limits. This Sewer System Management Plan (SSMP) manual has been compiled to provide a plan and schedule to properly manage, operate, and maintain all parts of the sewer collection system to reduce and prevent SSOs, as well as minimize impacts of any SSOs that occur. The Provo City Council recognizes the responsibility it has to operate the sewer system in an environmentally and fiscally responsible manner. This manual covers aspects of the collection system program necessary to provide such an operation and refers to other programs or ordinances that by reference are incorporated into this manual.

## **DEFINITIONS**

The following definitions are to be used in conjunction with those found in Utah Administrative Code R317. The following terms have the meaning as set forth:

- 1) "BMP" means "best management practice".
- 2) "CCTV" means "closed circuit television".
- 3) "CIP" means a "Capital Improvement Plan".
- 4) "DWQ" means "the Utah Division of Water Quality".
- 5) "FOG" means "fats, oils and grease". This is also referred to as a Grease Oil and Sand Program (GOSI).
- 6) "I/I" means "infiltration and inflow".
- 7) "Permittee" means a federal or state agency, municipality, county, district, and other political subdivision of the state that owns or operates a sewer collection system or who is in direct responsible charge for operation and maintenance of the sewer collection system. When two separate federal or state agency, municipality, county, district, and other political subdivision of the state are interconnected, each shall be considered a separate Permittee.
- 8) "SCADA" means "Supervisory Control and Data Acquisition".
- 9) "SECAP" means "System Evaluation and Capacity Assurance Plan".
- 10) "Sewer Collection System" means a system for the collection and conveyance of wastewaters or sewage from domestic, industrial and commercial sources. The Sewer Collection System does not include sewer laterals under the ownership and control of an owner of real property, private sewer

systems owned and operated by an owner of real property, and systems that collect and convey storm water exclusively.

- 11) "SORP" means "Sewer Overflow Response Plan"
- 12) "SSMP" means "Sewer System Management Plan".
- 13) "SSO" means "sanitary sewer overflow", the escape of wastewater or pollutants from, or beyond the intended or designed containment of a sewer collection system.
- 14) "Class 1 SSO" (Significant SSO) means a SSO or backup that is not caused by a private lateral obstruction or problem that:
  - a) affects more than five private structures;
  - b) affects one or more public, commercial or industrial structure(s);
  - c) may result in a public health risk to the general public;
  - d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
  - e) discharges to Waters of the State of Utah.
- 15) "Class 2 SSO" (Non-Significant SSO) means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.
- 16) "USMP" means the "Utah Sewer Management Program".

### **GENERAL SSO REQUIREMENTS**

The following general requirements for SSO's are stipulated in R317-801 and are included here as general information.

- 1) The permittee shall take all feasible steps to eliminate SSOs to include:
  - a) Properly managing, operating, and maintaining all parts of the sewer collection system;
  - b) training system operators;
  - c) allocating adequate resources for the operation, maintenance, and repair of its sewer collection system, *by establishing a proper rate structure, accounting mechanisms, and auditing procedures to ensure an adequate measure of revenues and expenditures in accordance with generally acceptable accounting practices; and,*
  - d) *providing adequate capacity to convey base flows and peak flows, including flows related to normal wet weather events. Capacity shall meet or exceed the design criteria of R317-3.*
- 2) SSOs shall be reported in accordance with the requirements below.
- 3) When an SSO occurs, the permittee shall take all feasible steps to:
  - a) *control, contain, or limit the volume of untreated or partially treated wastewater discharged;*
  - b) *terminate the discharge;*
  - c) *recover as much of the wastewater discharged as possible for proper disposal, including any wash down water; and,*

d) *mitigate the impacts of the SSO.*

### **SSO REPORTING REQUIREMENTS**

R317-801 stipulates when and how SSO's are reported. Following are those reporting requirements as of 04/23/2012.

#### ***SSO REPORTING***

*SSOs shall be reported as follows:*

- 1) A Class 1 SSO shall be reported orally within 24 hrs and with a written report submitted to the DWQ within five calendar days. Class 1 SSO's shall be included in the annual USMP report.
- 2) Class 2 SSOs shall be reported on an annual basis in the USMP annual report.
- 3) *ANNUAL REPORT. A permittee shall submit to DWQ a USMP annual operating report covering information for the previous calendar year by April 15 of the following year.*

### **SEWER USE ORDINANCE**

Provo City has a sewer use ordinance that has been adopted by the governing body. This ordinance contains the following items as stipulated by Utah State Code R317-801:

- 1) Prohibition on unauthorized discharges,
- 2) Requirement that sewers be constructed and maintained in accordance with R317-3,
- 3) Ensures access or easements for maintenance, inspections and repairs,
- 4) Has the ability to limit debris which obstruct or inhibit the flow in sewers such as foreign objects or grease and oil,
- 5) Requires compliance with pretreatment program,
- 6) Allows for the inspection of industrial users, and
- 7) Provides for enforcement of ordinance or rules violations.

The following elements are included in this SSMP:

- General Information
- Operations and Maintenance Program
- Sewer Design Standards
- Sanitary Sewer Overflow Response Plan
- Grease, Oil and Sand Interceptor Management Program
- System Evaluation and Capacity Assurance Plan (By reference)
- SSMP Monitoring and Measurement Plan
- Sewer System Mapping Program
- Basement Backup Program

This program is intended to be a guidance document and is not intended to be part of a regulatory requirement. As such, failures to strictly comply with documentation requirements are, in and of themselves, not a failure of the program's effectiveness.

Documentation failures are intended to be identified during system self-audits and will be addressed as training opportunities. Significant system failures will be followed up with corrective action plans. This corrective action process will be implemented by all individuals involved in the SSMP program. Not all Provo City employees will be involved in the collection system operations. As such, not all employees will receive program training.

Although not a part of this SSMP program, Provo City is an active participant in the Blue Stakes of Utah Utility Notification system. This system, regulated under title 54-8A of the Utah State Code, stipulates utility notification of all underground operators when excavation takes place. The intent of this regulation is to minimize damage to underground facilities. Provo City has a responsibility to mark their underground sewer mainlines when notified an excavation is going to take place. Participation in the Blue Stakes program further enhances the protection of the collection system and reduces SSO's.



## SSMP – GENERAL INFORMATION

This Sanitary Sewer Management Plan was adopted by the Provo City Council on \_\_\_\_\_, 2016.

The City responsible representatives, positions and phone numbers with regard to this SSMP are:

Representative	Position	Phone Number
Dave Decker	Public Works Director	801-852-6771
TBD	Water Resource Division Director	801-852-6782
Terry Welsh	Wastewater Collections Manager	801-852-6792
Chris Thomas	Wastewater Systems Maintenance Foreman	801-852-6792
Mark Ogren	Wastewater Reclamation Plant Manager	801-852-6790
Nathan Parr	Pretreatment Program Coordinator	801-852-6793
Shane Jones	Water Resources Principal Engineer	801-852-6773
Rebecca Andrus	Water Resources Principal Engineer	801-852-7788
Elizabeth Nezbit	Water Resources Engineering Technician	801-852-6775
Laramie Gonzalez	Water Resources Engineering Technician	801-852-6774
Water Resources Emergency Number		801-852-6789
Provo City Customer Service		311

### DESCRIPTION OF ROLES AND RESPONSIBILITIES

The following positions have the described responsibility for implementation and management of the specific measures as described in the SSMP.

#### ***Public Works Director***

This individual is responsible for overall management of Provo City's Public Works Department and works with the City Council, Chief Administrative Officer, Water Resource Department Director and others to facilitate the SSMP.

#### ***Water Resource Division Director***

This individual is responsible for overall management of the culinary water system and sanitary sewer collection system, wastewater reclamation plant, lift stations and all other water and wastewater facilities. Responsibilities include working with governance to assure sufficient budget is allocated to implement the SSMP, maintenance of the SSMP documentation, development of a capital improvement program and general supervision of all staff.



***Wastewater Collections Manager***

This individual is responsible for daily implementation of the SSMP for the wastewater collection system excluding the lift stations. This includes maintenance activities, compliance with SORP requirements, and monitoring and measurement reporting requirements.

***Wastewater Reclamation Plant Manager***

In addition to duties at the Wastewater Reclamation Plant, this individual is responsible for operation and maintenance activities relating to the lift stations and related SCADA equipment, compliance with SORP requirements, and monitoring and measurement reporting requirements.

***Pretreatment Program Coordinator***

This individual is responsible for implementation of the pretreatment program including the fats oil and grease program.

***Water Resources Engineers/Technicians***

These individuals are responsible for the development and maintenance of collection system design standards, maintenance of collection system mapping and maintenance of the SECAP program.

***Wastewater Collections System Maintenance***

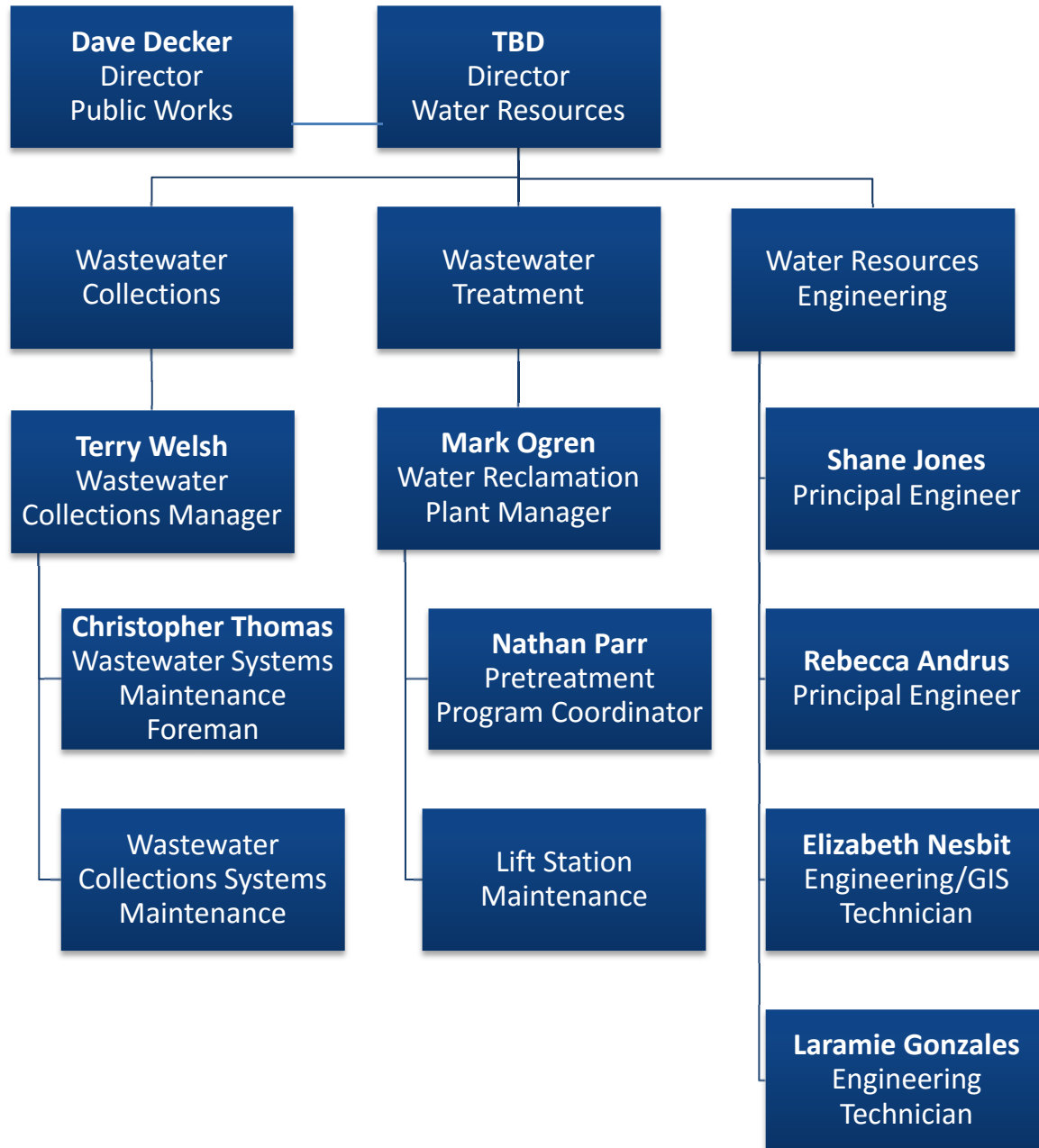
These individuals are responsible for the day to day operation, maintenance and inspection activities relating to the wastewater collection system excluding the lift stations.

***Lift Station Maintenance***

Under Direction of the Wastewater Reclamation Plant Manager, these individuals are responsible for the day to day operation, maintenance and inspection activities relating to the lift stations.

## ORGANIZATION CHART

Below is the organization chart associated with the SSMP:



# OPERATIONS AND MAINTENANCE PROGRAM

Provo City has established this sanitary sewer system operations and maintenance program to ensure proper system operations, to minimize any basement backups or SSOs, and to provide for replacement, refurbishment, or repair of damaged or deteriorated piping systems. The combined maintenance program is established to protect the environment and health of the public at a reasonable cost for the end users. To this end, the following areas are described and included in this maintenance program:

- System Mapping
- System Cleaning
- System CCTV Inspection
- Pump Station/Pressure Lines Inspection
- Manhole Inspection
- Defect Reporting
- Damage Assessment

## **SYSTEM MAPPING**

An up-to-date map is essential for effective system operations. Provo City has assigned the mapping responsibility to the Water Resources Engineering/GIS Technician who maintains current mapping for the entire sanitary sewer system. Mapping is maintained in the graphical information system (GIS) format. Current mapping is available online at [gishome.provo.org](http://gishome.provo.org) and on Provo City's map server.

If any employee identifies an error in the mapping, they document the error and give it to the Water Resources Engineer or Engineering/GIS Technician. If possible, a manhole record, detail, and/or GPS survey of the correction is provided.

## **SYSTEM CLEANING**

Sanitary sewer system cleaning is accomplished through various means and methods. Provo City has established a goal to clean the entire system every four (4) years. Based on experience, this frequency significantly reduces the number of basement backups, controls grease problems and flushes any bellies in the system. In addition Provo City has a listing of identified hot spots which are maintained at a higher frequency. Systems which may have roots are mechanically rodded or hydraulically cut out and areas where restaurants are close together are hydraulically flushed with a high pressure jet truck. The following methods are employed to provide system cleaning:

- Provo City Hydraulic Cleaning
- Contractor Hydraulic Cleaning [if contractors are used]
- Provo City Mechanical Rodding
- Chemical Root Control
- Chemical FOG Control

Provo crews maintain cleaning records at the Wastewater Collections office. If contractors perform cleanings, they are required to provide cleaning records associated with their work. Cleaning history

may also be entered into the GIS; however, this process has not yet been implemented. If the cleaning process identifies a serious defect, the problem is reported on a Work Order. The report is then given to the Wastewater Collections Manager for further action.

A summary of cleaning activities shall be prepared annually by the Wastewater Collections Manager or designee. This summary will normally be presented to the Water Resources Director and Administration.

### **SYSTEM CCTV INSPECTION**

Closed Circuit TV inspections of the sanitary sewer system are used to assess pipe condition and identify problems or possible future failures which need current attention. The CCTV process also identifies the piping condition to allow for replacement prior to failure. Generally Provo City staff will conduct CCTV inspection. Inspections of the system will occur every 10 to 15 years with the goal to complete inspection of approximately 10% of the system each year. All new lines are inspected by CCTV before acceptance of the line. CCTV will also be employed when a systems operation or capacity is questioned or when an SSO occurs. Any defects identified during the CCTV process are reported, and the form is given to the Wastewater Collections Manager for possible repairs.

Documentation of CCTV activities will be maintained at the Wastewater Collections Office. When contractors are employed to inspect the sanitary sewer system they will be required to submit records for their work. The Wastewater Collections Manager will prepare an annual summary of CCTV completed for that calendar year.

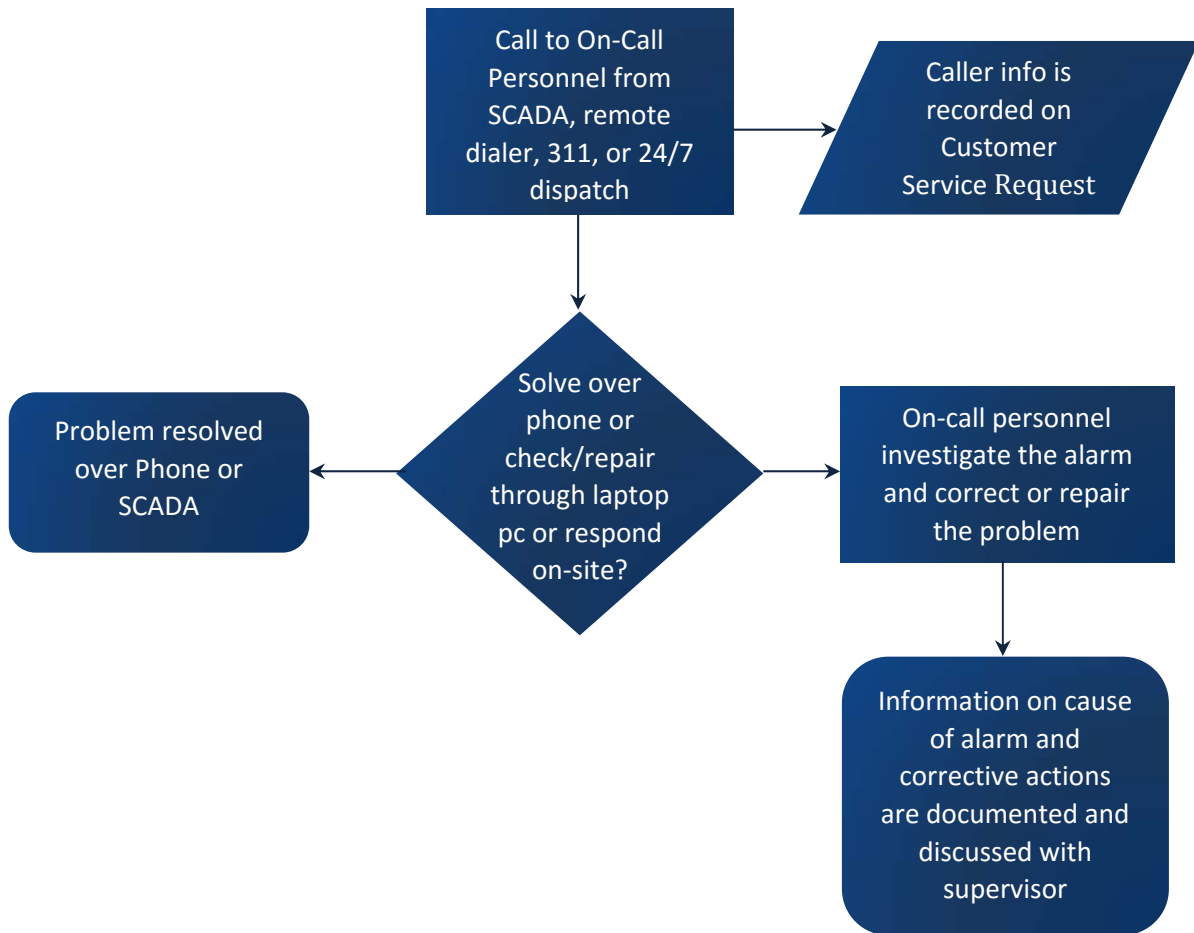
### **LIFT STATION/PRESSURE LINE INSPECTION**

All of the lift stations owned by Provo City are equipped with PLC controls with central SCADA alarm monitoring. Each lift station is equipped with a remote telemetry unit (RTU) to establish radio based telemetry communication data connection 24 hours per day and is monitored at the Provo Wastewater Reclamation Plant. Alarm parameters for each lift station include a loss of communication, power failure, high levels in the wet well and if pump run time is longer than programmed. All lift station SCADA boxes have battery backup and security systems. Lift stations identified as critical have onsite generators or other redundant power sources. In addition, the Water Resources Division has several spare pumps.

Lift station trends are reviewed daily. Each lift station is inspected weekly. Inspections are tracked on a log sheet maintained electronically and in the Wastewater Reclamation Plant files.

- If a problem is encountered that cannot be corrected during the inspection, a report is completed and the form given to the Wastewater Reclamation Maintenance Supervisor.
- If the defect has the potential to cause a sanitary sewer overflow, immediate action is taken to insure no overflow occurs. During the inspection of the sewer force mains, operators look for indications of leaks such as unusual puddles.
- If a potential leak is identified, a Work Order is completed and given to the Wastewater Reclamation Maintenance Supervisor for further action. An evaluation will be made to determine if there is an actual leak and appropriate action taken.

### Lift Station Emergency Response



## **Manhole Inspection**

Provo City performs inspection of the sanitary sewer manholes at the time of cleaning or CCTV work. The manhole inspection involves the identification of foreign objects and surcharging that may be present as well as noting the overall the structural integrity of the manhole. Crews inspecting the manholes will utilize mapping provided by Water Resources Engineering. When a potential, non-critical defect is identified, the manhole is flagged and will be rechecked as necessary by an operator to determine if further action is necessary. The inspecting crew will address concerns such as cleaning and removal of foreign objects immediately. Concerns requiring more time, materials, and expense than the inspecting crew has at their immediate disposal are reported to the supervisor for follow up. All inspection records are retained at the Wastewater Collections Office for documentation of work performed for the required retention period.

## **DEFECT REPORTING**

Defect reports are generated when concerns are identified during cleaning, CCTV inspection, pump station inspection or manhole inspection and are prioritized for correction. Any defects which have the potential for catastrophic failure and thus create a sanitary sewer overflow will be evaluated immediately. Repair methods may include:

- Spot Excavation Repairs
- Spot Band Repairs
- Segment Excavation Replacements
- Segment Lining
- Manhole Rehabilitation

When a defect is not flagged for immediate repair, it will be considered for placement on the “hot spot” list. This will allow for vigilant maintenance to ensure failure and a subsequent sanitary sewer overflow do not take place. Summaries of unresolved defects are used in the Budget process to determine what financial allocation should be made in the next budget year for repair and maintenance. The Wastewater Collections Manager will include outstanding defects in the annual report.

## **COLLECTION SYSTEM DAMAGE**

Collection system damage may occur as a result of multiple factors, some identified during inspection activities and some identified as a result of damage by third parties such as contractors.

### **Damage Identification**

The identification of system damage which may result in an SSO or basement backup is important to prevent environmental, public health, or economic harm. Identification of damage may be from either internal activities or external activities.

Internal activities which may result in the identification of damage include the following:

- 1) Collections Maintenance Activities

- 2) CCTV Inspection Activities
- 3) Manhole Inspection Activities

These three activities are discussed in this Maintenance Program and the identification of damage will result in the generation of a Work Order. Generally, damage identification is an iterative and continuous process.

External activities which identify damages include:

- 1) Contractor Notification of Damage
- 2) Directional Drilling Notification of Damage
- 3) Damage Complaints reported by individuals or businesses

All three of these notifications generally require immediate response. Staff responds and evaluates the seriousness of the damage and the effect on the environment. Damages which include a release to the environment are handled in accordance with the SORP. Damages which cause a basement backup trigger the Basement Backup program. Damages which remain in the trench are typically considered de minimis and do not require more action than the repair of the damage.

Whatever the cause of collection system damage, the response is expeditious to prevent environmental, health, property or economic harm. Provo City personnel consider all damages an emergency until it is shown by inspection to be a lower priority.

#### Damage Response Actions

When damages occur in the collection system, the following actions help define the path staff should take. These action plans are not inclusive of all options available but are indicative of the types of response that may be taken.

##### **Stable Damage**

Inspection activities may show system damage which has been there for an extended period of time. Such damage may not require immediate action and may be postponed for a period of time. When stable damage is identified and not acted upon immediately, a defect report is prepared. If such a defect is identified and repaired immediately, a defect report is not needed. An example of stable damage could be a major crack in a pipeline or a severely misaligned lateral connection where infiltration is occurring.

##### **Unstable Damage**

Unstable damage is damage which has a high likelihood that failure will occur in the near future. Such damage may be a broken pipe with exposed soil or a line which has complete crown corrosion. In these cases, action should be taken as soon as there is a time, a contractor, materials and other necessary resources available. When such unstable damage is identified, consideration will be given to all types of repair options including trenchless repairs, which may be able to be completed quicker than standard excavation. Immediately after identification the Water Resource Division Director is contacted to review options and take care of budget considerations.

### **Immediate Damage**

When a contractor or others damage a collection line such that the line is no longer capable of functioning as a sewer, this immediate damage must be handled expeditiously. Such damage allows untreated wastewater to pool in the excavation site, spill into the environment or possibly backup into a basement. Under such conditions priority is be given to an immediate repair. Since excavation damage may be a result of contractor negligence or it could be a failure of Provo City to adequately protect the line by appropriately following the Damages to Underground Utilities Statute 54-8A, priority will be given to effecting a repair and not to determining the eventual responsible party.

As can be determined from the above action plans, Provo City's priority is always to prevent SSO's and attendant environmental damage, to prevent basement backups and financial impacts, and to prevent public health issues.





## SEWER DESIGN STANDARDS

All sanitary sewer lines shall be constructed to Provo City Design Standards and Specifications. These design standards are intended to be used in conjunction with Utah Administrative Code R317-3. Where a conflict exists between these two standards, the Administrative Code shall prevail.



## SANITARY SEWER OVERFLOW ACTION PLAN

Whenever sanitary sewage leave the confines of the piping system, immediate action is necessary to prevent environmental, public health or financial damage from occurring. In addition, quick action is normally needed to mitigate damage which may have already occurred. For the purpose of this section, the following are part of the emergency action plan.

- 1) Basement backups
- 2) Sanitary sewer overflows
- 3) Sanitary sewer breaks which remain in the trench
- 4) Sewer lateral backups

All of the above conditions are likely to cause some damage. Each is treated as an emergency, and corrective actions taken in accordance with Provo City directions. Items 1 & 2 above are reported immediately based on whether they constitute a Class 1 or Class 2 SSO. As stated in the definition section of the SSMP Introduction, a Class 1 SSO is an overflow which affects more than five private structures; affects a public, commercial or industrial structure; results in a significant public health risk; has a spill volume more than 5,000 gallons; or has reached Waters of the State. All other overflows are Class 2 SSO's.

Class 1 SSO's should be reported immediately. Class 2 SSO's are documented and reported in the annual SSMP report and included in the Municipal Wastewater Planning Program submitted to the State. Item 3 may be reported to the local health department if, in the opinion of the responsible staff member there is potential for a public health issue. An example of where a public health issue may be present is when an excavator breaks both a sewer and a water line in the same trench. In such cases, the local health department representatives will be contacted and the situation explained. If the health representative requests further action on the part of Provo City, staff will attempt to comply. If, in the opinion of the responsible staff member, the health department request is unreasonable, the Water Resource Department Director should be immediately notified. Care should always be taken to err on the side of protecting public health over financial considerations. When a basement backup occurs, the staff member responding should follow the Basement Backup Program procedures. Lateral backups, while the responsibility of the property owner, should also be treated as serious problems. Care should be taken to provide advice to the property owner in such cases, but the property owner is ultimately the decision maker about what actions should be taken.

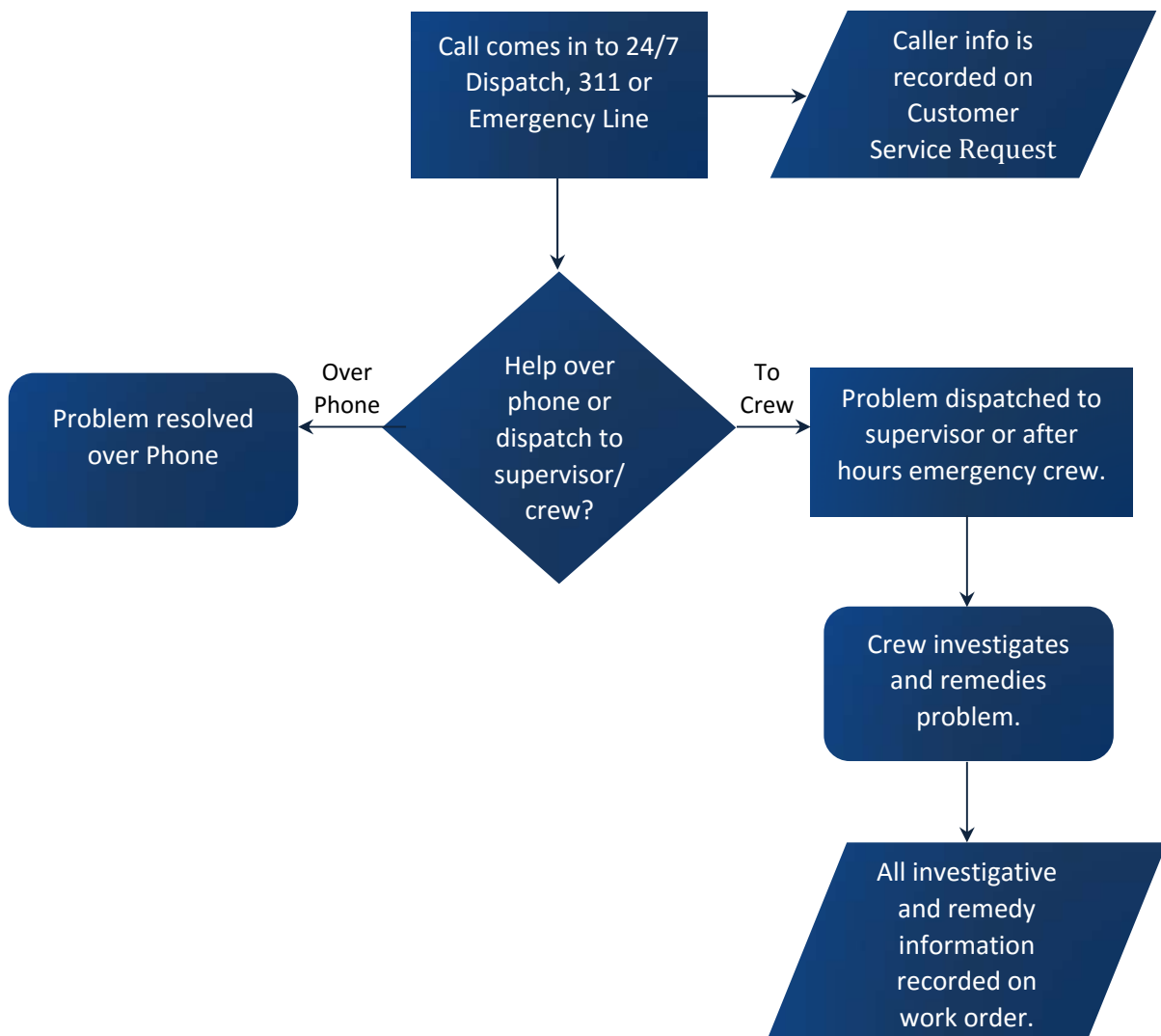
### **RESPONSE ACTIVITIES**

Provo City has developed a SSO Response Plan which outlines notification and response procedures in the event of an SSO. Provo City Water Reclamation and Collections Divisions each have one trained operator on call 24 hours a day, 7 days a week. Provo City's help line (311) operates 24 hours a day 365 days a year. Provo City Water Resources also has a 24 hour emergency phone line. Call information is recorded on a customer service request form before it is dispatched. When calls come in to either line or

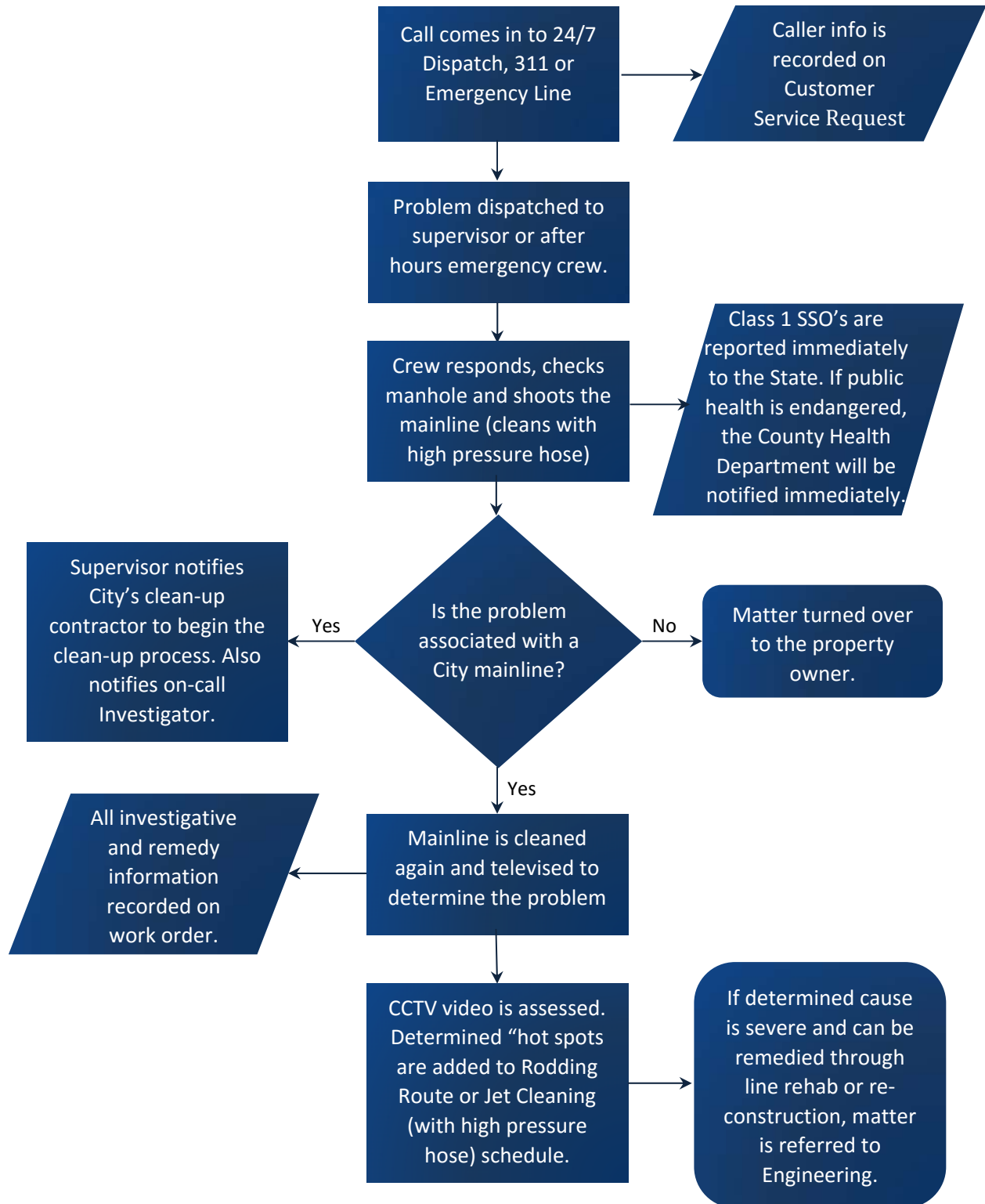
through normal police dispatch, they are dispatched to the collections or water reclamation operator or the operator on-call for response.

There are specific steps that should be followed once a notification is received that an overflow may be occurring. The following graphics explain the Wastewater Collections Emergency Response and SSO Emergency Response procedures.

### Wastewater Collections Emergency Response



### SSO Emergency Response



Provo has developed detailed standard operating procedures (SOPs) or standard operating guidelines (SOGs) for spill containment and cleanup, overflow/bypass containment, lift station and generator monthly inspections, lift station bypass and emergency response for lift stations. These documents are attached herein by reference. Further details regarding Provo City's emergency response protocols and capabilities are as follows:

- Respond to call in 15 to 20 minutes during business hours, 30 to 45 minutes on after hours calls. (Response times are from time call was received to arrival on the job site.)
- Notify supervisor of spill immediately.
- Assess situation to decide what equipment is needed to contain the spill and/or if a bypass is needed.
- Contain spill using sandbags, absorbent booms, or dirt. Dirt can be hauled from Water Resource stockpiles, and absorbent booms acquired from the Fire Department.
- SSO's reported immediately to State if it is a Class 1 SSO. If public health is endangered the County Health Department will be notified immediately.
- If need arises to bypass, 3 inch pumps, as well as discharge hose are available in Wastewater Collections Equipment Building. If a larger pump is needed, a 6 inch pump is located in the Wastewater Collections Equipment Building with discharge hose. The older 6 inch pump is located in the filter building at the Water Reclamation Facility.
- Jet trucks, backhoes, and/or dump trucks may also be used to contain and clean-up the spill.
- Make a determination of the spill volume in gallons –
  - Determine volume of spill by using best professional estimate
  - Time frame can be determined by noting the accumulated wastewater
  - If the spill was flowing to waters of the State, time estimation could be more difficult. Further investigation is required.
  - Take photographs if possible for documentation and reports.

### **AGENCY NOTIFICATION REQUIREMENTS**

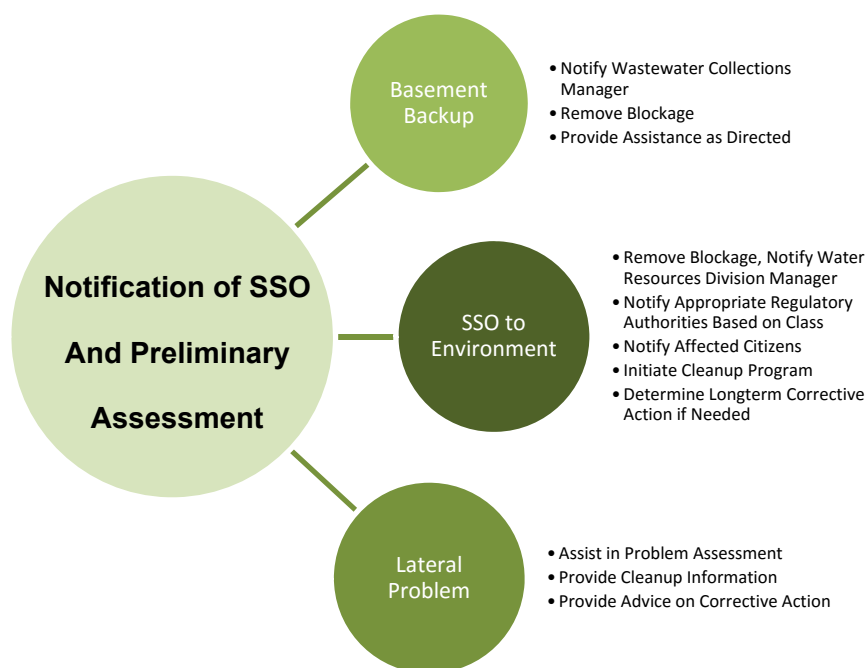
When a Class 1 SSO occurs, the following notification procedure should be followed and documented. Failure to comply with notification requirements is a violation of R317-801.

Both the State of Utah Division of Water Quality and the local health department should be immediately notified when a Class 1 SSO is occurring. Others that may require notification include local water suppliers, affected property owners and notification may be required to Utah Division of Emergency Response and Remediation if hazardous materials are involved. The initial notification must be given within 24 hours. However, attempts should be made to notify them as soon as possible so they can observe the problem and the extent of the issue while the problem is happening. A notification form is provided to document notification activities. After an SSO has taken place and the cleanup has been done, a written report of the event should be submitted to the State DEQ within five days (unless waived). This report should be specific and should be inclusive of all work completed. If possible the report should also include a description of follow-up actions such as modeling or problem corrections that has or will take place.

## PUBLIC NOTIFICATION

When an SSO occurs and the extent of the overflow is significant and the damage cannot be contained, the public may be notified through proper communication channels. Normally the local health department will coordinate such notification. If Provo City needs to provide notification it could include reverse 911, Facebook notifications, information on the city website, press releases to the local news agencies, publication in an area paper, and leaflets delivered to home owners or citizens in the area of the SSO. Notification should be sufficient to insure that the public health is protected. When and if Federal laws are passed concerning notification requirements, these legal requirements are incorporated by reference in this document. In general, notification requirements should increase as the extent of the overflow increases.

### **General Notification Procedure**



## OVERFLOW CLEANUP

When an overflow happens, care is taken to clean up the environment to the extent feasible based on technology, good science and financial capabilities. Cleanup could include removal of contaminated water and soil saturated with wastewater and associated materials, disinfection of standing water with environmentally safe chemicals or partitioning of the affected area from the public until natural soil microbes reduce the hazard.

Cleanup is usually specific to the affected area and may differ from season to season. As such, this guide does not include specific details about cleanup. The responsible staff member in conjunction with the State DEQ, the local health department and the owner of real property should direct activities in such a manner that they are all satisfied with the overall outcomes. If, during the cleaning process, the responsible staff member believes the State or the County is requesting excessive actions, the Manager should be contacted.

## **CORRECTIVE ACTION**

All SSO's are followed up with an analysis as to cause and possible corrective actions. Depending on the cause, the following actions may be taken:

- Severe root problems or pipe deterioration is referred to the Water Resources Engineers for a possible rehabilitation project. A SSO which is the result of grease or root plug may be placed on the preventative maintenance list for more frequent cleaning.
- Determined "hot spots" are added to the Rodding Route or Jet Cleaning (with high pressure hose) schedule.
  - Hot spots are identified by type: grease, roots, or structural
  - Hot spot activity is tracked
  - All hot spots are cleaned quarterly
  - Serious or repetitive plugging problems may require the reconstruction of the sewer lines. Sewer modification is always a possibility
- Structural problems may be excavated and repaired immediately based on severity.
- An overflow that results from inadequate capacity is followed by additional system modeling and either flow reduction or capacity increase.
- If a significant or unusual weather condition caused flooding which was introduced to the sanitary sewer system incorrectly, the corrective action may include working with other departments to try and rectify the cross connection from the storm sewer to the sanitary sewer or from home drainage systems and sump pumps.
- If a problem is such that it is not anticipated to reoccur, no further action may be needed.



**Log of Contact with Other Agencies/People**

**Location of SSO:** \_\_\_\_\_ **Date of SSO:** \_\_\_\_\_

<b>Agency</b>	<b>Phone Number</b>	<b>Contact Made Yes/No</b>	<b>Time</b>	<b>Remarks</b>
Utah DWQ	801-536-4300 or 801-231-1769			
Utah County Health Department	801-851-7000 or 801-851-7525			
Utah DERR	801-536-4123			
Provo City Police Department	911 or 801-852-6210			
Provo City Fire Department	911 or 801-852-6300			
Provo City Water Resources	801-852-6780			
US EPA Region VIII	Consult with DWQ			

**Other Contacts:**

<b>Contact Made With</b>	<b>Phone Number</b>	<b>Contact Made Yes/No</b>	<b>Time</b>	<b>Remarks</b>





## GREASE, OIL AND SAND MANAGEMENT PROGRAM

### PURPOSE

The purpose of this program is to set forth a system to control and reduce grease, oil and sand from entering the collection system. This system will provide a means to mitigate the impact of sanitary sewer overflows in the collection system, reduce public exposure to sewage backups, and decrease interference and pass through at the Wastewater Reclamation Facility.

### REGULATORY AUTHORITY

Authority to implement and enforce the Grease, Oil and Sand Management Program is found in the Code of Federal Regulations in 40 CFR 403, General Pretreatment Regulations for Existing and New Sources of Pollution. State authority to implement the Program is found in the Utah Administrative Code R317-8-8, Pretreatment. Local authority for the Program is found in Provo City Code Chapters 10.03 and 10.04, Sewer Service—General Provisions and Pretreatment Program. Citations from Provo City Code are as follows:

#### **10.03.130. Grease, Oil and Sand Interceptors.**

(1) Grease, oil, and sand interceptors shall be provided when, in the opinion of the Director, they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand and other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Director and shall be located as to be readily and easily accessible for cleaning and inspection.

(2) Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight, and equipped with easily removable covers which when bolted in place shall be gas tight and watertight.

#### **10.03.140. Maintenance of Grease, Oil and Sand Interceptors**

Where installed, all grease, oil, and sand interceptors shall be maintained by the owner, at the owner's expense, in continuously efficient operation at all times. The City will periodically inspect interceptors to determine compliance. If the interceptor is found to be in noncompliance, the owner shall properly clean the interceptor within the time period designated by the inspector. If the owner encounters unforeseen delays in cleaning the interceptor, the owner shall contact the inspector for an extension which may be granted for good cause. (Am1995-12)

## **PROGRAM IMPLEMENTATION**

This program shall be implemented in such a manner as to minimize the impact on businesses which may be affected by this program. In all cases Provo City will maintain a uniform decision making process. Provo City shall allow for appeals of program requirements in accordance with the appeal process approved by Provo City.

The following steps detail the procedure that Provo City personnel shall follow in implementing this program.

### *Assessment:*

Approval for applicable businesses is required by the Pretreatment Coordinator. The requirement of Grease, Oil, and Sand management is determined by:

1. Application for a business license, license renewal, or business license location change.
2. Issuance of a building or remodeling permit at food service establishments and other commercial or industrial users with a potential to impede sewer flow.
3. Inspection and maintenance of downstream collection system reveals the need for a Grease, Oil and Sand Management Program.
4. The collection system flow and components which are or have a history of being plugged or impacted by oil, grease, or sand discharges.
5. Processes or services have been changed requiring a reevaluation of need for Grease, Oil and Sand Management.
6. When deemed necessary by Pretreatment Coordinator.

Applicants for business licenses are required to complete an Industrial Pretreatment Questionnaire and/or a Food Service Questionnaire describing their process and facility equipment. No requirement will be made if it is determined there is no potential for significant enrichment of the wastewater with grease, oil or sand.

Enrichment is defined as a discharge with a higher volume or concentration of grease, oil, or sand than what is discharged from a typical residence. For oil and grease, the typical residential discharge has less than 100 mg/L of oil and grease for any sample taken. Greater concentrations would be enrichment. Also, a significant build-up of oil and grease in a lateral would indicate enrichment. Sand and dirt are not typically discharged from a residential connection. Any potential for sand or dirt discharge would be enrichment.

### *Inspection and Enforcement:*

Users who enrich or have the potential to enrich wastewater are required to install a grease, oil, or sand device. Device is defined as any form of a grease, oil or sand interceptor, trap, or sump designed to prevent grease, oil or sand from entering the sewer. All devices must be in compliance with Provo City Code 10.03.130 and 10.03.140. The device is required to be maintained by the owner, at the owner's expense, in continuously efficient operation at all times. The owner will be responsible to ensure routine maintenance is being performed. Upon request, users are required to provide the City with documentation of maintenance of the device going back three years. Records are to be kept on site for one year.

All known and marked devices will be inspected periodically by the Industrial Pretreatment Coordinator.

During inspection, if the device is determined to be in non-compliance or the function of the device is failing, the owner is verbally given one week to return the device to compliance.

After one week, the device is reevaluated. If the device fails to meet compliance again, a written notice is given to the responsible party. A new time of five working days is given to the owner to return their device into compliance.

When continued failure or neglect to clean the device is evident, the owner will be held responsible under Provo City Code 10.04.270 Administrative, Civil and Criminal Penalties. In addition, a Show Cause Hearing will also be required. Provo City will order any user which causes or contributes to violations of the Pretreatment standards and requirements to show cause as to why a proposed enforcement action should not be taken. A termination of services may also be imposed until compliance is met.

The Utah County Department of Health will be notified of noncompliance.

**10.04.270 Administrative, Civil and Criminal Penalties.**

(1) Any person who is found to have violated an order of the Mayor or the Mayor's designee, or who willfully or negligently fails to comply with any provision of this Chapter or any orders, rules, regulations and permits issued hereunder, and upon a showing that the violation occurred after notice and hearing as provided in Section 10.04.250, Provo City Code, shall be subject to an administrative penalty not to exceed one thousand dollars (\$1,000.00) per day per violation. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense.

(2) In lieu of the administrative penalties provided herein, pursuant to authority granted by the Utah Water Quality Act, any person who violates this Chapter, or any permit rule, or order adopted under it, upon a showing that the violation occurred, is subject in a civil proceeding in the District Court, to a civil penalty not to exceed ten thousand dollars (\$10,000.00) per day.

(3) A fine not exceeding twenty-five thousand dollars (\$25,000.00) per day may be assessed against any person who willfully or with gross negligence:

(a) discharges pollutants in violation of Section 10.04.040, Provo City Code or in violation of any condition or limitation included in a permit issued under Section 10.04.150, Provo City Code;

(b) violates Section 10.04.190, Provo City Code; or

(c) violates a pretreatment standard or toxic effluent standard for publicly-owned treatment works.

(4) The City may recover reasonable attorney's fees, court costs, court reporters' fees and other expenses of litigation in the civil proceeding against

the person and/or entity found to have violated this Chapter or the orders, rules, regulations, and permits issued hereunder.

(5) It shall be unlawful and a class B misdemeanor for any person to knowingly violate any provision of this Chapter. (Am 1989-60, Am 1991-41, Am 1993-33, Am 2005-17, Am 2006-49) Chronic noncompliance could result in the establishment of a sampling and surcharge program, termination of services or further penalties under Provo City Code 10.04.270.

The Pretreatment Coordinator works closely with Provo City Waste Water Collections Division in locating, monitoring, and cleaning of collection system. The Collections Division is notified when a potential trouble spot is identified. Collections notify the Pretreatment Coordinator when an area is recognized as a problem. The Provo City Water Reclamation Facility Management is involved when a user persists in non-compliance. When there is further noncompliance, the Provo City Public Works Director is involved along with the City Attorney's Office.

*Tracking:*

Each device will be inspected periodically. Previously noncompliant users and high volume users will be inspected more frequently. When a previously noncompliant user returns to compliance, routine inspections will be conducted and the user will be required to provide continued documentation of device maintenance. All Industrial Pretreatment Questionnaires and Food Service Questionnaires filled out will be kept on file. A history database will be maintained to track device inspections, compliance, location, specifications and brief maintenance records.

*Training and Education:*

To more effectively ensure the reduction and mitigation of grease, oil and sand related backups or obstructions, the Industrial Pretreatment Coordinator will be involved in providing educational information to residential, commercial and industrial sewer users. In residential areas where backups or potential backups occur, newsletters or pamphlets may be distributed in an effort to reduce grease related problems. Information may also be distributed in the Mayor's Blog, on the city website, city Facebook page and in Provo City utility bills. During inspection of food service establishments, informational pamphlets may be given in order to educate the employees about grease related problems.

*List of Acceptable Entities that Recycle Oil and Grease*

The following list of grease and oil recyclers should be given to all Industrial Users who operate a grease trap. This list may not be all inclusive and is not an endorsement of any company by Provo City. Other recyclers may be used if it can be shown that they discharge of the waste appropriately.

<b>Recycler</b>	<b>Phone Number</b>	<b>Address</b>
A-1 Pumping Services	(801) 768-8686	7005 W 9600 N, Lehi, UT
Beck's Sanitation	(801) 226-0100	Provo and Orem, UT
Renegade Oil	(801) 973-7912	1141 South 3200 West, Salt Lake City, UT
WRE Recyclers	(801) 521-7369	670 E 3900 S Ste 300, Salt Lake City, UT



## SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

Provo City believes that one of the keys to preventing sanitary sewer overflows is to evaluate system capacity and to monitor flows throughout the system in order to ensure that capacities are not exceeded. If the flow in a collection sub-system exceeds the capacity of the pipes, the system will be immediately re-evaluated and corrective action taken. The following elements are all part of Provo City SECAP program.

- 1) Initial Capacity Modeling and Master Planning
- 2) Flow Monitoring
- 3) Surcharge Flow Analysis
- 4) Re-evaluation Modeling and Analysis
- 5) Flow Reduction Evaluation and Implementation
- 6) Capacity Increase Evaluation and Implementation

The actual implementation process associated with each of the elements above is detailed in Provo's SECAP, which is a separate document included herein by reference.



## SSMP MONITORING AND MEASUREMENT PLAN

### **PURPOSE**

The purpose of this plan is to provide appropriate monitoring and measurement of the effectiveness of the SSMP in its entirety.

### **RECORDS MAINTENANCE**

Provo City intends to maintain appropriate records on operations and maintenance of the sanitary sewer system to show compliance with this SSMP. However, failure to meet standards set by State DWQ or other regulatory agency during an inspection does not constitute a violation of the SSMP. Instead, deficiencies identified during inspections should be viewed as an opportunity for improvement.

### **OPERATIONS RECORDS**

Operations records that should be maintained include the following:

- Daily cleaning records
- CCTV inspections records
- Manhole inspection records
- Hot spot maintenance list
- Spot repairs
- Major repairs
- System capacity information
- SSO or basement backup records including notification documents to appropriate agencies (call logs, etc.)
- Capital Improvement Plan

Records will be maintained by the Wastewater Collections Manager at the collections office. Lift station records are maintained by the Wastewater Reclamation Plant Manager. Records may be maintained either on an electronic record or as a paper record. The records shall contain sufficient information to demonstrate that the activity recorded was completed appropriately.

### **PERFORMANCE MEASUREMENT (INTERNAL AUDIT)**

On an annual basis, Provo City will assess and audit the effectiveness of the elements of this SSMP. All elements will be reviewed for effectiveness and all records will be reviewed for completeness. An internal audit report will be prepared preferably annually a minimum of once every five years which comments on the following:

- Success of the operations and maintenance program
- Success of other SSMP elements
- Adequacy of the SECAP evaluations
- Discussion of SSO's and the effectiveness of the response to the event including corrective action
- Review of Work Orders and adequacy of response to eliminate defects
- Opportunities for improvement in the SSMP or in SSO response and remediation

The annual audit report will be sufficient to document compliance with the standards set in the SSMP and will be maintained in accordance with Provo City's records retention schedule.

### **SSMP UPDATES**

When a plan deficiency is identified through an audit, inspection or plan review, and the deficiency requires an SSMP update, the plan may be updated at the discretion of the Water Resources Division Director. SSMP updates are recorded in a revision index maintained by the Water Resources Division.

### **SSO EVALUATION AND ANALYSIS**

At least annually in the internal audit and more frequently as needed, Provo City will evaluate SSO trends based on frequency, location and volume. Trend evaluation will be empirical unless a large number occur sufficient to make a statistical analysis viable. If a trend is identified, a corrective action may be appropriate.

### **PUBLIC COMMUNICATION AND OUTREACH**

Provo City will reach out to the public about the development, implementation and performance of the SSMP. This communication may be accomplished by any of the following methods:

- Public hearings
- Public meetings
- Newsletters
- City Website
- Online Postings on Social Media
- Direct mailing
- Leaflets
- Other effective methods

Provo City will accept comments, either written or verbal and will review such comments for applicability.





## SANITARY SEWER SYSTEM MAPPING

Provo City maintains records on the locations of sewer lines and manholes in a computer based GIS system. Facilities were input into the GIS system at two quality levels, mapping grade and survey grade:

- Mapping Grade data was digitized into the GIS using orthorectified aerial imagery. These manholes are denoted in the GIS by an asterisk. Mapping grade manholes are updated when survey grade mapping is available.
- Survey grade mapping is done via GPS survey. Wastewater Collection crews have a GPS unit that is assigned to them, which is used on a regular basis as repairs and inspections are done. This data is downloaded by the city surveying department and input into the GIS by the Engineering/GIS technician.

In addition to the location on the mapping, the GIS system contains attributes of the manholes and pipes including sizes, installation dates and even the attached manhole record where available.



## BASEMENT BACKUP PROGRAM

Basement backups are a serious impact on a home or business owner. As such, all reasonable efforts should be taken to prevent such backups from occurring. Sewer system backups are the result of several system problems. Such problems include any one or a combination of the following:

- 1) Laterals serving real properties are owned by the property owner and lateral maintenance is their responsibility. Roots, low points, structural failure, and grease are primary problems lateral owners face.
- 2) Backups caused by main line plugs are usually caused by roots, grease, low points, foreign objects and contractor negligence.
- 3) Piping system structural damage may cause basement backups. Such structural problems include age or deterioration damage, installation damage, excavation damage and trenchless technology damage.
- 4) Excess flow problems may surcharge a piping system and cause backups into homes. Excess flows usually occur when major storm waters inflow into sanitary sewers. Sanitary sewers are not designed for such flow. In addition, some homeowners may illegally connect foundation drains and sump pumps to the sanitary sewer system.

### **BASEMENT BACKUP RESPONSE**

When Provo City is notified about a basement backup, staff will log the complaint in a complaint log. The person receiving the call may log the backup complaint or may ask administrative staff to document the complaint.

All backup complaints shall be investigated by staff. If the investigation determines that the cause of the backup is only in the lateral, staff may offer technical information but should not take responsibility for cleanup or subsequent restoration.

When it is determined that the basement backup is the result of a mainline problem, Provo City typically brings in a restoration company to ensure that the affected property is properly cleaned and ready for habitation. It should be noted that all action Provo City takes are on a no-fault basis. Provo City does not accept liability nor does it waive its governmental immunity.

Provo City

# Sewer System Evaluation and Capacity Assurance Plan (SECAP)

July 2016 Update



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# SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

## **INTRODUCTION**

Provo City is a Municipal Corporation established in Utah under the Utah State Code. Provo City provides sewage collection and treatment within its municipal boundary, to a few users in south Orem, and to one industrial user outside the city limits.

A System Evaluation and Capacity Assurance Plan (SECAP) is required as part of the Utah Sewer Management Program General Permit for permittees with 2000 or more connections. The SECAP provides a methodology to evaluate, plan and schedule system repairs, improvements and capital projects in order to ensure capacity and minimize the potential for overflows. Provo City believes that one of the keys to preventing sanitary sewer overflows is to evaluate system capacity and to monitor flows throughout the system in order to ensure that capacities are not exceeded.

## **REQUIREMENTS**

Per Utah Administrative Code R317-801, the SECAP shall include the following:

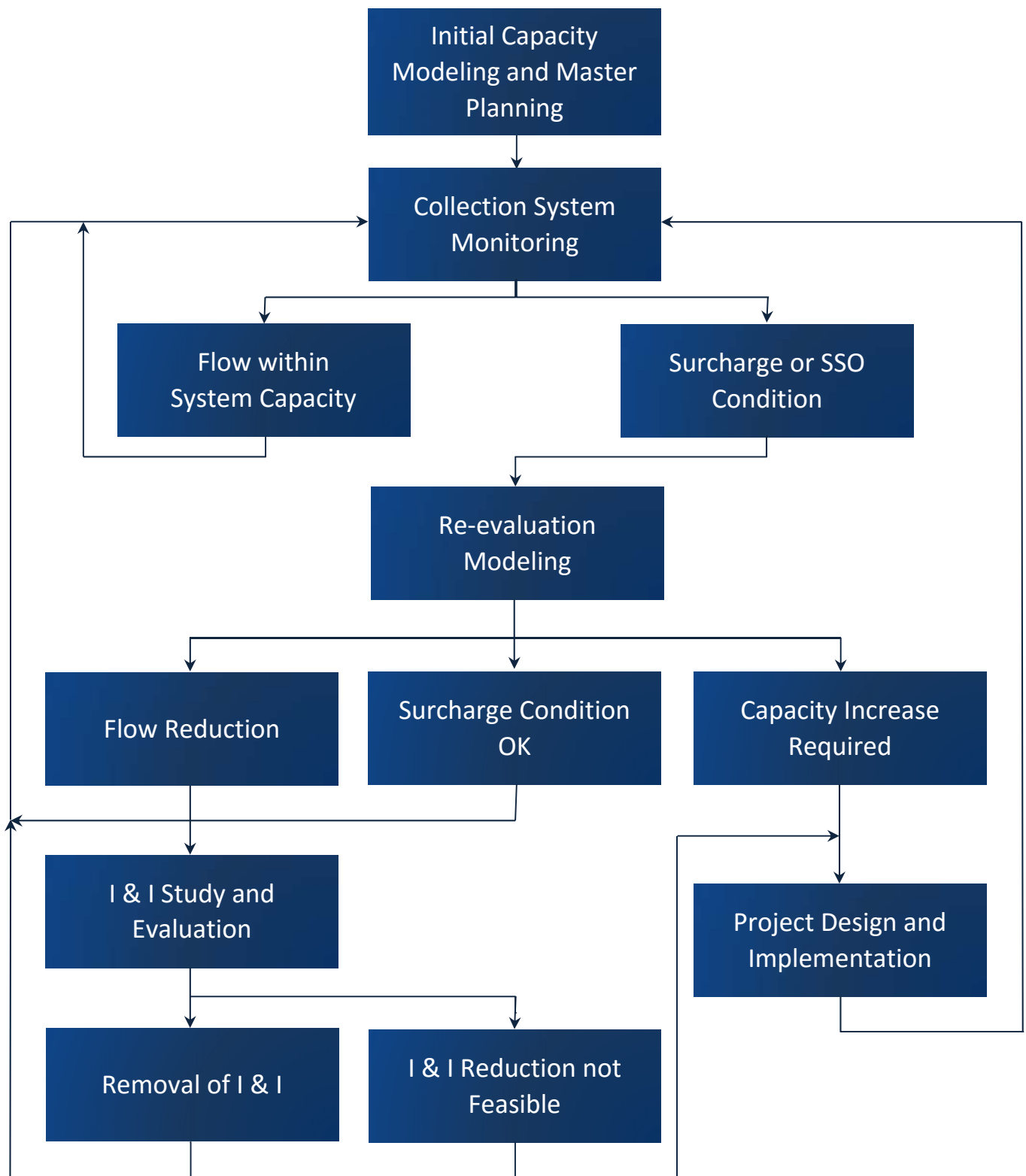
- (a) an evaluation of the wastewater collection system's existing hydraulic capacity using historical information such as flow, system records, current zoning, local development options, and maintenance records;
- (b) identification of system deficiencies; and,
- (c) a CIP that includes an appropriate model for the system that can be used to evaluate the hydraulic conditions in the system and identify existing and forecast future deficiencies to provide hydraulic capacity such as for future dry weather peak flow conditions, as well as the appropriate design for storm or wet weather events. The CIP shall establish a short and long term schedule to address the deficiencies and conditions identified, including a priority list, alternative analysis, and schedule for recommended upgrades. The CIP shall include increases in pipe size, I/I reduction plans, increases in pumping capacities and/or redundancies, storage capacity increases and recommended trunk line cleaning schedules or other monitoring activities. The CIP shall identify the sources of funding. The schedule shall be reviewed and adjusted yearly.

## **SECAP COMPONENTS**

The following elements are all part of Provo City SECAP program.

- 1) Initial Capacity Modeling and Master Planning
- 2) Flow Monitoring
- 3) Surge Flow Analysis
- 4) Re-evaluation Modeling and Analysis
- 5) Flow Reduction Evaluation and Implementation
- 6) Capacity Increase Evaluation and Implementation

The actual implementation process associated with each of the elements above is shown in the figure below. This flow chart process forms the backbone of the SECAP.





## CAPACITY EVALUATION MODELING AND MASTER PLANNING

As part of preparation of the Wastewater Collection System Master Plan, Provo City has performed an analysis and modeling of the transmission backbone of its collection system. A detailed explanation of the hydraulic model, evaluation criteria, model results and recommended Capital Improvement Projects based on the full system evaluation are included in the Master Plan. A summary of the model and master plan is included below.

### SEWER SYSTEM OVERVIEW

Provo City's wastewater collection serves approximately 43.6 square miles within its municipal boundary. The service area includes a few users in south Orem and one industrial user outside the city limits. The configuration of Provo's system in January of 2016 is as follows:

- Total miles of sewer pipe – 306.4 (260.6 Public, 45.8 Private)
- Total miles of sewer pipe larger than 8" – 74.1 (70.3 Public, 3.8 Private)
- Total miles of forced sewer – 6.1 (4.7 Public, 1.4 Private)
- Manholes – 6,201
- City lift stations – 13
- Private lift stations – 9

All of the City's wastewater is treated at the WWTP located at 1685 South East Bay Boulevard. The plant was placed into operation in 1956 and was expanded in 1978. The plant has a maximum-month average day capacity of 21 mgd and a peak hour capacity of 42 mgd. Construction of the sewer collection system began in earnest in 1955 with the construction of the Wastewater Reclamation Plant. Much of the system is older pipe with only 30% constructed in the last 30 years.

Provo City crews are responsible for operation and maintenance of the public mainline and manholes. Property owners are responsible for laterals from the mainline connection to the building. Private systems are maintained by the respective property owner, management company or Home Owners Association from their connection to the city main.

### SEWER MODEL

As part of the master plan, the transmission backbone for Provo City was modeled to determine capacity for current and future development. The system modeling will be updated as repairs are completed, new large developments come online, monitoring results show substantial changes from assumptions or previous monitoring, when the general plan is revised or when other significant changes occur in the system.

### MASTER PLAN

The most recent version of the Master Plan was completed in 2010 with some portions updated in 2013. This document is a living and working reference city staff, administration and elected officials to use in

planning and decision making for system upgrades, rehabilitation and capital improvements. Some of the information from the master plan is included herein. The master plan will be updated as conditions warrant reevaluation and pertinent parts will be included in this document.





## FLOW MONITORING

Flow measurement on a city-wide basis was completed as part of the 2002 Wastewater Collection System Master Plan and on the west side in 2009. This monitoring and subsequent modeling show that the existing system has adequate capacity including allowance for Inflow and Infiltration.

### MONITORING FOR MASTER PLANNING

Bowen, Collins & Associates contracted with ADS Environmental Services (ADS) in November 2000 and JUB Engineering (JUB) in October 2008 to perform temporary flow monitoring at select locations throughout the Provo City sewer system. Flow monitoring was performed to accomplish three major goals:

1. Provide general system flow data to be used for model calibration;
2. Provide data to develop input hydrographs and estimate average sewage production for different types of land use; and
3. Provide data for cursory infiltration analysis.

Temporary flow monitors were installed by ADS in 26 manholes in 2000 to continuously monitor sewer discharges over a seven-day period. Twelve additional temporary flow monitors were required in 2008 to obtain calibration data for Provo's Westside not included in the ADS flow monitoring. The locations of the flow monitors are shown in Figure 3-1 of the Master Plan. The selection of the flow monitoring locations was guided by the goals listed above. The majority of the monitors were placed on large mains to capture general flow patterns throughout the system. The flow monitoring data was then used in the calibration of a hydraulic computer model of the sewer system. The remaining monitors were placed on small lines serving small areas with relatively uniform land use (i.e. low density residential, high density residential, commercial, etc.). By isolating different types of land use, the results from these monitors were used to estimate sewer production patterns for each type of land use.

The ADS flow monitors were installed on November 9, 2000 and flows were monitored from November 10, 2000 through November 16, 2000. The Westside flow monitors were installed between October 15, 2008 and October 29, 2008. No storms occurred during either collection period so that all monitored flow can be assumed to be groundwater infiltration or domestic flow. ADS flow monitoring was conducted at 15-minute time intervals, while the Westside flow monitoring was monitored at 6-minute time intervals. The 6-minute interval was used because of the many lift stations on Provo's west side. In order to capture the pumping cycles properly, these shorter intervals were necessary. Values of velocity, water depth, and instantaneous flow were recorded to accomplish the goals discussed above.

Flow monitoring was conducted during the fall for two reasons. First, domestic sewer flow production patterns can be more closely observed when sewer flow monitoring is performed during the period of lowest infiltration. In the fall, groundwater levels are generally low and infiltration is at its lowest annual level. A second reason for choosing this time period was to try to avoid inflow from precipitation. If monitoring can occur during a dry period, inflow can be neglected. For the ADS monitoring, there was

some snow fall, but temperatures prevented this precipitation from melting. Inflow was therefore considered to be negligible.

During the seven-day ADS flow-monitoring period, values of velocity, water depth, and instantaneous flow were recorded at 15-minute intervals for each location. The tables below summarize the results of the flow monitoring for major trunk lines in the system. More detailed monitoring information is in the Master Plan.

#### Summary of Flow Monitoring Results for Provo City Trunk Lines (ADS 2000)

Trunk Line	Maximum Observed Instantaneous Flow (mgd)	Minimum Observed Instantaneous Flow (mgd)	Average Observed Flow (mgd)	% Plant Flow <sup>1</sup>	% Service Area
Eastside	5.93	1.39	3.28	20.7	14.8
Southeast	0.91	0.04	0.38	2.4	12.0
Westside	7.77	3.42	5.63	35.5	34.5
Freedom	8.04	3.54	5.87	37.1	28.2
Industrial <sup>2</sup>	NA	NA	0.68	4.3	10.5
Total (as measured at the WWTP)	23.00	9.40	15.84	100.0	100.0

<sup>1</sup> Based on average observed flow during the flow monitoring period

<sup>2</sup> Flows were not monitored on the Industrial Trunk Line. Average flow in this trunk line was calculated as the difference between the average flows measured at the plant and the sum of average flows in the other four trunk lines.

#### Summary of Westside Flow Monitoring Results (October 15-29, 2008)

Location	Diameter (in)	Max d/D	Ave d/D	Min d/D	Max Flow (mgd)	Max Velocity (ft/s)
W1	36	0.59	0.43	0.32	5.22	2.28
W2	36	0.49	0.39	0.29	5.32	2.47
W3	24	0.51	0.42	0.33	5.37	5.20
W4	18	0.80	0.38	0.13	3.44	3.74
W5	12.2	0.54	0.46	0.41	0.39	1.35
W6	18	0.62	0.44	0.26	1.30	1.91
W7	24	0.41	0.33	0.25	3.24	4.47
W8	12	0.92	0.48	0.26	0.50	2.57
W9	7.8	0.29	0.15	0.03	0.05	1.04
W10	12	0.91	0.57	0.44	0.50	1.51
W11	12	1.03	0.52	0.27	0.50	2.42
W12	11.7	0.57	0.48	0.39	0.28	1.01
Westside					5.22	

d – Depth in pipe  
D – Diameter of pipe

## **PERMANENT FLOW MONITORS**

Permanent flow meters are located at the influent to the Wastewater Reclamation Facility, Provo City Lift Stations (4), Brigham Young University (19), Pacific States Pipe, Utah Railway, and the State Hospital.

## **ONGOING FLOW MONITORING**

Flow monitoring is also performed periodically by Provo City staff using portable meters. Provo currently owns two portable meters. Locations for placement of the portable meters are those deemed the highest priority/concern by the Water Resources Staff. Locations may be selected based on the following or other relevant criteria:

- Locations with upcoming or recently completed Capital Improvement Projects
- Locations with sanitary sewer overflows potentially due to capacity issues.
- Locations where significant growth is occurring or will soon occur
- Locations with known or suspected Infiltration and Inflow
- Large users who may significantly impact the system
- Areas where calibration is needed

Portable flow meters are calibrated at the time of usage. Fixed meters are calibrated yearly. In addition to flow monitoring, a visual inspection program is in place in concurrence with the manhole inspections, cleaning and CCTV activities. Further evaluation is completed for manholes that show signs of surcharge.



## SURCHARGE FLOW ANALYSIS

If any collection subsystem is identified as having any of the following problems the system will be evaluated to determine future action. These problems are:

- 1) Sanitary Sewer Overflow to the Environment
- 2) Sanitary Sewer Break Remaining in the Trench
- 3) Basement Backup
- 4) Observed Subsystem Surcharging

The flow evaluation may result in multiple conclusions, some of which may require further action. Possible conclusions and their further action are listed below. This list is not inclusive nor does it require the specific action detailed. These are given as possible examples and will be used by Provo City to determine correct future action.

### **FLOW REDUCTION EVALUATION**

If excessive flows are identified during the surcharge analysis, the solution may be to proceed with an inflow and infiltration study with the ultimate goal of reducing flows. These flow reductions may be achieved by reconstruction of specific areas, internal spot repairs, removing illegal storm water or sump pump connections from homes or storm water systems, and system grouting. Tools used in flow reduction may include extensive in line camera inspection, testing, and increased inspection or flow monitoring.

Provo has been very proactive in addressing inflow and infiltration. Through the system-wide monitoring that was performed, areas of significant infiltration were identified. Subsequently, several lining and replacement projects have been completed to reduce infiltration. Ongoing flow monitoring and system inspection have verified the success of these efforts.

### **FOREIGN OBJECTS OR OBSTRUCTIONS**

There are multiple foreign objects which may be found in sewers. These may include objects knocked into sewers during construction, illegally placed in sewer manholes, roots, grease and soaps, bellies in piping systems, etc. Each of these problems should be found during the backup investigation and a plan developed to insure the problem does not reoccur. Types of action may include increased cleaning frequency, spot repairs, greater pretreatment activity, lining of pipes, and other corrective actions which resolve the problem.

### **ALLOWABLE SURCHARGING**

Some piping systems may be able to accept surcharges without creating problems. Such systems may be deep and surcharging occurs below the level of basements or manhole rims, or they may be in areas where there are no connections. In such cases the resolution of the observed surcharge may just be additional monitoring.

### **REVISED SYSTEM MODELING**

Where piping system problems cannot be resolved in a less expensive way, the system may be further modeled to determine upgrade needs. Modeling includes known flow information and future projections. Since the system has been shown to have problems, further modeling should be more conservative in flow projections. Follow the guidelines given next for modeling revisions.



## RE-EVALUATION MODELING AND ANALYSIS

When a subsystem needs demonstrate unresolvable problems by less costly means, the subsystem should be re-modeled and required action determined. Revised modeling may show that flow reduction may still be viable or it may show that the system can allow current surcharge conditions. Most likely, however, the modeling will normally form the basis for construction to enlarge the subsystem capacity. Most modeling will be completed by Provo City staff using commercially available software. However, Provo may also employ Engineering Consulting Firms using available software to assist with modeling needs.

It is important to insure the modeling is comprehensive and includes all the potential flow sources. While the current area zoning and land use planning should be used in the model development, Provo City staff will discuss the modeling results and effects of the possible zoning and land use changes with administration and officials as appropriate and will make recommendations to maintain system capacity. Where possible zoning changes appear likely, the model will be re-run with the revised zoning alternatives. Once a resolution has been selected, the resulting project should be placed on the capital improvement plan (CIP).



## CAPACITY INCREASE EVALUATION AND IMPLEMENTATION

The capacity evaluation will be prioritized for areas that have potential to impact the environment due to overflow, backup, or surcharging. Details on prioritization are given in the next section.

Systems requiring additional capacity will be engineered for expansion by qualified Provo City staff or engineering consultants. Project design will be based on acceptable engineering standards and will comply with State of Utah regulations found in R317-3. Easements will be obtained, where needed and the design will include an analysis of the impact to other utilities in the vicinity. As appropriate, design review will be done by the applicable regulatory agency. A design report or subsystem modeling will be prepared for each project. Finalized projects are included on the CIP.



## SYSTEM IMPROVEMENT PRIORITIZATION

### SYSTEM IMPROVEMENT PRIORITIZATION

The priority for improvement should follow the following general guidelines:

#### **High Priority Projects**

When there is significant potential for sanitary sewer overflows, or frequent basement backups, the improvement should be considered a high priority and any available budget should be allocated to the project.

#### **Medium Priority Projects**

Where the problem is infrequent and the possibility exists that it may not repeat in the near future, the priority for correction is medium. Medium priority projects may be delayed until appropriate budget is available or the priority is adjusted to high priority. If an SSO or basement backup repeats in the same area, the priority will be immediately reevaluated.

#### **Low Priority Projects**

If the observed problem is infrequent, there is possibility that it may not repeat in the near future and the possibility that increased flow in the subsystem is low, the correct priority is low. Low priority projects will be placed in the budget process and evaluated against other needs. These projects will eventually be completed, but the work is not prioritized above plant and equipment needs.





## CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) is part of Provo City's budgeting process to insure sufficient revenue to address identified weaknesses in the sanitary sewer system.

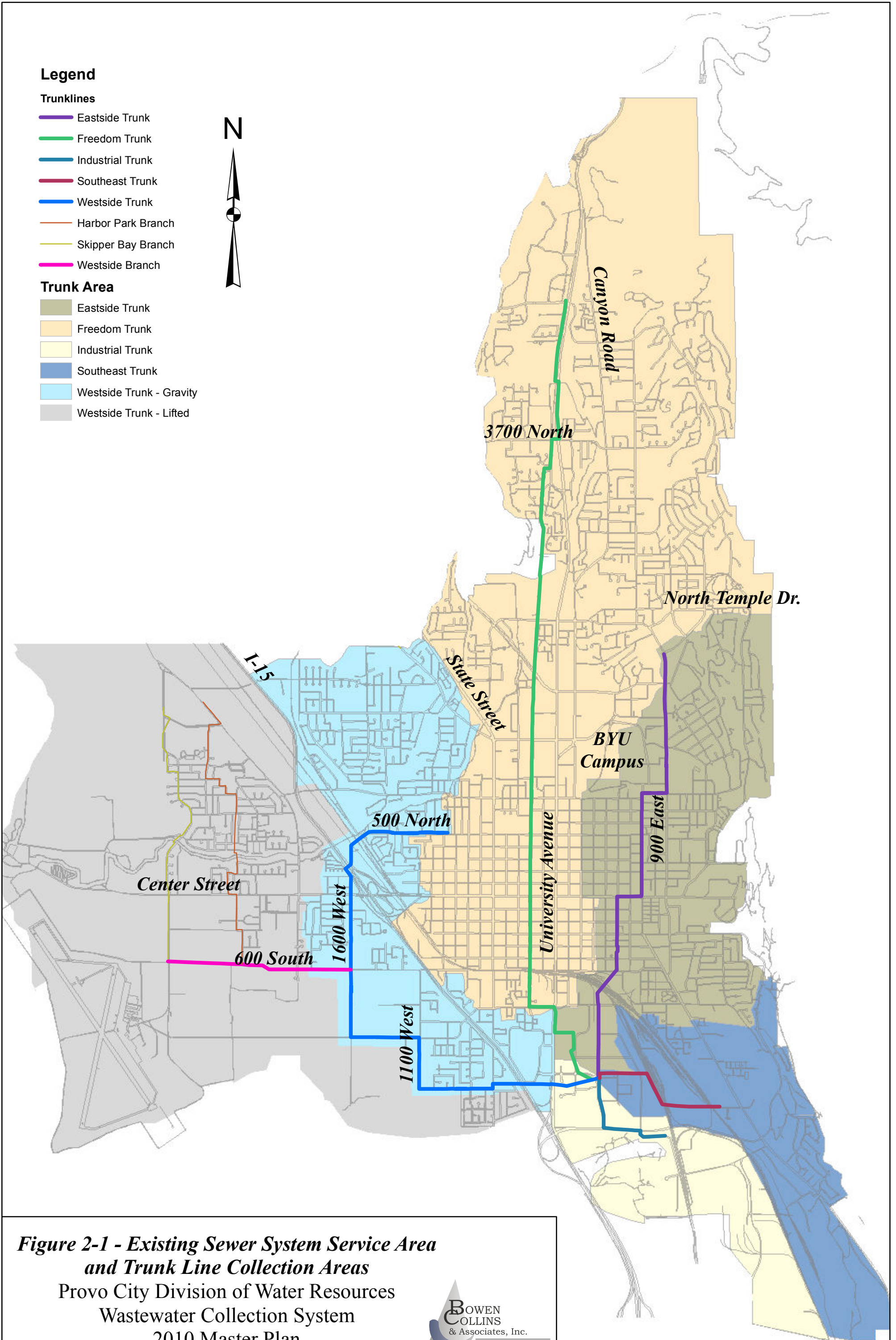
The Utah General Permit has the following requirements for the CIP:

- The CIP shall establish a short and long term schedule to address the deficiencies and conditions identified, including a priority list, alternative analysis, and schedule for recommended upgrades.
- The CIP shall include increases in pipe size, I/I reduction plans, increases in pumping capacities and/or redundancies, storage capacity increases and recommended trunk line cleaning schedules or other monitoring activities.
- The CIP shall identify the sources of funding. The schedule shall be reviewed and adjusted yearly.

Larger items which have been identified as needing a structural fix are placed on the CIP list and the cost for each estimated. Sources of funding will be identified for all high priority projects so that SSO's or other failures do not re-occur. Forecasts of available funding for medium and low priority projects will be made to facilitate future revenue needs.

The approved CIP list as well as an explanation of budgeting, revenue streams and funding sources is included in Appendix B.

APPENDIX A  
INFORMATION AND FIGURES FROM MASTER PLAN



**Figure 2-1 - Existing Sewer System Service Area  
and Trunk Line Collection Areas**  
Provo City Division of Water Resources  
Wastewater Collection System  
2010 Master Plan



Legend

- Diversion
- Existing Sewer Main
  - 6-inch
  - 8-inch
  - 10-inch
  - 12-inch
  - 15-inch
  - 18-inch
  - 21-inch
  - 24-inch
  - 27-inch
  - 30-inch
  - 36-inch
  - 42-inch
- Private Lift Station
- Public Lift Station
- Small Service Pump
- Force Mains

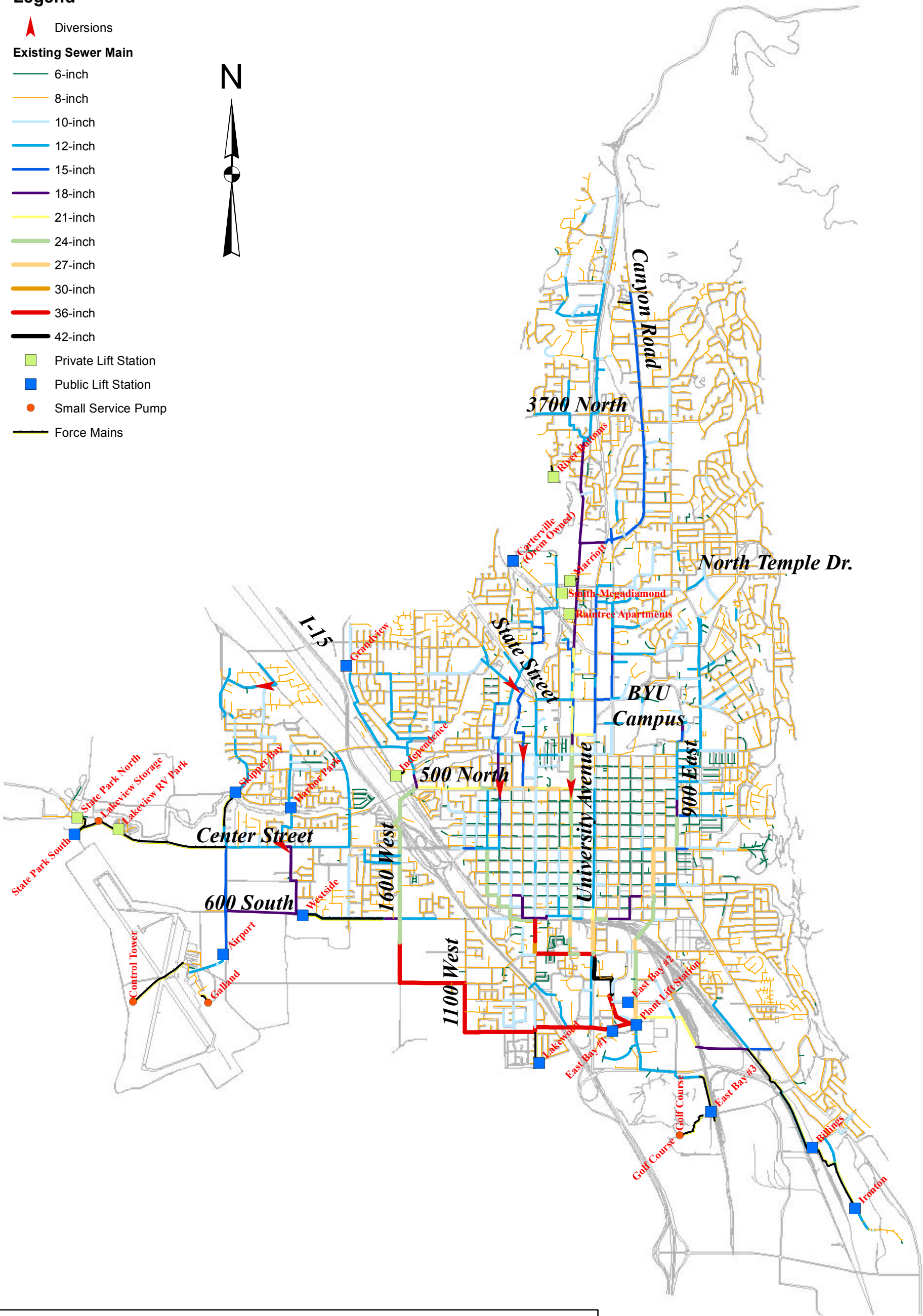


Figure 2-2 - Existing Wastewater Collection Facilities  
Provo City Division of Water Resources  
Wastewater Collection System  
2010 Master Plan



**Table 2-2  
Existing Public Lift Stations**

<b>Lift Station</b>	<b>Address</b>	<b>Yr. Built (Refurbished)</b>	<b>Wet Well Volume (gallons)</b>	<b>Emergency Power (KW)</b>	<b>Pump (gpm)</b>
Westside	2450 W. 560 S.	1963 (2000)	6,905	60	2,000
Harbor Park	2475 W. 350 N.	1977 (2005)	6,919	35	1,100
Skipper Bay	2995 W. Boat Harbor Dr.	1996	3,570	60	1,100
Ironton	2900 S. Mountain Vista Pkwy.	2005	2,872	130	557
East Bay I	1600 S. 180 E.	1985	740	N/A	500
East Bay II	1325 S. 290 E.	1988	1,650	20	500
East Bay III	2000 S. Kuhni Rd.	1989	1,167	20	500
Lakewood	470 W. Lakewood Dr.	1981 (Planned)	775	40	450
Airport	3110 W. 890 S.	1977	2,622	N/A	400
Billings	2040 E. Ironton Blvd.	1980	4,885	20	350
Plant	1500 S. 350 E.	1984	3,382	250 <sup>1</sup>	340
State Park South	4200 W. 120 S.	1972	2,014	N/A	230
Grandview	2100 W. 1600 N.	1973	215	N/A	130

<sup>1</sup> Includes power for both Plant Lift Station and Headworks Bldg.

## DIVERSIONS AND INTERCEPTORS

Provo City has constructed several diversions and interceptors in its collection system to optimize the flow capacity in its existing system. The purpose of these diversions or interceptors has been to reduce flow to the west side of Provo City where there is the most potential for growth while utilizing available capacity in sewer trunks to the east. These diversions are shown in Figure 2-2 and listed in Table 2-3 to identify the historic direction of flow compared to the current direction of flow.


**Table 2-3  
Provo City Diversions and Interceptors**

<b>Intersection</b>	<b>Historic Flow Direction</b>	<b>Current Flow Direction</b>
500 North 800 West	West	50% to South
1390 North 2770 West	South	West
500 North Freedom Blvd (200 West)	West	South
800 North 600 West	West	South
Center Street 2650 West	West	South
Columbia Lane Riverside Drive	Southwest	Southeast



## Legend

## Modeled Sewer Main

- 
- 8-inch  
10-inch  
12-inch  
15-inch  
18-inch  
21-inch  
24-inch  
27-inch  
30-inch  
36-inch  
42-inch

---

 Provo Roads

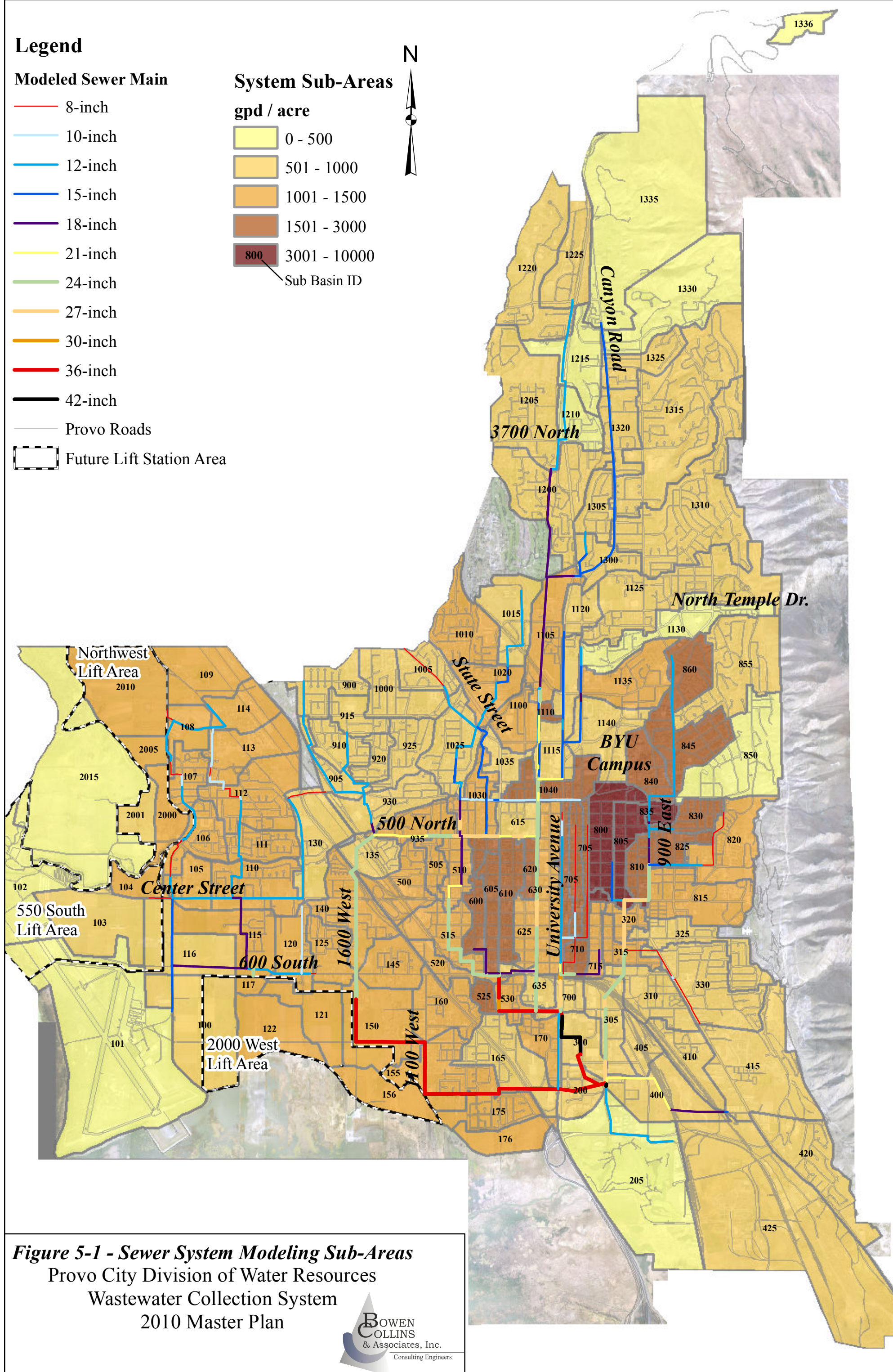
Future Lift Station Area

## System Sub-Areas

**gpd / acre**

- 
- Legend for the number of publications:
- 0 - 500
  - 501 - 1000
  - 1001 - 1500
  - 1501 - 3000
  - 3001 - 10000

Sub Basin ID



**Figure 5-1 - Sewer System Modeling Sub-Areas**

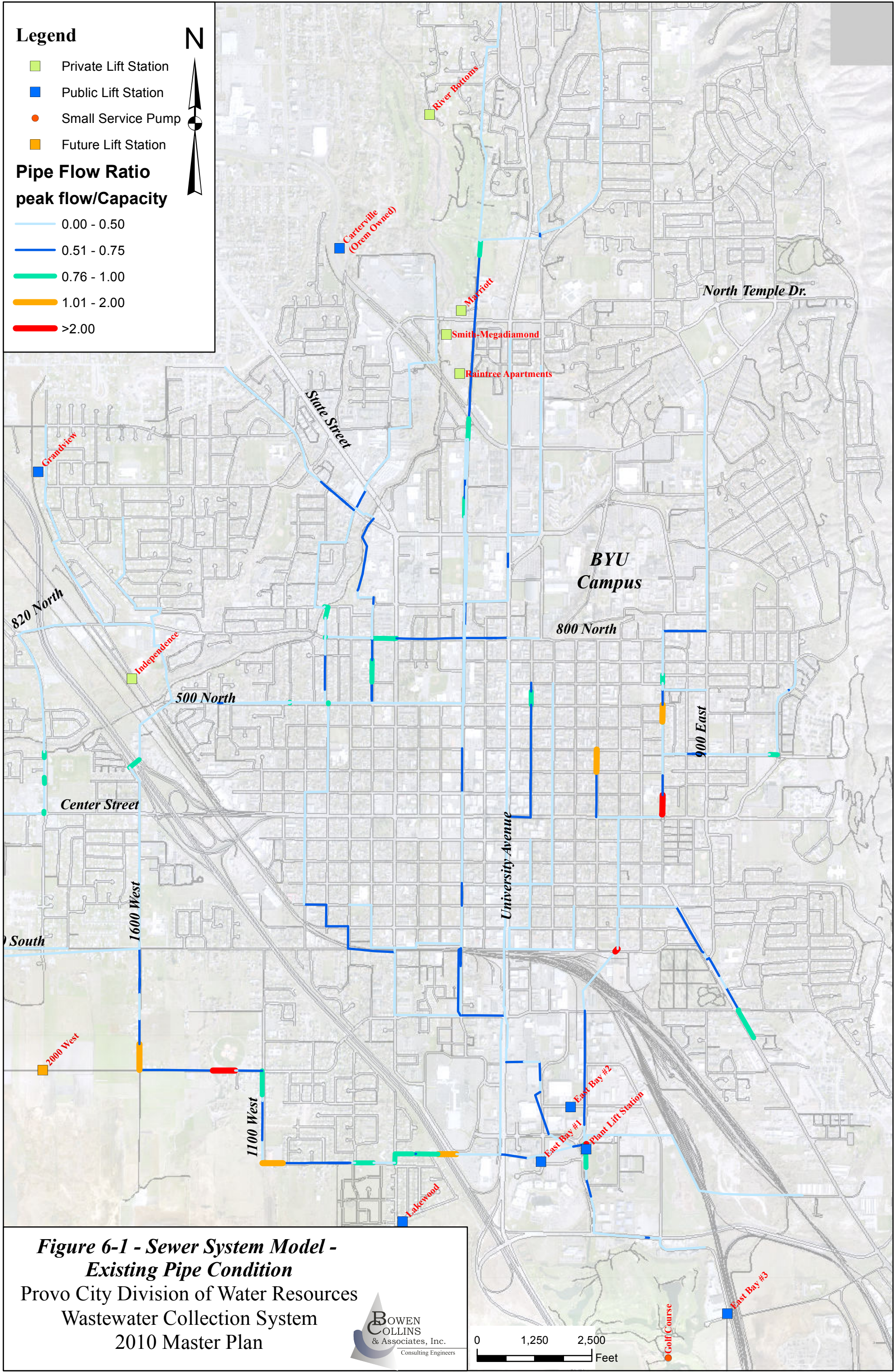
Provo City Division of Water Resources

## Wastewater Collection System

2010 Master Plan







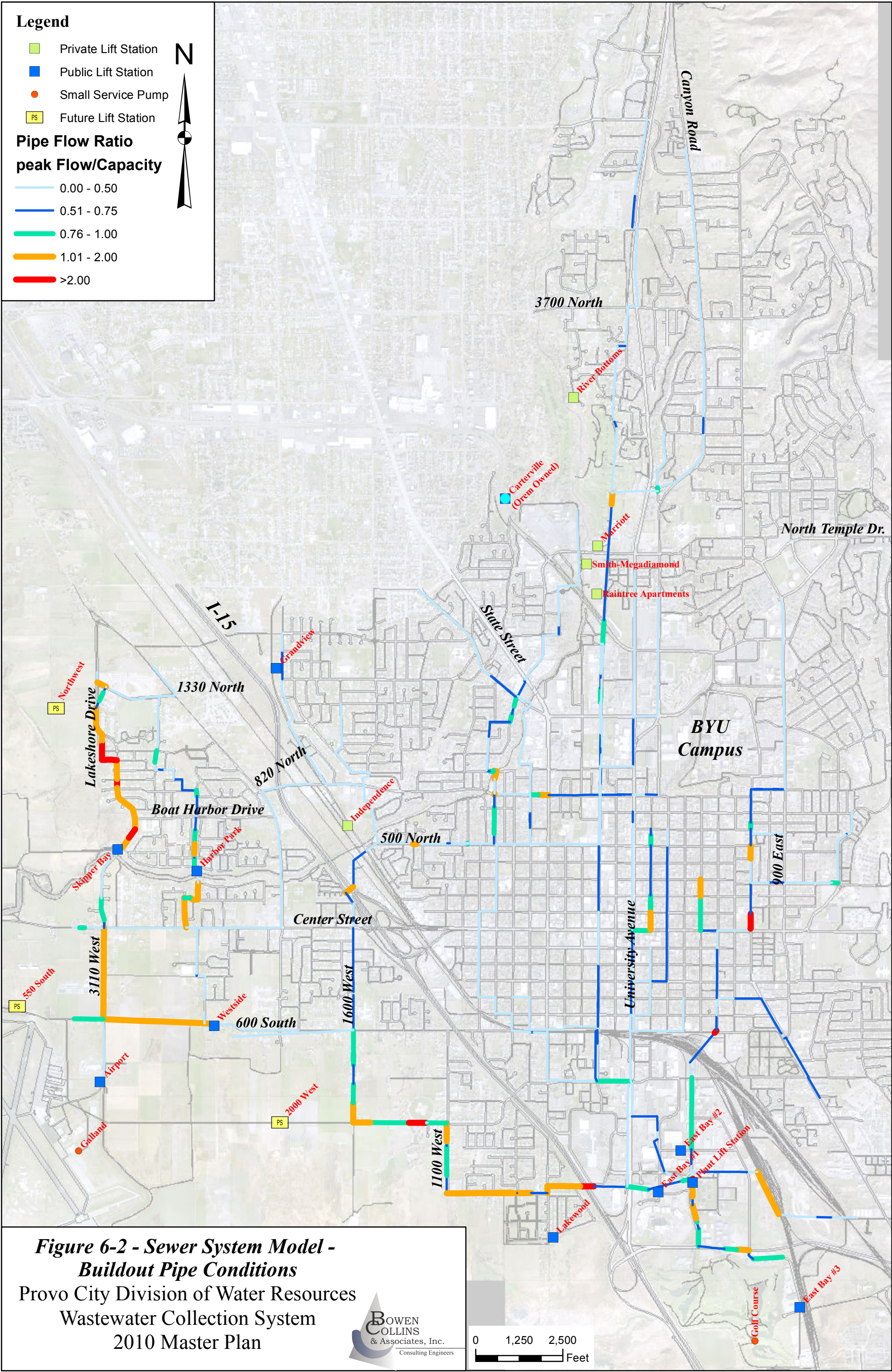


Legend

- Private Lift Station
- Public Lift Station
- Small Service Pump
- Future Lift Station

Pipe Flow Ratio  
peak Flow/Capacity

- 0.00 - 0.50
- 0.51 - 0.75
- 0.76 - 1.00
- 1.01 - 2.00
- >2.00

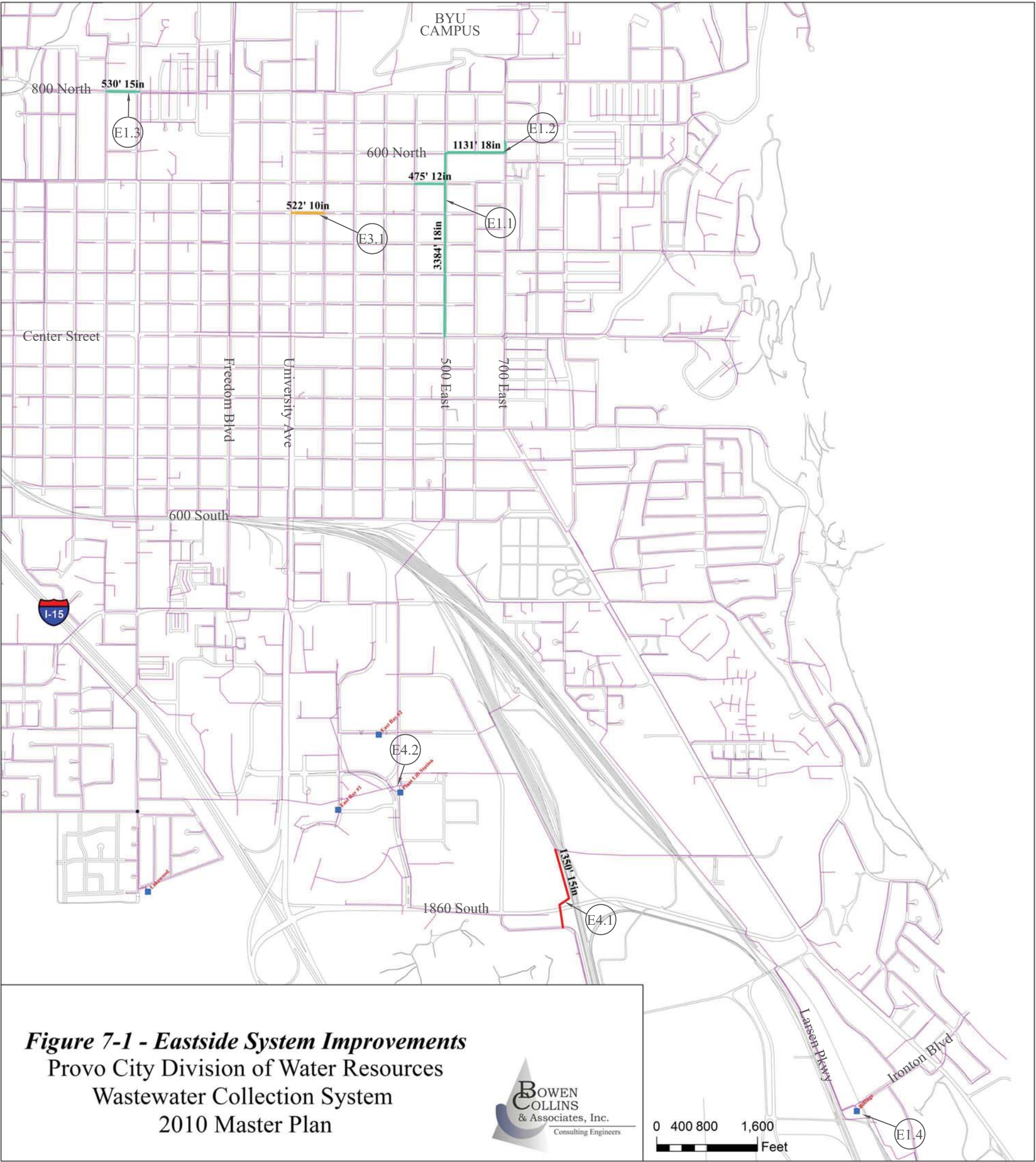
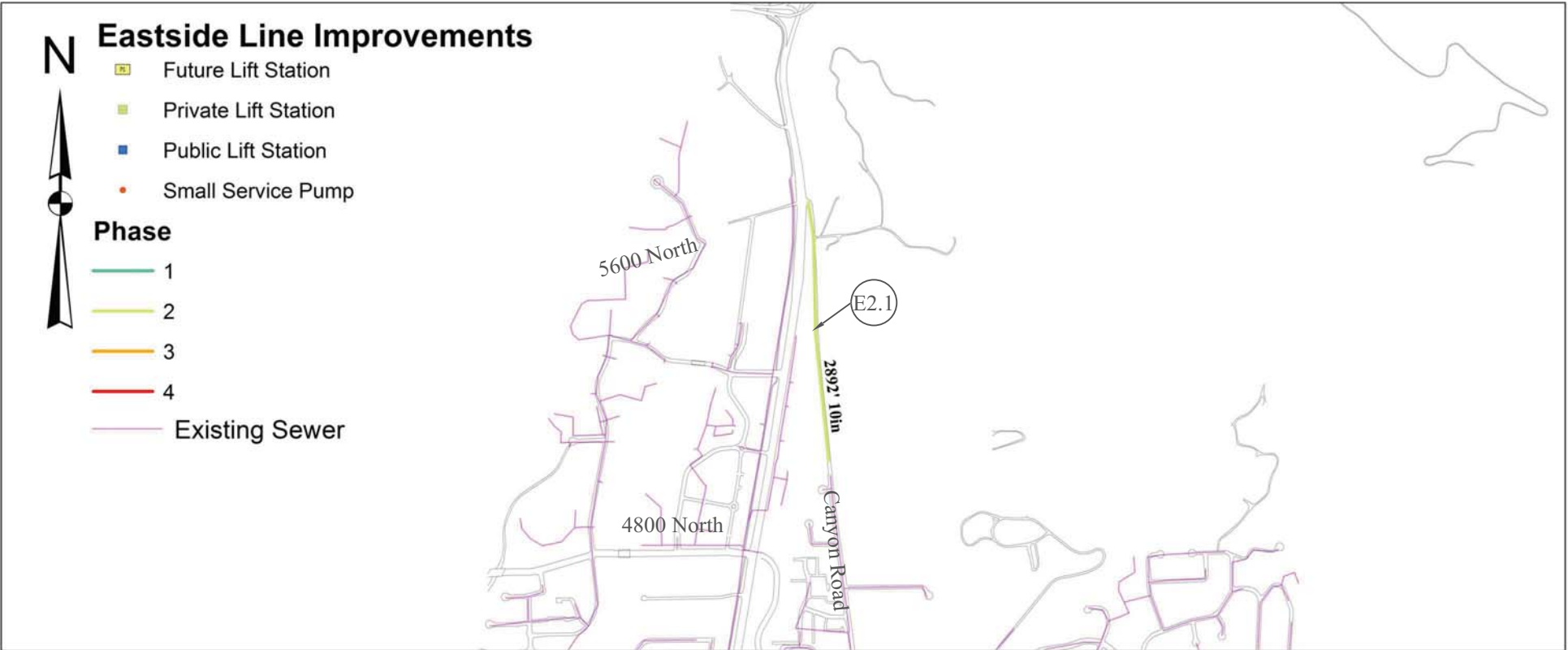


**Figure 6-2 - Sewer System Model -  
Buildout Pipe Conditions**  
Provo City Division of Water Resources  
Wastewater Collection System  
2010 Master Plan



0 1,250 2,500  
Feet









APPENDIX B  
CAPITAL IMPROVEMENT PROJECT LIST

## **FY 2016 Budget and Rates**

In FY 2016 the Provo City Wastewater Collection Operating Budget is \$973,408. This budget includes \$90,000 appropriated annually for maintenance on the collection system. One of the ways this funding has been utilized is for lining projects that address infiltration problem areas as well as extending the life of both sewer lines and manholes. These funds have also been available to address unplanned repairs and enhancements that may not be specifically budgeted for in the capital improvement budget. All costs of the Provo Wastewater system, both operating and CIP, are funded through the wastewater utility rates charged monthly across the City. These rates are collected through a base charge per connection to the water system, which in FY 2016 is \$7.31 per connection, and through a commodity or usage charge, which in FY 2016 is \$2.00 per 1,000 gallons used (based on the winter average). The FY 2016 estimated revenue from these rates is \$8,000,000.

## **Proposed Rate Increases**

Two years ago the Public Works Department made a proposal to increase the wastewater utility rates over a five year period to fund capital improvements and anticipated growth in operating costs. After one year that plan was revised and a new five year proposal was presented. In the last two years the Provo Municipal Council has approved a 20% and a 24% increase to these rates. Proposed rate increases for the next four years would increase the rates by 19.8%, 14.5%, 19%, and 15%. This revenue will help keep up with regular maintenance on the collection system and provide funding for capital improvements identified in the Collection System Master Plan.

## **FY 2016 CIP**

The FY 2016 Wastewater CIP Budget includes the following projects that address the collection system: \$20,000 for miscellaneous collections and reclamation projects, \$15,000 for sewer main oversizing, \$25,000 for capital equipment, \$60,000 for collection system rehabilitation, \$130,000 for 300 South collection system rehabilitation, and \$50,000 for lift station projects. This is in addition to \$10 million dollars that was added to the CIP budget in FY 2015 through a \$10 million bond to address CIP needs in the collection system and at the wastewater treatment plant.

The following table shows the proposed five year Wastewater CIP budget presented to the Municipal Council. Major projects addressing the collection system include:

- Annual appropriations for miscellaneous projects
- Sewer main oversizing
- Capital equipment
- Collection system rehabilitation
- Lift station improvements.

Funding is also planned for major investment in west side sewer lines and lift stations, Mt. Vista collection system improvements, University Avenue pipe bursting, a Riverside County Club 18" sewer main line, vehicle replacement, a new collection system master plan, and a parallel 36" west side sewer main. These improvements total over \$18 million. This constitutes a significant investment in ensuring that deficiencies in the collection system are addressed in both the short and long term.

Funded Projects		FY 2016-2017 Estimate	FY 2017-2018 Estimate	FY 2018-2019 Estimate	FY 2019-2020 Estimate	FY 2020-2021 Estimate	Total
Funding Sources							
Transfers		\$ 2,169,000	\$ 3,625,000	\$ 4,770,000	\$ 6,120,000	\$ 7,241,200	\$ 23,925,200
Grants		-	-	-	-	-	-
Impact Fees		500,000	500,000	500,000	500,000	500,000	2,500,000
City Labor		-	-	-	-	-	-
Prior Year Carryover		-	-	-	-	-	-
CIP Fund Balance		-	-	-	-	-	-
New Year Budget		-	-	-	-	-	-
Total Funding Sources		\$ 2,669,000	\$ 4,125,000	\$ 5,270,000	\$ 6,620,000	\$ 7,741,200	\$ 26,425,200
Project Costs							
Project Description	Priority Level						
4505-Misc WWC & WRP	2	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
4506-Overlay Roads WRP	2	-	400,000	300,000	-	-	700,000
4508-Sewer Main Oversizing	2	15,000	15,000	15,000	15,000	15,000	75,000
4514-Capital Equipment	2	25,000	25,000	25,000	25,000	25,000	125,000
4516-Collection System Rehab.	1	60,000	60,000	60,000	60,000	60,000	300,000
4523-Contingency	2	100,000	100,000	100,000	100,000	100,000	500,000
4549-West Side Sewer Lines	1	-	1,000,000	2,000,000	1,000,000	1,200,000	5,200,000
4555-Westside Lift Stations	2	500,000	-	-	-	1,200,000	1,700,000
Riverside Country Club 18" Sewer Main Line	2	250,000	250,000	-	-	-	500,000
4548-Nutrient Removal	1	200,000	200,000	-	-	-	400,000
Mt. Vista Collection System Improvements	2	400,000	400,000	400,000	-	-	1,200,000
4551-University Avenue Pipe Bursting	2	-	-	-	-	700,000	700,000
4552-Master Plan Projects	1	-	-	1,000,000	2,000,000	2,000,000	5,000,000
4542-Vehicle Replacement	2	-	155,000	150,000	300,000	-	605,000
4553-Sewer Lift Station Improvements	2	150,000	150,000	100,000	100,000	50,000	550,000
Parallel 36" West Side Sewer Main	1	-	1,000,000	1,000,000	3,000,000	2,000,000	7,000,000
Collection System Master Plan	2	100,000	100,000	100,000	-	-	300,000
Public Works Garage Remodel	3	25,000	250,000	-	-	-	275,000
4540-Roofing							-
4546-Reclamation Plant Master Plan							-
Additional Master Plan Projects (Funded)	1	824,000				371,200	1,195,200
Total Project Costs		\$ 2,669,000	\$ 4,125,000	\$ 5,270,000	\$ 6,620,000	\$ 7,741,200	\$ 26,425,200
Priority Levels: 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects							
*2c Projects with conditional funding secured							



# STATE OF UTAH

## *MUNICIPAL WASTEWATER PLANNING PROGRAM*

### SELF-ASSESSMENT REPORT

FOR

PROVO

2015



UTAH DEPARTMENT *of*  
ENVIRONMENTAL QUALITY

**WATER  
QUALITY**



# **Municipal Wastewater Planning Program (MWPP) Financial Evaluation Section**

**Owner Name:** *PROVO*

**Name and Title of Financial Contact Person:**

Jimmy McKnight

Financial Analyst

**Phone:** (801) 852-6726

**E-mail:** jmcknight@provo.org

**PLEASE SUBMIT TO STATE BY: March 1, 2016**

**Mail to:** MWPP – Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone: (801) 536-4300



*NOTE: This questionnaire has been compiled for your benefit by a state sponsored task force comprised of representatives of local government and service districts. It is designed to assist you in making an evaluation of your wastewater system and financial planning. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please call, Marsha Case. Utah Division of Water Quality: (801) 536-4342.*

- I. Definitions: The following terms and definitions may help you complete the worksheets and questionnaire.

**User Charge (UC)** – A fee established for one or more class(es) of users of the wastewater treatment facilities that generate revenues to pay for costs of the system.

**Operation and Maintenance Expense** – Expenditures incurred for materials, labor, utilities, and other items necessary for managing and maintaining the facility to achieve or maintain the capacity and performance for which it was designed and constructed.

**Repair and Replacement Cost** – Expenditures incurred during the useful life of the treatment works for obtaining and installing equipment, accessories, and/or appurtenances necessary to maintain the existing capacity and the performance for which the facility was designed and constructed.

**Capital Needs** – Cost to construct, upgrade or improve the facility.

**Capital Improvement Reserve Account** – A reserve established to accumulate funds for construction and/or replacement of treatment facilities, collection lines or other capital improvement needs.

**Reserve for Debt Service** – A reserve for bond repayment as may be defined in accordance with terms of a bond indenture.

**Current Debt Service** – Interest and principal costs for debt payable this year.

**Repair and Replacement Sinking Fund** – A fund to accumulate funds for repairs and maintenance to fixed assets not normally included in operation expenses and for replacement costs (defined above).

## Part I: OPERATION AND MAINTENANCE

Complete the following table:

Question	Points Earned	Total
Are revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs <u>at this time</u> ?	Yes = 0 points No = 25 points	0
Are the projected revenues sufficient to cover operation, maintenances, and repair & replacement (OM&R) costs for the <u>next five years</u> ?	Yes = 0 points No = 25 points	0
Does the facility have sufficient staff to ensure proper O&M?	Yes = 0 points No = 25 points	0
Has a dedicated sinking fund been established to provide for repair & replacement costs?	Yes = 0 points No = 25 points	25
Is the repair & replacement sinking fund adequate to meet anticipated needs?	Yes = 0 points No = 25 points	25
<b>TOTAL PART I =</b>		<b>50</b>

## Part II: CAPITAL IMPROVEMENTS

Complete the following table:

Question	Points Earned	Total
Are present revenues collected sufficient to cover all costs and provide funding for capital improvements?	Yes = 0 points No = 25 points	25
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next five years</u> ?	Yes = 0 points No = 25 points	25
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next ten years</u> ?	Yes = 0 points No = 25 points	25
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next twenty years</u> ?	Yes = 0 points No = 25 points	25
Has a dedicated sinking fund been established to provide for future capital improvements?	Yes = 0 points No = 25 points	25
<b>TOTAL PART II =</b>		<b>125</b>

## Part III: GENERAL QUESTIONS

Complete the following table:

Question	Points Earned	Total
Is the wastewater treatment fund a separate enterprise fund/account or district?	Yes = 0 points No = 25 points	0
Are you collecting <b>95%</b> or more of your sewer billings?	Yes = 0 points No = 25 points	0
Is there a review, at least annually, of user fees?	Yes = 0 points No = 25 points	0
Are bond reserve requirements being met if applicable?	Yes = 0 points No = 25 points	0
<b>TOTAL PART III =</b>		<b>0</b>

#### Part IV: PROJECTED NEEDS

Estimate as best you can the following:

Cost of projected capital improvements (in thousands)	2016	2017	2018	2019	2020
	5,714	2,669	6,011	12,275	11,472

#### POINT SUMMATION

Fill in the values from Parts I through III in the blanks provided in column 1. Add the numbers to determine the MWPP point total that reflects your present financial position for meeting your wastewater needs.

Part	Points
I	50
II	125
III	0
Total	175

# Municipal Wastewater Planning Program (MWPP) Collection System Section

Owner Name: **PROVO**

Name and Title of Contact Person:

Terry Welsh

Wastewater Collection Section Manager

Phone: (801) 852-6792

E-mail: twelsh@provo.org

**PLEASE SUBMIT TO STATE BY: March 1, 2016**

Mail to: MWPP – Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone: (801) 536-4300

Form completed by

Terry Welsh

## Part I: SYSTEM AGE

A. What year was your collection system first constructed (approximately)?

Year 1955 Collection, 1953 Treatment plant design, 1956 Built plant

B. What is the oldest part of your present system?

Oldest part 60 or 61 years

## Part II: BYPASSES

A. Please complete the following table:

Question	Number	Points Earned	Total Points
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater in the system due to rain or snowmelt?		0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
How many days last year was there a bypass, overflow, or basement flooding by untreated wastewater due to <b>equipment failure?</b> (except plugged laterals)		0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
<b>TOTAL PART II =</b>			0

B. The Utah Sewer Management Program defines sanitary sewer overflows into two classes. Below include the number of SSOs that occurred in 2015:

Number of Class 1 SSOs in Calendar year 2015 1

Number of Class 2 SSOs in Calendar year 2015 0

*Class 1* – a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- affects more than five private structures;
- affects one or more public, commercial, or industrial structure(s);
- may result in a public health risk to the general public;
- has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- discharges to Waters of the state

*Class 2* – a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

**Part II: BYPASSES (cont.)**

- C. Please specify whether the SSOs were caused by a contract or tributary community, etc.

None

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**Part III: NEW DEVELOPMENT**

- A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10-20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2-3 years, such that either flow or BOD <sub>5</sub> loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
<b>TOTAL PART III =</b>		0

- B. Approximate number of new residential sewer connections in the last year

29 new residential connections

- C. Approximate number of new commercial/industrial connections in the last year

72 new commercial/industrial connections

- D. Approximate number of new population serviced in the last year

95 new people served

#### Part IV: OPERATOR CERTIFICATION

A. How many collection system operators are currently employed by your facility?

7 collection system operators employed

B. What is/are the names(s) of your DRC operator(s)?

Terry Welsh – Section Manager

Chris Thomas - Forman

C. You are required to have the collection DRC operator(s) certified at **Grade IV**

What is the current grade of the DRC operator(s)? IV

D. State of Utah Administrative Rules require all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

*Not Certified*

Small Lagoons

Collection I

Collection II

Collection III

Collection IV

Jason Christensen and Eric Christensen

Terry Welsh, Chris Thomas,  
Aaron Higgins, Sam Francis,  
and Jon Hepworth

E. Please complete the following table:

Question	Points Earned	Total Points
Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? (see C)	Yes = 0 points No = 50 points	0
How many continuing education units has each of the DRC operator(s) completed over the last 3 years?	3 or more = 0 points Less than 3 = 10 points	0
TOTAL PART IV =		0

**Part V: FACILITY MAINTENANCE**

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual?	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	0
<b>TOTAL PART V =</b>		<b>0</b>

**Part VI: SSMP EVALUATION**

A. Has your system completed its Sewer System Management Plan (SSMP)?

Yes   X   No           

B. If the SSMP has been completed then has the SSMP been public noticed?

No            Yes, included date of public notice   June 30, 2016  

C. Has the SSMP been approved by the permittee's governing body at a public meeting?

Yes   X   No           

D. During the annual assessment of the operation and maintenance plan were any adjustments needed based on the performance of the plan?

No   X   If yes, what components of the plan were changed (i.e. line cleaning, CCTV inspections and manhole inspections and/or SSO events)

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E. During 2015 was any part of the SSMP audited as part of the five year audit?

No   X  

If yes, what part of the SSMP was audited and what changes were made to the SSMP as a result of the audit?

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F. Has your system completed its *System Evaluation and Capacity Assurance Plan* (SECAP) as defined by the Utah Sewer Management Program?

Yes   X                        No           

G. The following are required completion dates that the SSMP and SECAP based on population. The SSMP and SECAP must be public noticed and approved by the permittee's governing body in order to be considered complete

Program	Population				
	< 2,000	2,000-3,500	3,501-15,000	12,001-50,000	>50,000
SSMP	3-31-16	3-31-16	9-30-15	3-31-15	9-30-14
SECAP	Optional	9-30-17	9-30-16	3-31-16	9-30-15

#### SSMP Signatory Requirement

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

\_\_\_\_\_  
Signature of Signatory Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name of Signatory Official

\_\_\_\_\_  
Title

The signatory official is the person authorized to sign permit documents, per R317-8-3.4.

## Part VII: SUBJECTIVE EVALUATION

***This section should be with the system operators.***

- A. Describe the physical condition of the sewer collection system: (lift stations, etc. included)

The system is in good condition but ongoing maintenance and rehabilitation are required. The water reclamation staff inspect, operate, and maintain all 13 lift stations. There are 2 lift stations (Billings, Grandview) that need major upgrades to pumps and controls. Two new stations are scheduled for construction 2016.

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- B. What sewerage system improvements does the community have under consideration for the next 10 years?

Geneva Road Outfall, Two new lift stations, Parallel 36" West Side Trunk line

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- C. Explain what problems, other than plugging, have you experienced over the last year.

Deterioration of concrete pipe and manholes due to hydrogen sulfide gas, root intrusion and grease problems. Also paper towels.

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- D. Is your community presently involved in formal planning for system expansion/upgrading? If so, explain.

Yes, continued growth and development mandates continued re-evaluation of the master plan. Just beginning new study of needs relative to large proposed development near Utah Lake and Geneva Road.

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- E. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS   X        SOMETIMES                 NO           

If they do, what percentage is paid?

Approximately   100   %

**Part VII: SUBJECTIVE EVALUATION (cont.)**

- F. Is there a written policy regarding continuing education and training for wastewater operators?

YES   X   NO           

- G. Any additional comments? (Attach additional sheets if necessary.)

Employee Cash incentive for certification with ½ incentive upon renewal

<b>Pass Exam</b>	<b>Renewal</b>
<i>I = \$100</i>	<i>\$50</i>
<i>II = \$200</i>	<i>\$100</i>
<i>III = \$300</i>	<i>\$150</i>
<i>IV = \$500</i>	<i>\$250</i>

Jobs completed for maintenance and rehabilitation 2015:

Replaced 400' of very flat 8" concrete pipe on 300 S from 100 W to 200 W

Put a liner in an 8" concrete pipe that was impacted with tree roots, 400 feet.

Laid new force main on west Center Street, approximately 1,200 12" line.

Spot repairs on 300 South: (1) 55 East 300 South (2) 400 East 300 South (3) 650 East 300 South. Repaired cracked pipe in city mainline.

**POINT SUMMATION**

Fill in the values from Parts II through V in the blanks provided in column 1. Add the numbers to determine the MWPP point total that your wastewater facility has generated for the past twelve months.

<b>Part</b>	<b>Points</b>
II	0
III	0
IV	0
V	0
Total	0

# Municipal Wastewater Planning Program (MWPP) Mechanical Plant Section

Owner Name: *PROVO*

Name and Title of Contact Person:

Mark Ogren

WRP Manager

Phone: (801) 852-6790

E-mail: mogren@provo.org

**PLEASE SUBMIT TO STATE BY: March 1, 2016**

Mail to: MWPP – Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone: (801) 536-4300

Form completed by

Mark Ogren

## Part I: INFLUENT INFORMATION

- A. Please update (if needed) the average design flow and average design BOD<sub>5</sub> and TSS loading for your facility.

	Average Design Flow (MGD)	Average Design BOD <sub>5</sub> Loading (lbs/day)	Average Design TSS Loading (lbs/day)
Design Criteria	21	27,700	29,500
90% of the Design Criteria	18.9	24,930	26,550

- B. Please list the average monthly flows in millions of gallons per day (MGD) and BOD<sub>5</sub> and TSS loadings in milligrams per liter (mg/L) **received** at your facility during 2015. (Calculate BOD<sub>5</sub> and TSS loadings in pound per day (lbs/day).)

<i>Month</i>	(1) Average Monthly Flow (MGD)	(2) Average Monthly BOD <sub>5</sub> Concentration (mg/L)	(3) Average BOD <sub>5</sub> Loading (lbs/day) 1	(4) Average Monthly TSS Concentration (mg/L)	(5) Average TSS Loading (lbs/day) 2
January	11.2	212	19,802	190	17,747
February	10.4	247	21,423	195	16,913
March	10.2	267	22,713	222	18,885
April	10.2	221	18,800	204	17,353
May	11.2	187	17,467	219	20,456
June	11.1	165	15,274	180	16,663
July	11.5	163	15,633	192	18,414
August	11.9	139	13,795	166	16,475
September	11.7	159	15,514	194	18,930
October	11.1	185	17,126	205	18,977
November	10.3	186	15,977	191	16,407
December	10.2	187	15,907	185	15,737
<i>Average</i>	10.9	193	17,452	195	17,746

1 BOD<sub>5</sub> Loading (3) = Average Monthly Flow (1) x Average Monthly BOD<sub>5</sub> Concentration (2) x 8.34

2 TSS Loading (5) = Average Monthly Flow (1) x Average Monthly TSS Concentration (4) x 8.34

**Part I. INFLUENT INFORMATION (cont.)**

- C. Refer to the information in A & B to determine a point value for your facility.  
Please enter the points for each question in the blank provided.

Question	Number	Points Earned	Total Points
How many times did the average monthly flow (Part B, Column 1) to the wastewater facility exceed 90% of design flow?	0	0 = 0 points 1 – 2 = 10 points 3 – 4 = 20 points 5 or more = 30 points	0
How many times did the average monthly flow (Part B, Column 1) to the wastewater facility exceed the design flow?	0	0 = 0 points 1 – 2 = 10 points 3 – 4 = 20 points 5 or more = 60 points	0
How many times did the average monthly BOD <sub>5</sub> loading (Part B., Column 3) to the wastewater facility exceed 90% of the design loading?	0	0 = 0 points 1 – 2 = 10 points 3 – 4 = 20 points 5 or more = 30 points	0
How many times did the average monthly BOD <sub>5</sub> loading (Part B., Column 3) to the wastewater facility exceed the design loading?	0	0 = 0 points 1 – 2 = 10 points 3 – 4 = 20 points 5 or more = 60 points	0
<b>TOTAL PART I =</b>			0

## Part II: EFFLUENT INFORMATION

A. Please list the average monthly BOD<sub>5</sub>, TSS, Ammonia (NH<sub>3</sub>), monthly maximum Cl<sub>2</sub>, minimum monthly DO, and 30-day geometric averages for Fecal and Total Coliform, or E-Coli produced by your facility during 2015.

Month	(1) BOD <sub>5</sub> (mg/L)	(2) TSS (mg/L)	(3) Fecal Coliform (#/100 mL)	(4) Total Coliform (#/100mL)	(5) E-Coli	(6) Cl <sub>2</sub> (mg/L)	(7) DO (mg/L)	(8) NH <sub>3</sub> (mg/L)
Whole Numbers Only					One Decimal Place Only			
January	2	2	---	---	6	.003	8.3	0.1
February	2	2	---	---	9	.004	8.0	0.0
March	2	2	---	---	6	.002	8.0	0.0
April	2	2	---	---	10	.002	7.6	0.0
May	2	2	---	---	6	.003	7.7	0.1
June	2	5	---	---	9	.003	7.8	0.5
July	4	5	---	---	24	.003	7.1	0.5
August	2	4	---	---	9	.004	7.1	0.5
September	3	4	---	---	5	.003	7.1	0.5
October	2	4	---	---	2	.006	7.2	0.5
November	3	2	---	---	3	.005	8.1	0.4
December	3	2	---	---	5	.006	8.5	0.2
<i>Average</i>	2	3	---	---	8	.003	7.7	0.3

B. Please list the monthly average permit limits for the facility in the blanks below.

	BOD <sub>5</sub> (CBOD <sub>5</sub> ) (mg/L)	Maximum Cl <sub>2</sub> (mg/L)	NH <sub>3</sub> (mg/L)	Minimum DO (mg/L)
Monthly Permit Limit	10, 15, 20	0.02	1.5	6.5
80% of the Permit Limit	8, 12, 16	0.016	1.2	5.2

## Part II: EFFLUENT INFORMATION (cont.)

A. Refer to the information in A & B and your operating reports to determine a point values for your facility.

Question	Number	Points Earned	Total Points
How many months did the effluent BOD <sub>5</sub> (CBOD <sub>5</sub> ) exceed 80% of monthly permit limit?	0	0-1 = 0 points 2 = 5 points 3 = 10 points 4 = 15 points 5 or more = 20 points	0
How many months did the effluent BOD <sub>5</sub> (CBOD <sub>5</sub> ) exceed the monthly permit limits?	0	0 = 0 points 1 – 2 = 10 points 3 or more = 20 points	0
How many months did the effluent TSS exceed 20 mg/L?	0	0-1 = 0 points 2 = 5 points 3 = 10 points 4 = 15 points 5 or more = 20 points	0
How many months did the effluent TSS exceed 25 mg/L?	0	0 = 0 points 1 – 2 = 10 points 3 or more = 20 points	0
How many times did the CL <sub>2</sub> exceed permit limit?	0	0 = 0 points 1 – 2 = 15 points 3 or more = 30 points	0
How many times did the NH <sub>3</sub> exceed permit limits?	0	0 = 0 points 1 – 2 = 15 points 3 or more = 30 points	0
How many times did the DO not meet permit limits?	0	0 = 0 points 1 – 2 = 15 points 3 or more = 30 points	0
How many months did the 30-day fecal coliform exceed 200 #/100 mL?	N/A	0 = 0 points 1 – 2 = 10 points 3 or more = 20 points	N/A
How many months did the 30-day total coliform exceed 2,000 #/100 mL?	N/A	0 = 0 points 1 – 2 = 10 points 3 or more = 20 points	N/A
How many months did the 30-day E-coli exceed 126 #/100 mL?	0	0 = 0 points 1 – 2 = 20 points 3 or more = 40 points	0
<b>TOTAL PART II =</b>			<b>0</b>



### Part III: FACILITY AGE

In what year were the following process units constructed or underwent a major upgrade? To determine a point score subtract the construction or upgrade year from 2015.

Points = Age = Present Year – Construction or Upgrade Year.

Enter the calculated age below.

**If the point total exceeds 20 points, enter only 20 points.**

Unit Process	Current Year	Construction or Last Upgrade Year	Age=Points
Headworks	2015	2015	0
Primary Treatment	2015	1976 - New drives on #2, East Clarifier 2005	39
Secondary Treatment	2015	2014	1
Solids Handling	2015	2013	3
Disinfection	2015	2015	0
<b>TOTAL PART III (not greater than 20) =</b>			<b>20</b>

### Part IV: BYPASSES

Please complete the following table:

Question	Number	Points Earned	Total Points
How many days in the past year was there a bypass or overflow of untreated wastewater due to high flows?	0	0 = 0 points 1 = 5 points 2 = 10 points 3 = 15 points 4 = 20 points 5 or more = 25 points	0
How many days in the last year was there a bypass or overflow of untreated wastewater due to equipment failure?	0	0 = 0 points 1 = 5 points 2 = 10 points 3 = 15 points 4 = 20 points 5 or more = 25 points	0
<b>TOTAL PART IV =</b>			<b>0</b>

**Part V: SOLIDS HANDLING**

A. Please complete the following table:

Current Disposal Method (check all that apply)	Points Earned	Total Points
Landfill	Class B = 0 points < Class B = 50 points	0
Land Application	Site Life 0 – 5 years = 20 points 5 – 10 years = 10 points 10+ years = 0 points	10
Give Away/Distribution and Marketing	Class A = 10 points Class B = 20 points	N/A
<b>TOTAL PART V =</b>		10

**Part VI: NEW DEVELOPMENT**

A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10-20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2 – 3 years, such that either flow or BOD <sub>5</sub> loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
Have you experienced any upset due to septage haulers?	No = 0 points Yes = 10 points	0
<b>TOTAL PART VI =</b>		0

**Part VI: NEW DEVELOPMENT (cont.)**

B. Approximate number of new residential sewer connections in the last year

29 new residential connections

C. Approximate number of new commercial/industrial connections in the last year

72 new commercial/industrial connections

D. Approximate number of new population serviced in the last year

95 new people served

**Part VII: OPERATOR CERTIFICATION**

A. How many operators are currently employed by your facility?

10 operator(s) employed

B. What is/are the names(s) of your DRC operator(s)?

Mark Ogren

Tom Thomas

Matt Kesler

Nathan Parr

C. You are required to have the collection DRC operator(s) certified at **Grade IV**

What is the current grade of the DRC operator(s)? IV

D. State of Utah Administrative Rules require all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

Not Certified

\_\_\_\_\_

Treatment I

\_\_\_\_\_

Treatment II

\_\_\_\_\_

Treatment III

Sam Grimes

Treatment IV

Mark Ogren, Tom  
Thomas, Matt  
Kesler, Nathan Parr,  
Richard Mickelsen

**Part VII: OPERATOR CERTIFICATION (cont.)**

E. Please complete the following table:

Question	Points Earned	Total Points
Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? (see C)	Yes = 0 points No = 50 points	0
How many continuing education units has each of the DRC operator(s) completed over the last 3 years?	3 or more = 0 points Less than 3 = 10 points	0
<b>TOTAL PART VII =</b>		0

**Part VIII: FACILITY MAINTENANCE**

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual?	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	0
<b>TOTAL PART VIII =</b>		0

Part IX: SUBJECTIVE EVALUATION

***This section should be completed with the facility operators.***

- A. Do you consider your wastewater facility to be in good physical and structural condition?

YES \_\_\_\_\_ NO   X  

If NOT, why?

The facility is suffering the effects of age. Many of the concrete structures are showing their age in varying degrees. The facility was built and commissioned in 1956, approximately 35% of the 59 year old infrastructure is still in operation. The last major upgrade was completed in 1977. There has been equipment rehabilitation for several of the processes since 1977: Headworks, Aeration Air system, Gravity Filters, and Disinfection. During 2015-16 Provo upgraded the equipment and controls in the headworks and converted to ultraviolet disinfection. A new anaerobic mixing system has also been installed.

- B. What improvements do you think the plant will need to the next 5 years?

Headworks HVAC, Aeration pump station, Activated Sludge process with blowers and air control, implement biological and chemical nutrient removal, Electrical controls and underground wires, East Secondary Digester mixing system, Underground utilities replacement, Filter Pumps and controls, Blower and Filter motor controls, Struvite control.

Were there any backups into basements at any point in the collection system in 2015.

YES   X   NO \_\_\_\_\_

If NOT, why?

1 – Paper towels – still trying to find the source  
\_\_\_\_\_  
\_\_\_\_\_

**Part IX: SUBJECTIVE EVALUATION (cont.)**

- C. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS   X                        SOMETIMES                                           NO                     

If so, what percentage do they pay?

Approximately   100   %

- D. Is there a written policy regarding continuing education and training for wastewater operators?

YES   X                        NO                     

- E. Have you done any major repairs or mechanical equipment replacement in 2015? (do not include construction or upgrade projects)

YES   X                        NO                     

- F. What was the approximate cost for those repairs or replacements?

\$   226,528   (See Paragraph G Below)

- G. Any additional comments? (Attach additional sheets if necessary.)

<i>Dome Coating</i>	<i>\$ 171,065</i>
<i>Filter Backwash Valve Actuator</i>	<i>\$5,690</i>
<i>Blower Building Roof</i>	<i>\$30,646</i>
<i>Blower Motor #3</i>	<i>\$3,300</i>
<i>Asphalt</i>	<i>\$5,000</i>
<i>Vermiculite Deposal</i>	<i>\$2,788</i>
<i>ABI Sampler</i>	<i>\$5,230</i>
<i>Westside VFD</i>	<i>\$2,809</i>
<b>TOTAL</b>	<b>\$226,528</b>

## POINT SUMMARY

Fill in the values from Parts I through VII in the blanks provided in column 1. Add the numbers to determine the MWPP point total that your wastewater facility has generated for the past twelve months.

Part	Points
I	0
II	0
III	20
IV	0
V	10
VI	0
VII	0
VIII	0
Total	30



# Provo City *Public Works*

Staff Memorandum

## **Provo City Sanitary Sewer Management Plan, System Evaluation and Capacity Assurance Plan, and Self-Assessment Report for Provo 2016**

6/19/2016

<p><b>Department Head</b> Dave Decker 801-852-6771</p> <p><b>Presenter</b> Rebecca Andrus 801-852-7788</p> <p><b>Required Time for Presentation</b> 10 min</p> <p><b>Is This Time Sensitive</b> Yes</p> <p><b>Case File # (if applicable)</b> N/A</p>	<p><b>Purpose of Proposal</b></p> <ul style="list-style-type: none"><li>• These documents are required to be reviewed by the City Council to ensure that all appropriate actions have been taken to comply with the city's UPDES Permits.</li></ul> <p><b>Action Requested</b></p> <ul style="list-style-type: none"><li>• Adopt the attached resolution</li></ul> <p><b>Relevant City Policies</b></p> <ul style="list-style-type: none"><li>• This is a state requirement for our municipal wastewater system.</li></ul> <p><b>Budget Impact</b></p> <ul style="list-style-type: none"><li>• None</li></ul> <p><b>Description of this item</b></p> <ul style="list-style-type: none"><li>• In 2012 the state of Utah implemented a general permit for wastewater collection systems in order to "develop programs for the prevention, control, and abatement of new or existing pollution of the waters of the state." Provo City submitted a Notice of Intent at that time stating that we will comply with the requirements of the general permit. Compliance requires review and adoption of the program documents by the City Council. The three documents are included as part of this item are as follows:</li></ul>
---	--



	<ol style="list-style-type: none"><li>1- The Sewer System Management Plan (SSMP) manual has been compiled to provide a plan and schedule to properly manage, operate, and maintain all parts of the sewer collection system to reduce and prevent SSOs, as well as minimize impacts of any SSOs that occur. This manual covers aspects of the collection system program necessary to provide such an operation and refers to other programs or ordinances that by reference are incorporated into the manual. Current maintenance programs in place by Provo City crews are explained herein and are the established best management practices that we have found to prevent sanitary sewer overflows.</li><li>2- A System Evaluation and Capacity Assurance Plan (SECAP) is required as part of the Utah Sewer Management Program General Permit for permittees with 2000 or more connections. The SECAP provides a methodology to evaluate, plan and schedule system repairs, improvements and capital projects in order to ensure capacity and minimize the potential for overflows.</li><li>3- The Municipal Wastewater Planning Program Self-Assessment Report for Provo 2015 fulfills the annual reporting requirements of the SSMP, gives Provo City points on the Utah Wastewater Project Priority List/System, and gives operators completing these forms continuing education credits for each form returned.</li></ol>
--	---

RESOLUTION NO. R2016-\_\_\_\_\_

A RESOLUTION OF THE PROVO CITY COUNCIL  
ADOPTING A SEWER SYSTEM MANAGEMENT PLAN, SYSTEM EVALUATION  
AND CAPACITY ASSURANCE PLAN AND THE MUNICIPAL WASTEWATER  
PLANNING PROGRAM SELF-ASSESSMENT REPORT FOR PROVO 2015

WHEREAS, Provo City is a political subdivision of the State of Utah, authorized and organized under the provisions of Utah law; and

WHEREAS, Provo City owns or operates a sewer collection system; and

WHEREAS, pursuant to Utah Administrative Code Ann. §R317-801, Provo City is required to implement a written Sewer System Management Plan (SSMP) and a System Evaluation and Capacity Assurance Plan (SECAP); and

WHEREAS, the main purpose of the SSMP is to provide a plan and schedule to properly manage, operate, and maintain all parts of the sewer collection system to reduce and prevent Sanitary Sewer Overflows (SSOs), as well as minimize impacts of any SSOs that occur; and

WHEREAS, the main purpose of the SECAP is to evaluate, plan and schedule system repairs, improvements and capital projects in order to ensure capacity and minimize the potential for SSOs; and

WHEREAS, Provo City's Municipal Council and pertinent City Staff recognize the responsibility to operate the sewer system in an environmentally and fiscally responsible manner; and

WHEREAS, the SSMP requires annual self-assessment to be reported, which is accomplished by the Municipal Wastewater Planning Program Self-Assessment Report for Provo 2015 (Self-Assessment); and

WHEREAS, the SSMP SECAP and Self-Assessment must be approved by the Council at a public meeting;

WHEREAS, a public meeting was held on **July XX, 2016**

NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah, as follows:

PART 1:

The Provo City Sewer System Management Plan dated July 2015, is hereby adopted and attached as Exhibit "A."

The Provo City System Evaluation and Capacity Assurance Plan dated July 2015, is hereby adopted and attached as Exhibit “B.”

The Municipal Wastewater Planning Program Self-Assessment Report for Provo 2015 (attached as Exhibit “C”) has been reviewed by the Municipal Council.

BE IT FURTHER RESOLVED, that a copy of the SSMP and SECAP be publically available at the Provo City Public Works office.

PART 2:

This resolution shall take effect immediately

END OF RESOLUTION

1 RESOLUTION 2016-RDA-.

2  
3 A RESOLUTION AUTHORIZING THE PREPARATION OF A DRAFT  
4 PARKWAY PLAZA REDEVELOPMENT COMMUNITY REINVESTMENT  
5 PROJECT AREA PLAN. (16-087)  
6

7 WHEREAS, the Redevelopment Agency of Provo City Corporation (Agency) was  
8 created to transact the business and exercise all of the powers provided in the Utah  
9 Neighborhood Development Act, the Utah Redevelopment Agencies Act and the current Utah  
10 Community Development and Renewal Agencies Act and any subsequent, replacement or  
11 amended law or act (the Act); and  
12

13 WHEREAS, pursuant to Utah Code Section 17C-4-101, as amended, the Governing  
14 Board of the Agency is duly empowered to authorize by resolution the preparation of a draft  
15 community development project area plan; and  
16

17 WHEREAS, the Governing Board of the Agency has received a recommendation from  
18 the Chief Executive Officer that a draft community development project area plan be prepared  
19 for a proposed community development project area to be known as the Parkway Plaza  
20 Redevelopment Community Reinvestment Project Area to encourage new development located  
21 within; and  
22

23 WHEREAS, after considering the Chief Executive Officer's recommendation and the  
24 facts presented to the Governing Board of the Redevelopment Agency, the Board finds (i) a  
25 draft community development project area plan should be prepared for the Parkway Plaza  
26 Redevelopment Community Reinvestment Project Area, and (ii) such action reasonably furthers  
27 the health, safety, and general welfare of the citizens of Provo City.  
28

29 NOW, THEREFORE, be it resolved by the Governing Board of the Redevelopment  
30 Agency of Provo City Corporation as follows:  
31

32 PART I:  
33

34 For and on behalf of the Redevelopment Agency of Provo City Corporation, the Chief  
35 Executive Officer or his designee is authorized to:

- 36 1. Prepare a draft Community Reinvestment Project Area plan for the area from  
37 2230 North to an access road and from 300 West to University Parkway in Provo,  
38 Utah (as show in Exhibit A), in accordance with the requirements of the Act,  
39 particularly those found in Utah Code 17C-4-103.  
40 2. Obtain information needed and hire or contract with consultants and others as

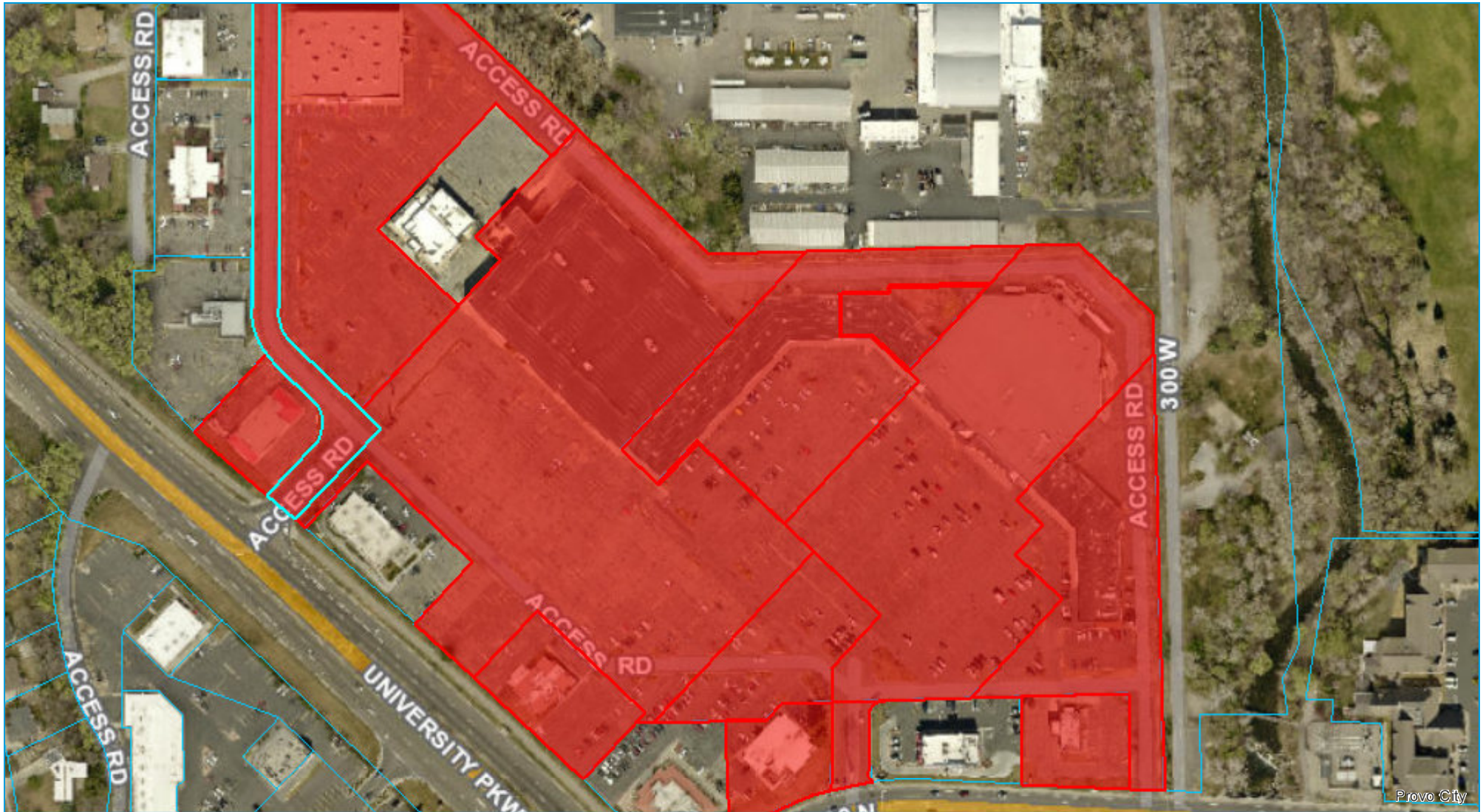
41 necessary for the preparation of the draft community reinvestment project area  
42 plan to the extent of the budget authorized for such activity.

43 3. Take any other action necessary or prudent for the Board and the Provo Municipal  
44 Council to consider adopting the proposed community reinvestment project area  
45 plan at a public hearing noticed and held in compliance with the Act, particularly  
46 Utah Code 17C-4-102, 17C-4-105, and 17C-4-402.

47  
48 PART II:

49  
50 This resolution shall take effect immediately.

51  
52 END OF RESOLUTION.



- Override 1
- Provo Streets
- Parcel
- Parcel



0 150 300 600 Feet

Author: Provo City

Date: 6/27/2016

This map is for graphical representation only and not for construction or defining feature locations.

Department Logo

# Provo City (*Redevelopment*)

Staff Memorandum

## Parkway Plaza Redevelopment

June 27, 2016

<p><b>Department Head</b> David Walter 852-6167</p> <p><b>Presenter</b> David Walter 852-6167</p> <p><b>Required Time for Presentation</b> 15 Minutes</p> <p><b>Is This Time Sensitive</b> No</p> <p><b>Case File # (if applicable)</b> Not applicable</p>	<p><b>Purpose of Proposal</b></p> <ul style="list-style-type: none"><li>• Preparation of draft Parkway Plaza Community Reinvestment Project Area Plan</li></ul> <p><b>Action Requested</b></p> <ul style="list-style-type: none"><li>• Staff recommends that the Redevelopment Agency Board approve the attached resolution authorizing and directing the preparation of a draft project area plan for the proposed Parkway Plaza Community Reinvestment Project Area</li></ul> <p><b>Relevant City Policies</b></p> <ul style="list-style-type: none"><li>• Pursue economic development initiatives</li><li>• Eliminate blight</li><li>• Enhance retail opportunities</li></ul> <p><b>Budget Impact</b></p> <ul style="list-style-type: none"><li>• None, this will be for the preparation of the draft plan for the proposed Community Development Area</li></ul> <p><b>Description of this item (at least 2 paragraphs)</b></p> <ul style="list-style-type: none"><li>• Plumtree Plaza has been a property in trouble for some time now. Located on a highly traveled corridor between Orem and Provo, its position makes it attractive for retail but that same position also makes it problematic for retail. The center has difficult ingress and egress and the layout and structures are showing their age. As retail transitions, older spaces developed to an earlier standard require more resources to try and bring them to a more productive reuse.</li></ul>
--	---

	<ul style="list-style-type: none"> <li>● Recently, Plumtree Plaza has changed owners and the new owners, recognizing the need to reinvest in the center and the opportunity to address ingress and egress issues with the Bus Rapid Transit system design, have approached Provo City Redevelopment to discuss the center's overhaul and potential rebranding. The new owners feel that focusing solely on retail is not a winning strategy for the center and are looking to add hospitality (hotel), residential and office elements to the center. They do believe retail uses will still have a place in the new center but those uses will be a supporting role and not the driving force behind the rehabilitation of the complex.</li> <li>● The new owners plan to completely demolish the portions of the center they own and begin to reestablish the center. They have requested help with the construction of the parking structures required for the project. Tonight's action is the first step in creating a Community Reinvestment Project Area under the new provisions of the Utah Community Reinvestment Act.</li> <li>● It is important to note approval of this resolution does not commit the Agency or any taxing entities future tax increment to a project. Commitment of tax increment would require the affected taxing entities to enter into voluntary agreements with the Agency.</li> <li>● Staff recommends that the Redevelopment Agency Board approve the attached resolution authorizing and directing the preparation of a draft project area plan for the proposed Parkway Plaza Community Reinvestment Project Area</li> </ul>
<b>Attachments</b>	<b>Resolution Map</b>



ORDINANCE 2016-.

AN ORDINANCE AMENDING THE NOTICE REQUIREMENTS FOR CERTAIN PUBLIC HEARINGS BEFORE THE PLANNING COMMISSION TO MIRROR STATE CODE AND ALLOWING AMENDMENTS TO THE GENERAL PLAN MORE OFTEN THAN TWICE PER YEAR. CITY-WIDE IMPACT. (16-0007OA)

WHEREAS, it is proposed that amendments be made to Provo City Code Sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020 in order to change the noticing requirements for public hearings before the Planning Commission for General Plan adoption and for General Plan amendments from 14 days to 10 days, as provided in Utah State Code, and to allow amendments to the General Plan more often than twice per year; and

WHEREAS, the General Plan amendment applications are currently limited to being heard only twice a year, and removing this restriction, while adding a requirement for a neighborhood meeting, allows the applicant to receive a quicker answer and move forward with other plans; and

WHEREAS, the current code does not force a neighborhood chair to hold a neighborhood meeting for any applications, this amendment will ensure that a meeting will be called for by the chair for all General Plan and Zone amendment applications and allow neighboring residents and businesses opportunity to provide feedback on proposed changes; and

WHEREAS, on May 25, 2016, the Planning Commission held a duly noticed public hearing to consider the proposal and after such hearing the Planning Commission recommended to the Municipal Council that the proposed amendment be approved as set forth below; and

WHEREAS, on July 19, 2016, the Municipal Council held a duly noticed public meeting and a duly noticed public hearing to ascertain the facts and receive public comment regarding this matter, which facts and comments are found in the meeting and hearing record; and

WHEREAS, all persons for and against the proposed amendment were given an opportunity to be heard during the public hearing; and

WHEREAS, after considering the Planning Commission's recommendation, and facts and comments presented to the Municipal Council, the Council finds (i) Provo City Code Sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020 should be amended in order to reduce the noticing requirements for public hearing before the Planning Commission for General Plan adoption and for General Plan amendments from 14 days to 10 days, as per Utah State Code, and to allow amendments to the General Plan more often than twice per year and (ii) this action, as set forth below, reasonably furthers the health, safety and general welfare of the citizens of Provo City.

NOW, THEREFORE, be it ordained by the Municipal Council of Provo City, Utah, as follows:

47  
48 **PART I:**  
49

50 Provo City Code Section 15.17.030 is hereby amended as follows:  
51

52 **15.17.030. Plan Adoption.**  
.....

53 (1) The plan adoption process includes:

54 (a) After completing a proposed general plan for all or part of the area within Provo, the  
55 Planning Commission shall schedule and hold a public hearing on the proposed plan.

56 (b) The Planning Commission shall provide reasonable notice of the public hearing at least  
57 ~~fourteen (14)~~ **ten (10)** days before the date of the hearing.

58 (c) After the public hearing, the Planning Commission may make changes to the proposed  
59 general plan.

60 (2) The Planning Commission shall then forward the proposed general plan to the Municipal  
61 Council.

62 (3) The Municipal Council shall:

63 (a) hold a public hearing on the proposed general plan recommended to it by the Planning  
64 Commission; and

65 (b) provide reasonable notice of the public hearing at least ~~fourteen (14)~~ **ten (10)** days  
66 before the date of the hearing.

67 (4) After the public hearing, the Municipal Council may make any modifications to the proposed  
68 general plan that it considers appropriate.

69 (5) The Municipal Council may:

70 (a) adopt the proposed general plan without amendment;

71 (b) amend the proposed general plan and adopt or reject it as amended; or

72 (c) reject the proposed general plan

73 (6) Amendments to the major street plan shall be filed and processed in accordance with  
74 procedures for adopting and amending the Provo City General Plan as set forth in this Chapter  
75 and Chapter [14.03](#), Provo City Code.

76 (7) Notwithstanding any provisions of the Provo City Code or the General Plan text that may  
77 imply otherwise, the General Plan shall be deemed an advisory guide for land use decisions.

78  
79 .....

PART II:

Provo City Code Section 15.17.040 is hereby amended as follows:

**15.17.040. Amendment of Plan.**

(1) The Municipal Council may amend the General Plan by following the procedures required by Section [15.17.030](#), Provo City Code.

(2) The Planning Commission may determine on small area General Plan amendments what elements in Section [15.17.020](#), Provo City Code, should be included in the plan amendment.

~~(3) Proposed amendments shall be heard on a biannual basis with a~~ The plan shall be ~~comprehensive~~ly update reviewed at least every five (5) years.

(4) After payment of the application fee shown on the Consolidated Fee Schedule adopted by the Municipal Council, General Plan amendment proposals shall be discussed at a Neighborhood Meeting, pursuant to Provo City Code Section 2.29.040, and then considered by the Planning Commission and Municipal Council as provided in Provo City Code Section 15.17.030.

~~(a) Hearings shall be held once in March and once in September. Citizens, developers, land owners, and others who wish to propose amendments to the plan shall file their proposals by November 30, for the March hearing, or by May 31, for the September hearing. After payment of the application fee shown on the Consolidated Fee Schedule adopted by the Municipal Council, General Plan amendment proposals shall be considered by the Planning Commission and Municipal Council as provided in Section [15.17.030](#), Provo City Code.~~

~~(b) Exceptions to the bi-annual General Plan amendment process may be granted by the Community Development Director when:~~

~~(i) the amendment is initiated by Provo City, meaning the Mayor, a Municipal Council member, or City staff, and not a private entity;~~

~~(ii) the amendment is of compelling public interest of a City-wide or neighborhood-wide significance, and~~

~~(iii) the amendment was unforeseen.~~

~~(4)~~(5) Applicants proposing general plan amendments shall do the survey and analysis work necessary to justify the proposed amendment. To ensure the Planning Commission and Municipal Council have sufficient information to evaluate each proposal, an applicant shall submit the following:

...

**PART III:**

Provo City Code Section, 2.29.040 is hereby amended as follows:

**2.29.040. Neighborhood Meetings.**

(1) Local Issue Meetings. A Neighborhood Chair may call a Neighborhood meeting at any time to discuss issues of concern to residents of the Neighborhood.

(2) Development Proposal Meetings.

(a) Within five (5) calendar days after receiving a complete land use application for any matter subject to a public hearing, the Community Development Department shall mail notice of the application to the Neighborhood Chair of the Neighborhood where the subject property is located. If the subject property is located within one thousand (1,000) feet from an adjoining Neighborhood, the Community Development Department shall also notify the Chair of that Neighborhood.

(b) Within seven (7) calendar days after application submittal, the applicant shall contact the Neighborhood Chair of any Neighborhood entitled to notice described in subsection (a) above to discuss the application. Where the application is filed by a party other than Provo City and/or has other than City-wide impact, the Neighborhood Chair must call for a neighborhood meeting to consider the applications for a General Plan amendment or a zone change. For other application types, the The Neighborhood Chair shall determine whether a Neighborhood meeting should be held.

(i) A neighborhood meeting held under this section shall be scheduled for a date within 45 days of the notice described in subsection (a).

(ii) Failure to hold a meeting required under this paragraph shall constitute a violation of this Section by the Neighborhood Chair, but shall not invalidate consideration of an application by the Planning Commission or Municipal Council, notwithstanding any language to the contrary in this Section or Provo City Code Section 15.17.040(4), once the 45 day period for holding the neighborhood meeting has expired.

(c) Where waiver of a neighborhood meeting is permitted under subsection (b), ~~W~~within fourteen (14) calendar days after the Community Development Department mails notice of the application to a Neighborhood Chair, the Chair shall notify the Municipal Council Executive Director in writing that the Neighborhood:

(i) Will organize a meeting to review and comment on the application within 45 days;  
or

(ii) Waives the right to hold a Neighborhood meeting.

(iii) If, within the fourteen (14) day period set forth above, the Executive Director does not receive notice from the Neighborhood Chair, the Neighborhood meeting requirement shall be waived.

...

#### PART IV:

Provo City Code Section and 14.02.020 is hereby amended as follows:

#### **14.02.020. Amendments - Procedure.**

(1) This Planning and Zoning Title, including the Map, may be amended by the Provo Municipal Council after said amendments shall have first been submitted for recommendation to the Planning Commission. For the purpose of establishing and maintaining sound, stable, and desirable development within the City, it is declared to be the public policy that amendments shall not be made to the Planning and Zoning Title and Map except to promote more fully the objectives and purposes of this Title and the Provo City General Plan or to correct manifest errors. Any person seeking an amendment to the Planning and Zoning Title or Map shall submit to the Planning Commission a written petition containing the following information:

(a) Submit to the Planning Commission a written petition containing the following information:

~~(a)~~ (i) Designation of the specific zone change or Title amendment desired.

~~(b)~~ (ii) The reason and justification for such zone change or Title amendment, and a statement setting forth the manner in which a proposed amendment or zone would further promote the objectives and purposes of this Title and the Provo City General Plan.

~~(c)~~ (iii) A complete and accurate legal description of the area proposed to be rezoned, or a draft of the proposed Title amendment.

176           ~~(d)~~(iv) The filing fee as shown on the Consolidated Fee Schedule adopted by  
177 the Municipal Council.

178           ~~(e)~~(v) If a map amendment is proposed, the following shall also be submitted:

179                   ~~(i)~~(1) An accurate plan, drawn to scale, showing all areas to be included  
180                   within the proposed rezoning, designating the present zoning of  
181                   the property subject of the petition, and properties immediately adjacent  
182                   thereto.

183                   ~~(ii)~~(2) A preliminary project plan meets the requirements of  
184                   Section 15.03.300, Provo City Code.

185                   ~~(iii)~~(3) The signature of the property owner or authorized agent or, in the  
186                   case of a multiple property rezoning request, the signature of a majority of  
187                   the persons who own property within the area proposed for the zoning  
188                   map amendment.

189           (b) Contact the Neighborhood Chair(s) for the neighborhood(s) affected by the  
190           application as provided in Provo City Code 2.29.040(2)(b).

191           ...

192  
193  
194 PART V:

195  
196           A. If a provision of this ordinance conflicts with a provision of a previously adopted  
197           ordinance, this ordinance shall prevail.

198  
199           B. This ordinance and its various sections, clauses and paragraphs are hereby declared to be  
200           severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or  
201           invalid, the remainder of the ordinance shall not be affected thereby.

202  
203           C. The Municipal Council hereby directs that the official copy of the Provo City Code be  
204           updated to reflect the provisions enacted by this ordinance.

205  
206           D. This ordinance shall take effect immediately after it has been posted or published in  
207           accordance with Utah Code 10-3-711, presented to the Mayor in accordance with Utah  
208           Code 10-3b-204, and recorded in accordance with Utah Code 10-3-713.

209  
210 END OF ORDINANCE.



## Provo City Planning Commission

# Report of Action

May 25, 2016

ITEM 4\* Provo City Community Development Department requests amendments to the following code sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020. The proposed amendments relate to reducing the notice for public hearing before the Planning Commission for General Plan adoption and for General Plan amendments from 14 to 10 days, as per Utah State Code, and to allow amendments to the General Plan more often than twice per year. **City-Wide Impact.** 16-0007OA, Aaron Ardmore, 801-852-6404

The following action was taken by the Planning Commission on the above described item at its regular meeting of May 25, 2016:

## RECOMMENDED APPROVAL

On a vote of 5:0, the Planning Commission recommended that the Municipal Council approve the above noted application.

Motion By: Brian Smith

Second By: Fred Bandley

Votes in Favor of Motion: Brian Smith, Fred Bandley, Jamin Rowan, Maria Winden, Ed Jones

*Jamin Rowan was present as Chair.*

- Includes facts of the case, analysis, conclusions and recommendations outlined in the Staff Report, with any changes noted; Planning Commission determination is generally consistent with the Staff analysis and determination.

### **STAFF PRESENTATION**

The Staff Report to the Planning Commission provides details of the facts of the case and the Staff's analysis, conclusions, and recommendations. Key points addressed in the Staff's presentation to the Planning Commission included the following:

### **NEIGHBORHOOD MEETING DATE**

- City-wide application; all Neighborhood Chairs received notification.

### **NEIGHBORHOOD AND PUBLIC COMMENT**

- This item was City-wide or affected multiple neighborhoods.
- Multiple Neighborhood Chair(s) were present or addressed the Planning Commission.
- Neighbors or other interested parties were present or addressed the Planning Commission.

### **CONCERNS RAISED BY PUBLIC**

Any comments received prior to completion of the Staff Report are addressed in the Staff Report to the Planning Commission. Key issues raised in written comments received subsequent to the Staff Report or public comment during the public hearing included the following:

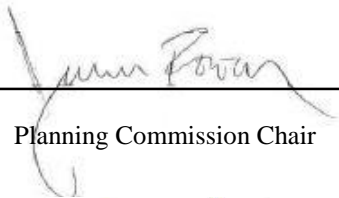
- Beth Alligood, Lakeview North Neighborhood Chair, inquired about circumstances when a neighborhood chair isn't able to hold a meeting prior to a public hearing. *Staff responded that since the neighborhood program is under the City Council, they would need to determine what would happen in that case.*

- Beth Alligood asked if reducing the General Plan amendment hearings from every 6 months to every 3 or 4 months might be better? *Staff responded that all possibilities were reviewed and having it be open was determined to be the best practice.*
- Ben Markham, Riverbottoms Neighborhood Chair, stated that Council sponsored General Plan amendments can be heard at any time under current code.

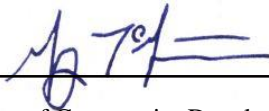
### **PLANNING COMMISSION DISCUSSION**

Key points discussed by the Planning Commission included the following:

- Brian Smith noted that he understands the current timing restriction, but believes the proposed amendments make sense in practice.



Planning Commission Chair



Director of Community Development

See Key Land Use Policies of the Provo City General Plan, applicable Titles of the Provo City Code, and the Staff Report to the Planning Commission for further detailed information. The Staff Report is a part of the record of the decision of this item. Where findings of the Planning Commission differ from findings of Staff, those will be noted in this Report of Action.

Legislative items are noted with an asterisk (\*) and require legislative action by the Municipal Council following a public hearing; the Planning Commission provides an advisory recommendation to the Municipal Council following a public hearing.

Administrative decisions of the Planning Commission (items not marked with an asterisk) **may be appealed** by submitting an application/notice of appeal, with the required application and noticing fees, to the Community Development Department, 330 West 100 South, Provo, Utah, **within fourteen (14) calendar days of the Planning Commission's decision** (Provo City office hours are Monday through Thursday, 7:00 a.m. to 6:00 p.m.).

**BUILDING PERMITS MUST BE OBTAINED BEFORE CONSTRUCTION BEGINS**





## Planning Commission Staff Report Ordinance Amendment Hearing Date: May 25, 2016

**ITEM 4\*** Provo City Community Development Department requests amendments to the following code sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020. The proposed amendments relate to reducing the notice for public hearing before the Planning Commission for General Plan adoption and for General Plan amendments from 14 to 10 days, as per Utah State Code, and to allow amendments to the General Plan more often than twice per year. **City-Wide Impact.** 16-0007OA, Aaron Ardmore, 801-852-6404

**Applicant:** Provo City Community Development  
**Staff Coordinator:** Aaron Ardmore

**\*Council Action Required:** Yes

### **ALTERNATIVE ACTIONS**

1. **Continue** to a future date to obtain additional information or to further consider information presented. *The next available meeting date is June 8, 2016, at 5:30 p.m.*
2. **Recommend Denial** of the proposed ordinance amendment. *This would be a change from the Staff recommendation; the Planning Commission should state new findings.*

**Relevant History:** The Community Development staff has met with members of the City Council regarding the restriction of General Plan amendments to twice yearly. Some feel that this limitation is unnecessarily restrictive. These amendments also include clarification to the neighborhood meeting requirements as they relate to General Plan or Zone amendment applications. Also, publication requirements for Planning Commission agendas have been reduced to be consistent with State Code. This includes a reduction in noticing period from 14 days to 10 days.

### **Summary of Key Issues:**

- Timing of a General Plan amendments being made less restrictive, allowing them to be heard more than twice a year.
- Ensure neighborhood meetings are called for General Plan and Zone amendment applications.
- Reduction in Planning Commission noticing from 14 days to 10 days.

**Staff Recommendation:** That the Planning Commission recommends approval of the proposed Code amendments to the Municipal Council.

## **OVERVIEW**

General Plan amendment applications are currently limited to being heard only twice a year. This restriction does not allow for a timely response from the City Council to the applicant. Removing this restriction, while adding a requirement for a neighborhood meeting, allows the applicant to receive a quicker answer and move forward with other plans.

Additionally, current code does not force a neighborhood chair to hold a neighborhood meeting for any applications. The proposed amendment to the neighborhood meeting section ensures that a meeting will be called for by the chair for all General Plan and Zone amendment applications. This change will give the neighboring residents and businesses opportunity to provide feedback on the proposed changes.

Lastly, the current noticing requirement for public hearings is fourteen days. As processing notices have sped up over the years, staff has proposed decreasing that time to ten days. In other words, the noticing period may be reduced to ten days and the time the notice will appear in the newspaper will remain the same. A ten-day notice is consistent with State Code.

## **STAFF ANALYSIS**

1. Provo City Code Section 14.02.020(2) sets forth the following guidelines for consideration of ordinance text amendments:

*Before recommending an amendment to this Title, the Planning Commission shall determine whether such amendment is in the interest of the public, and is consistent with the goals and policies of the Provo City General Plan. The following guidelines shall be used to determine consistency with the General Plan: (Responses in bold)*

- (a) *Public purpose for the amendment in question. **The proposed amendments will save public time and ensure neighbors are aware of changes in their area.***
- (b) *Confirmation that the public purpose is best served by the amendment in question. **Staff believes that the public is best served by this***

**amendment in that it will speed up the response for General Plan applications and help inform neighbors.**

- (c) *Compatibility of the proposed amendment with General Plan policies, goals, and objectives. **The amendments are in line with General Plan goals and objectives to provide prompt decisions (Ch.2, Administration).***
- (d) *Consistency of the proposed amendment with the General Plan's "timing and sequencing" provisions on changes of use, insofar as they are articulated. **There are no timing and sequencing issues related to this request.***
- (e) *Potential of the proposed amendment to hinder or obstruct attainment of the General Plan's articulated policies. **The amendment will not hinder or obstruct any of the General Plan's policies.***
- (f) *Adverse impacts on adjacent land owners. **(Does not apply)***
- (g) *Verification of correctness in the original zoning or General Plan for the area in question. **(Does not apply)***
- (h) *In cases where a conflict arises between the General Plan Map and General Plan Policies, precedence shall be given to the Plan Policies.*

## **CONCLUSIONS**

Staff believes these proposed amendments are a step forward in speeding up the review process, while also ensuring better neighborhood involvement.

## **STAFF RECOMMENDATION**

That the Planning Commission recommend approval of the proposed Code amendments to the Municipal Council.

## **ATTACHMENTS**

1. Proposed Amendments

## ATTACHMENT 1 – PROPOSED AMENDMENTS

### 1 **15.17.030. Plan Adoption.**

2 (1) The plan adoption process includes:

3 (a) After completing a proposed general plan for all or part of the area within Provo, the Planning  
4 Commission shall schedule and hold a public hearing on the proposed plan.

5 (b) The Planning Commission shall provide reasonable notice of the public hearing at ~~least fourteen (14)~~  
6 ~~ten (10)~~ days before the date of the hearing.

7 (c) After the public hearing, the Planning Commission may make changes to the proposed general plan.

8 (2) The Planning Commission shall then forward the proposed general plan to the Municipal Council.

9 (3) The Municipal Council shall:

10 (a) hold a public hearing on the proposed general plan recommended to it by the Planning Commission;  
11 and

12 (b) provide reasonable notice of the public hearing at least ~~fourteen (14)~~ ~~ten (10)~~ days before the date of  
13 the hearing.

### 14 **15.17.040. Amendment of Plan.**

15 (1) The Municipal Council may amend the General Plan by following the procedures required by  
16 Section 15.17.030, Provo City Code.

17 (2) The Planning Commission may determine on small area General Plan amendments what elements in  
18 Section 15.17.020, Provo City Code, should be included in the plan amendment.

19 (3) ~~Proposed amendments shall be heard on a biannual basis with a~~ The plan shall be comprehensively update  
20 ~~reviewed~~ at least every five (5) years.

21 (4) ~~After payment of the application fee shown on the Consolidated Fee Schedule adopted by the Municipal~~  
22 ~~Council, General Plan amendment proposals shall be discussed at a Neighborhood Meeting, pursuant to~~  
23 ~~Section 2.29.040, Provo City Code, and then considered by the Planning Commission and Municipal Council~~  
24 ~~as provided in Section 15.17.030, Provo City Code.~~

25 ~~(a) Hearings shall be held once in March and once in September. Citizens, developers, land owners, and~~  
26 ~~others who wish to propose amendments to the plan shall file their proposals by November 30, for the~~  
27 ~~March hearing, or by May 31, for the September hearing. After payment of the application fee shown on~~  
28 ~~the Consolidated Fee Schedule adopted by the Municipal Council, General Plan amendment proposals~~  
29 ~~shall be considered by the Planning Commission and Municipal Council as provided in~~  
30 ~~Section 15.17.030, Provo City Code.~~

31 ~~(b) Exceptions to the bi-annual General Plan amendment process may be granted by the Community~~  
32 ~~Development Director when:~~

33 ~~(i) the amendment is initiated by Provo City, meaning the Mayor, a Municipal Council member, or~~  
34 ~~City staff, and not a private entity;~~

35 ~~(ii) the amendment is of compelling public interest of a City-wide or neighborhood-wide~~  
36 ~~significance, and~~

37 ~~(iii) the amendment was unforeseen.~~

38 ~~(4)~~ (5) Applicants proposing general plan amendments shall do the survey and analysis work necessary to  
39 justify the proposed amendment. To ensure the Planning Commission and Municipal Council have sufficient  
40 information to evaluate each proposal, an applicant shall submit the following:

41 **2.29.040. Neighborhood Meetings.**

42 (1) Local Issue Meetings. A Neighborhood Chair may call a Neighborhood meeting at any time to discuss  
43 issues of concern to residents of the Neighborhood.

44 (2) Development Proposal Meetings.

45 (a) Within five (5) calendar days after receiving a complete land use application for any matter subject to  
46 a public hearing, the Community Development Department shall mail notice of the application to the  
47 Neighborhood Chair of the Neighborhood where the subject property is located. If the subject property is  
48 located within one thousand (1,000) feet from an adjoining Neighborhood, the Community Development  
49 Department shall also notify the Chair of that Neighborhood.

50 (b) Within seven (7) calendar days after application submittal, the applicant shall contact the  
51 Neighborhood Chair of any Neighborhood entitled to the notice described in subsection (a) above to

52 discuss the application. Where the application is filed by a party other than Provo City and/or has other  
53 than City-wide impact, the Neighborhood Chair must call for a neighborhood meeting to consider the  
54 applications for a General Plan amendment or zone change. For other application types, the The  
55 Neighborhood Chair shall determine whether a Neighborhood meeting should be held.

56 (i) The neighborhood meeting shall be scheduled for a date within 45 days of the notice described  
57 in subsection (a).

58 (c) Where waiver of a neighborhood meeting is permitted under subsection (b), ~~Within~~ within fourteen (14)  
59 calendar days after the Community Development Department mails notice of the application to a  
60 Neighborhood Chair, the Chair shall notify the Municipal Council Executive Director in writing that the  
61 Neighborhood:

62 (i) Will organize a meeting to review and comment on the application within 45 days; or

63 (ii) Waives the right to hold a Neighborhood meeting.

64 (iii) If, within the fourteen (14) day period set forth above, the Executive Director does not receive  
65 notice from the Neighborhood Chair, the Neighborhood meeting requirement shall be waived.

66 **14.02.020. Amendments - Procedure.**

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67 (1) This Planning and Zoning Title, including the Map, may be amended by the Provo Municipal Council after  
68 said amendments shall have first been submitted for recommendation to the Planning Commission. For the  
69 purpose of establishing and maintaining sound, stable, and desirable development within the City, it is declared  
70 to be the public policy that amendments shall not be made to the Planning and Zoning Title and Map except to  
71 promote more fully the objectives and purposes of this Title and the Provo City General Plan or to correct  
72 manifest errors. Any person seeking an amendment to the Planning and Zoning Title or Map shall submit to  
73 the Planning Commission a written petition containing the following information:

74 (a) Submit to the Planning Commission a written petition containing the following information:

75 (a) (i) Designation of the specific zone change or Title amendment desired.

76 (b) (ii) The reason and justification for such zone change or Title amendment, and a statement setting  
77 forth the manner in which a proposed amendment or zone would further promote the objectives and  
78 purposes of this Title and the Provo City General Plan.

- 79       ~~(e)~~ (iii) A complete and accurate legal description of the area proposed to be rezoned, or a draft of the  
80       proposed Title amendment.
- 81       ~~(d)~~ (iv) The filing fee as shown on the Consolidated Fee Schedule adopted by the Municipal Council.
- 82       ~~(e)~~ (v) If a map amendment is proposed, the following shall also be submitted:
- 83               ~~(ii)~~ (1) An accurate plan, drawn to scale, showing all areas to be included within the proposed  
84       rezoning, designating the present zoning of the property subject of the petition, and properties  
85       immediately adjacent thereto.
- 86       ~~(ii)~~ (2) A preliminary project plan meets the requirements of Section 15.03.300, Provo City Code.
- 87       ~~(iii)~~ (3) The signature of the property owner or authorized agent or, in the case of a  
88       multiple property rezoning request, the signature of a majority of the persons who  
89       own property within the area proposed for the zoning map amendment.
- 90       (b) Contact the Neighborhood Chair(s) for the neighborhood(s) affected by the application as provided  
91       in Provo City Code 2.29.040(2)(b).



WELCOME HOME

PLANNING COMMISSION

MAY 11, 2016





## ITEM 4\*

Provo City Community Development Department requests amendments to the following code sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020. The proposed amendments relate to reducing the notice for public hearing before the Planning Commission for General Plan adoption and for General Plan amendments from 14 to 10 days, as per Utah State Code, and to allow amendments to the General Plan more often than twice per year.

***City-Wide Impact***

16-0007OA

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89 own property within the area proposed for the zoning map amendment.

90 (b) ~~Contact the Neighborhood Chair(s) for the neighborhood(s) affected by the application as provided~~  
91 ~~in Provo City Code 2.29.040(2)(b).~~

# Customer Ad Proof

60005417 Provo City Corporation

Order Nbr 72889

Publication	Daily Herald		
Contact	Provo City Corporation	PO Number	
Address 1	P.O. BOX 1849	Rate	Provo City
Address 2		Order Price	48.46
City St Zip	PROVO UT 84603	Amount Paid	0.00
Phone	8018526505	Amount Due	48.46
Fax			
Section	Legals	Start/End Dates	06/13/2016 - 06/13/2016
SubSection		Insertions	1
Category	999 Legal Notices	Size	39
Ad Key	72889-1	Salesperson(s)	CLASSIFIED DEFAULT
Keywords	72889-NOTICE OF PUBLIC HEARING	Taken By	Whitney Mason
Notes			

Ad Proof	<p><b>NOTICE OF PUBLIC HEARING BEFORE THE MUNICIPAL COUNCIL</b></p> <p>Notice is hereby given that the Municipal Council of Provo, Utah will hold a public hearing on these items on Tuesday, July 5, 2016 beginning at 5:30 p.m. in the Council Chambers located at the Provo City Center Building, 351 West Center Street. Anyone interested is invited to attend.</p> <p>The Community Development Department requests a Zone Change from Heavy Commercial (CM) Zone and Residential Conservation (RC) Zone to Low Density Residential (LDR) Zone for 4.13 acres of land located at approximately 1000 East 1060 South. Spring Creek Neighborhood. 16-0009R, Bill Peperone, 801-852-6402</p> <p>Provo City Community Development Department requests an amendment to Section 14.34.300 of the Provo City Code to clarify restrictions on farm animals adjacent to Residential Zones. City-Wide Impact. 16-0006OA, Bill Peperone, 801-852-6402. This item was continued from the May 11, 2016 Planning Commission Hearing.</p> <p>Provo City Community Development Department requests amendments to the following code sections 15.17.030, 15.17.040, 2.29.040 and 14.02.020. The proposed amendments relate to reducing the notice for public hearing before the Planning Commission for General Plan adoption and for General Plan amendments from 14 to 10 days, as per Utah State Code, and to allow amendments to the General Plan more often than twice per year. City-Wide Impact. 16-0007OA, Aaron Ardmore, 801-852-6404</p> <p>Legal Notice 72889 Published in The Daily Herald June 13, 2016</p>
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# Customer Ad Proof

60005417 Provo City Corporation

Order Nbr 72889

Publication

Herald Extra Online

Contact Provo City Corporation

Address 1 P.O. BOX 1849

Address 2

City St Zip PROVO UT 84603

Phone 8018526505

Fax

Section Legals

SubSection

Category 999 Legal Notices

Ad Key 72889-1

Keywords 72663-NOTICE OF PUBLIC HEARING

Notes

Ad Proof

**NOTICE OF PUBLIC HEARING BEFORE THE MUNICIPAL COUNCIL**

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Legal Notice 72889 Published in The Daily Herald June 13, 2016

PO Number

Rate Provo City

Order Price 48.46

Amount Paid 0.00

Amount Due 48.46

Start/End Dates 06/13/2016 - 06/13/2016

Insertions 1

Size 39

Salesperson(s) CLASSIFIED DEFAULT

Taken By Whitney Mason

ORDINANCE 2016-

AN ORDINANCE AMENDING CHAPTER 8.02 (ANIMAL CONTROL  
GENERALLY) WITH REGARDS TO THE KEEPING OF SWINE. (16-084)

WHEREAS, it is proposed that Chapter 8.02 (Animal Control Generally) of the Provo City Code be amended to address the keeping of swine in regards to their control and distance from dwellings; and

WHEREAS, Section 10-8-67 of the Utah Municipal Code permits municipalities to compel the owner of any pigsty, privy, barn, corral, sewer or other unwholesome or nauseous house or place to cleanse, abate or remove the same, and may regulate the location thereof; and

WHEREAS, the keeping of swine within close proximity to residential dwellings presents a likelihood of nuisance and concerns of public health, safety, and welfare; and

WHEREAS, it is proposed that Chapter 8.02 (Animal Control Generally) of the Provo City Code be amended to provide that swine shall be confined within a secure outdoor enclosed area located at least three hundred (300) feet from any boundary line; and

WHEREAS, on July 19, 2016, the Municipal Council held a duly noticed public meeting to ascertain the facts regarding this matter, which facts and comments are found in the meeting record; and

WHEREAS, after considering the facts presented to the Municipal Council, the Council finds (i) Section 8.02 of the Provo City Code should be amended as set forth below, and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Provo City.

NOW, THEREFORE, be it ordained by the Municipal Council of Provo City, Utah, as follows:

PART I:

Section 8.02 of the Provo City Code is hereby amended as follows:

**8.02.210. Keeping Swine.**

Swine shall be confined within a secure outdoor enclosed area located at least three hundred (300) feet from any boundary line.

PART II:

- A. If a provision of this ordinance conflicts with a provision of a previously adopted ordinance, this ordinance shall prevail.

43

44 B. This ordinance and its various sections, clauses and paragraphs are hereby declared to be  
45 severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or  
46 invalid, the remainder of the ordinance shall not be affected thereby.  
47

48 C. The Municipal Council hereby directs that the official copy of the Provo City Code be  
49 updated to reflect the provisions enacted by this ordinance.  
50

51 D. This ordinance shall take effect immediately after it has been posted or published in  
52 accordance with Utah Code 10-3-711, presented to the Mayor in accordance with Utah  
53 Code 10-3b-204, and recorded in accordance with Utah Code 10-3-713.  
54

55 END OF ORDINANCE.